

Minutes of the meeting of Hawkshead Parish Council
Held in Lower Market Hall, Hawkshead on Tuesday 24th May 2022 at 7.30 pm

Present: Cllr Woodhouse (Chair)
Cllrs Bremner, Johnston, Spedding, Moulton, Berry, Brown
Clerk – Tracey Thornley

In attendance: 2 members of the public

75/2022 Election of Chair and Declaration of Office of Chair

RESOLVED Cllr Woodhouse was proposed to be Chair by Cllr Johnston and seconded by Cllr Spedding all agreed. Cllr Woodhouse accepted and signed the Declaration of Office, he then continued to Chair the meeting.

76/2022 Election of Vice Chair and allocation of positions on Committees

RESOLVED Cllr Spedding was proposed to be Vice Chair by Cllr Brown and Seconded by Cllr Bremner all agreed, Cllr Spedding accepted the post.

RESOLVED All agreed to continue in the positions on the committees of outside bodies as follows:-
Recreation Ground – Cllr Bremner, Cllr Spedding, Cllr Moulton, Cllr Woodhouse.
Old Grammar School Trust – Cllr Moulton
Market Hall Trust – Cllr Johnston
Hawkshead Flood Defence Group – Cllr Berry
Windermere Ferry Advisory Group (shared with Claife PC) – Cllr Brodie

77/2022 Apologies

RESOLVED None

78/2022 Requests for Dispensation

RESOLVED None

79/2022 Declarations of disclosable pecuniary interests in respect of Agenda items

RESOLVED None

80/2022 Minutes

RESOLVED the Chairman was authorised to sign the minutes of the meeting held on 19th April 2022.

Police, County and District Councils, and Public Participation

81/2022 Police

Discussion took place regarding lack of information and the Clerk was asked to send another email to PCSO Ross asking why the online system is not updated, Councillors are aware of incidents that have happened in the local area.

82/2022 District Councillors

Not Present

83/2022 County Councillor

Not Present

84/2022 Public Participation

A Member of the Public wanted to ask about the Hawkshead Project and whether it should have a new name as nothing seems to be happening. Discussion then took place regarding the history, the Chair expressed his own frustration with the time everything seems to take with conflicting advice being given at different

Chair Initials Date

stages. It is hoped that the project will move on more quickly now we have got to the tender process, it is hoped that once the project is started funding pots will become available to continue working through the village.

Member of the Public – Windermere Ferry wanted to know what was happening with the procurement effort coming out for consultation, they are concerned that committee meetings might have gone down the route of the Isle of Wight ferry. Discussion took place and Cllrs decided an email to Matt Brereton with a copy of the minutes when he said the consultation was going to happen after Easter. Member of the public reported that the ferry exhaust is blowing and they are repairing it on Wednesday. They have a meeting with Tim Farron MP to consult about what is happening.

85/2022 **Ongoing Issues Action Results**

UNRESOLVED Lighting at the Old Police Car Park - Cllr Spedding into looking at purchasing some additional lights and Cllr Woodhouse will get some additional posts ready.
RESOLVED plants in the Planter – Cllr Bremner reported that member of public is going to plant it for the Jubilee and will try and include the Brownies if the timings work.
UNRESOLVED Charitable legacy JA Bond – plan to plant some bulbs for next year.
UNRESOLVED Beck watch – ongoing new rake arrived Clerk to contact EA ask if they have a plan to start the works there and placement of a key safe
UNRESOLVED emergency response funding for a generator – Cllr Spedding was asked to look at purchasing a Generator around £1500 - £2000 something on wheels and gives maximum amount of electric possible. It was reported that the changeover switch is going to be fitted in the Market Hall, the next stage of the Emergency plan will then be a need for volunteers to help and check everyone is ok, and a decision of the length of time the electric is off before putting a plan in action.
UNRESOLVED bins outside the Kings kitchen window/ginnel and now additional green bins have arrived by the ginnel by the Minstrels. Discussion took place regarding the problem and why businesses are no longer using the system which was in place at the yard. Cllr Woodhouse will speak to Andrew Wilson, Chair of the Xmas Fair committee to see if he can help.
RESOLVED – the Forestry Commission had replied that Barn Cottage needs work doing to it and The Lakeland Housing Trust had responded that they are currently in the process of advertising Gable Cottage.
RESOLVED - Small wall outside the old bank –the National Trust are aware of this and going to fix it.
Clerk to report that a sign warning of a sharp bend has dropped off the post at Hannakin.

86/2022 **Highways Issues**

To note Highways issues in the Parish:
UNRESOLVED Potholes by the Outgate passing place – Clerk to report
RESOLVED Pothole outside the south gate at Belmont
RESOLVED Potholes junction at fishery
Hannakin potholes – although the large pothole had been filled the large area of ground where the top layer has lifting is getting worse - Clerk to report
RESOLVED Tree obstructing the road at the top of Skinner Howe Lane
UNRESOLVED Speed awareness signs to be placed in Outgate - the Clerk confirmed it was on an Agenda of a safety committee at highways

87/2022 **Finance & Governance Issues**

RESOLVED Councillors authorised payment of the following accounts:-

Tracey Thornley – Clerk wages	£355.70
HMRC – PAYE	£ 88.80
CALC – Clerk audit training	£ 20.00
RG Parkins – Hawkshead Squares project (Councillors want additional information before authorising this payment)	£2640.00
South Lakeland District Council (Main St car park)	£2794.40

RESOLVED Councillors acknowledged the following income sources:-

Hawkshead Society for the Benefit to the Community Ltd (Emergency Plan generator)	£500.00
---	---------

Chair Initials Date

RESOLVED Cllrs reviewed the Asset Register, with depreciation on items adjusted and it was agreed as a true record.

RESOLVED the Clerk reported that the internal audit had been completed and signed. Annual Governance and Accountability Return 2021/22 was then agreed and authorised to be signed by the Chairman and Clerk. Clerk to send to the Auditors

RESOLVED Cllrs agreed the payment for the Clerks additional work on processing the 2021 car parking permits 112 new permits (previously agreed 10 permits per hour) 11 hours worked. All agreed, Clerk to inform Payroll

88/2022 **Planning**

RESOLVED Councillors considered planning applications and formulated comments to the planning Authority:-

7/2022/5304 - Lime Tree Yard, Land off Barnfield, Hawkshead, LA22 0PJ – Limetree Yard – demolition of existing garages and workshop and construction of new light industrial buildings and associated car parking. Cllrs had no objections but they felt that the previous planning application was more appropriate with the workshops and living accommodation as there is need for local housing.

RESOLVED Councillors noted the following Notices of Grant/Refusal of Planning/Appeals/Withdrawn/information only applications:-

7/2021/5922 – St Michael and All Angels, Church Hill, Hawkshead, LA22 0PQ – Change of use: agricultural grazing to extension of existing church burial ground – Granted

7/2021/6033 – Oak How, Outgate, Ambleside, LA22 0NH – Use of land for siting of 4 pods with associated operations including improvements to access track, and package treatment plant following withdrawal of application ref 7/2021/5458 – Granted

7/2022/5123 – 15 Hawksgarth, Hawkshead, Ambleside, LA22 0NP – Proposed extensions - Granted

89/2022 **Hawkshead Project**

An invoice for work completed by RG Parkins had been received but additional information regarding the invoice had not been received before the meeting. Clerk will chase this.

90/2022 **Lengthsman**

No applications had been received for the vacancy

91/2022 **Queens Platinum Jubilee 2nd June 2022**

Cllr Woodhouse reported that an old oil drum had been donated by a local business and will be taken up to the top of Claife, Cllr Spedding will drill some holes in it, Cllr Moulton has some old pallets from Motorbody if they are needed. The tenant and National Trust are all aware and happy for the event to continue.

92/2022 **Councillor Matters**

An opportunity for Councillors to raise issues on behalf of residents. *Note: no decisions can be made on these matters but they may be placed on a future agenda of the Council*

Cllrs have asked the clerk to contact Lake District National Park Authority under the Freedom of Information Act for a copy of the compulsory purchase agreement with the local family who owned the land which is now the car park, there is interest in what the agreement stipulated in regard to supporting Hawkshead village. Clerk to write to the Legal Department at Murley Moss with a copy to Richard Leaf.

Recreation ground – fireworks concern about funding for this there hasn't been much interest from local businesses, will be discussed at the next Recreation Ground meeting.

Market House vintage fair signs – Cllr Johnston will speak to them.

Brathay marathon signs have been left out – Clerk to ask them to remove the signs

Cardboard signs advertising a sale on all the surrounding roads and on signposts discussion took place and the Clerk was asked to contact the local PCSO regarding the sign pollution, further information can be provided.

93/2022 Correspondence (for information only)

To note the following e-mails received since last meeting

SLDC – Weekly list 14/4; Weekly list 22/4; Weekly list 29/4; Westmorland and Furness Council results; Met Office training opportunities; HM Queen Platinum Jubilee Celebrations ‘The Light District’; Weekly list 9/5. CALC – Jackie Weaver starts in a new national campaign; Sector Finance survey 2022; CALC news 2022; Cumbria in Bloom April newsletter 22; Parish support for South Lakes and Barrow; Code of Conduct training; Wednesday Update 20/4; Invitation to CALC ‘together with refugees’; Action for health and mental health provider bulletin; Know how many votes you have in local elections; CCRG – meeting notes and follow up info; NALC legal update – April 22; Local Government elections campaign; Sector finance survey 2022 updated; Wednesday update 4/5; Local Government Reorganisation (LGR) town and parish council newsletter; NGR newsletter 5/5; CALC news March and April 22; Wednesday update 11/5; ZCCP May newsletter; QAE letter; NALC Chief Executive bulletin; LGR newsletter 13/5.

Claife PC – Minutes and Agendas

Member of public – Queens Platinum Jubilee Beacon

CCC – Windermere Ferry Action Group Notes and signage plans

Coniston PC – Minutes and Agendas

South Lakeland Area Support – Annual Report 2019/21

RG Parkins – Invoice

Member of Public – Velo Retro Vintage Cycling June 12th - *Clerk to reply that it is good to see the event passing through the village but ask that they do not place stickers on all the road signs as some are still there from last year.*

Cumbria CC – Grant funding guidance for Town and Parish Councils; Homes for Ukraine update

94/2022 Date of next meeting

The next meeting will be Tuesday 21st June 2022 in the **Lower Market Hall**, Hawkshead at 7.30 pm.

The meeting closed at 9.18 pm