

Minutes of the meeting of Hawkshead Parish Council
held in the Lower Market Hall, Hawkshead on Tuesday 16th April 2019 7.30 pm

Present: Cllr Spedding – Deputy Chair
 Cllr Moulton, Fordham, Larkin, Brown
 Clerk – Tracey Thornley

In attendance: Cllr from Claife, Cllr Brereton, 2 members of the public

Minute Number		Action By
55/2019	Apologies RESOLVED: Cllrs Woodhouse, Wood	
56/2019	Requests for Dispensations No requests received	
57/2019	Declarations of disclosable pecuniary interests in respect of Agenda items RESOLVED Cllr Moulton declared an interest in planning application 7/2019/5213 Upper and Lower Fairfield Cottages	
58/2019	Minutes of Meetings held on 19th March 2019 RESOLVED the Minutes of the meeting held on 19 th March 2019 were signed by the Deputy Chair as a true record.	
59/2019	Police and Public Participation <u>Police</u> PCSO Ross sent her apologies and a report as follows:- There were 1 call for service during the period 17 th March 2019 to 16 th April 2019. This was where a crime of fraud was recorded for false representation. The next police desk will be Tuesday 18 th June 2019 in the Hawkshead Shop.	
60/2019	<u>District Councillor</u> Cllr Brereton reported that the Elections are coming up.	
61/2019	<u>Cumbria County Councillor</u> Cllr Brereton apologised that he hasn't been able to attend the last few meetings. He reported that the Ferry advisory group will reconstitute, it terms of reference for the group are being worked on. It will be made up of CCC, SLDC, Lakes Admin Committee, Parish Councils - he felt it would make sense for Hawkshead, Claife, Bowness, Windermere to have representatives. They will approach us about membership of the group but to note that no decisions can be made by the committee it will act as an advisory group. He reported that he had met with Gill Haige, Cumbria Tourism – she is keen to help and aware nothing happened last year. The meeting 3 weeks ago had various local businesses represented as well as Senior Officers from Highways and Transportation. They discussed no permanent signage for Hawkshead from Ambleside or Newby Bridge avoiding the Ferry. They recognised that the Ferry is an asset for them as it works as a road and a tourist attraction. Cumbria Tourism will fund a marketing campaign this will include leaflets on the ferry with 3 or 4 different walks and some cycle routes from the Windermere ferry on this side of the lake. There will also be a leaflet that business owners can send out which can be used how to get the ferry, future plans for online ticket sales. Looking at different options for a replacement ferry in the future. Cumbria Tourism and Cumbria County Council are keen on boosting cycling and foot passengers – however they have just doubled the prices for pedestrians and bicycles on the ferry. The 5 year Ferry inspection has been completed. Roads/parking ongoing issues – Cllr Brereton will speak to Carole Last there has been a lack of communication, Helen had been working on it and was supposed to be reported back before this meeting. Matt will follow this up. The heaps of contaminated tarmac - Matt is going to ask about this being removed. Roger Ground Salt bin has been removed and the area has been dug out ready for a new one.	

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62/2019	<p>Street lights – Matt will speak to Carole Last about this as it was new to him. Not sure where the money to fund these has come from.</p> <p><u>Public Participation</u> Parking behind the bollards on the pavement by Greenbank – Clerk to contact PCSO and Greenbank is let by Holiday Cottages.co.uk Clerk to contact them to ask to make sure they are aware that holiday makers should not be parking on the pavement.</p> <p>There have recently been residents from the Queens Head parking on the Old Police Car Park displaying permits for the LDNPA car park – Cllr Larkin will contact The Queens Head Manager.</p> <p>A member of the public asked where they can find the PC budget – Action Clerk to put on the website. They asked about the increase on their Council Tax bill Cllrs explained that this is to fund the Lengthsman. Cllr Fordham has been allocated to monitor the Accounts on a quarterly basis.</p> <p>There is a blue car which is causing an obstruction near the junction with the Outgate pub Cllr Brown is going to contact to the PCSO. Clerk will also send an email, Cllr Moulton will find out who the vehicle belongs to.</p> <p>Councillor from Claife PC reported he had spoken to PCSO Ross – regarding further detail on her report she informed him that due to confidentiality clause she could not provide this but pointed him to the Cumbria Police website.</p>	TT LL TT IM/TT						
63/2019	<p>Action Results UNRESOLVED LDNPA Communities fund for marketing Hawkshead – Cllr not present to provide an update UNRESOLVED update regarding the Private sign on the Old Police CP – Cllr Spedding will chase Pandora Signs for this. UNRESOLVED update on lighting on the edge of the car park near the access to the Doctors surgery – ongoing action Cllr Spedding and Cllr Wood RESOLVED/UNRESOLVED Cllr Fordham had spoken to the Lengthsman who had provided some figures for doing the hedge. It was agreed that the PC should ask the LDNPA would be willing to donate £1500 towards the costs. Clerk to contact Simon Hill UNRESOLVED To update on progress with Environment Agency re keys and contact names and numbers for Beck watch – Cllr Moulton to get Marks contact information and Cllr Brown – will ask Ed in the Kings RESOLVED Tender for the groundwork at the Old Police Car Park and the mowing Hawkshead Village – the Contractor has started. UNRESOLVED – update from Cllr Brereton regarding Cumbria Tourism funding support for a leaflet and feedback regarding the Ferry – Cllr Brereton reported as above (61/2019).</p>	DS DS/CW TT IM/AB						
64/2019	<p>Highways Issues To note Highways issues in the Parish - UNRESOLVED issues at Roger Ground with the kerbside, pothole, drains and gullies and a grit bin (W171448319) (W1880934417) (W1980958319) Cllr Fordham reported that the gully team came and had a look and agreed its blocked underneath, the pot hole has reappeared, the broken grit bin has been removed no sign of new one Clerk to ask can we have a date for the work to be done and copy to our local MP UNRESOLVED blocked gully Hawksgarth (W172926780)(W18800922238)(W1880934420) – unchanged – Clerk to report again UNRESOLVED To update on the blocked drain back of Kings Arms – drain still fully of water . Ongoing – Clerk to report again. UNRESOLVED To update on the query regarding change of street lighting to LED lights producing insufficient light onto the streets – ongoing RESOLVED To update on query with Highways regarding lack of notification regarding recent road closure – no response but the last few notifications have given more notice.</p>	TT TT TT						
65/2019	<p>Finance and Governance Issues RESOLVED Councillors authorised payment of the following accounts:</p> <table data-bbox="459 1962 1353 2058"> <tr> <td>Tracey Thornley – Clerk wages</td> <td>£ 294.16</td> </tr> <tr> <td>CALC Membership</td> <td>£ 152.33</td> </tr> <tr> <td>South Lakeland District Council (Rates Main St CP)</td> <td>£2749.60</td> </tr> </table>	Tracey Thornley – Clerk wages	£ 294.16	CALC Membership	£ 152.33	South Lakeland District Council (Rates Main St CP)	£2749.60	
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	<p>South Lakeland District Council (Rate NT CP) £1537.20</p> <p>RESOLVED after the Agenda being sent out the following invoice was received for payment. Councillors authorised the following</p> <p style="padding-left: 40px;">Patsy Haddow – Payroll services £ 120.00</p> <p>RESOLVED Councillors acknowledged income sources:</p> <p style="padding-left: 40px;">Main St Car Park 2 permits (paid extra £50 in error to be Deducted from fee for 2019/20) £ 750.00</p> <p>RESOLVED Cllr Fordham agreed and signed the audit of final quarter accounts. TT</p> <p>RESOLVED Councillors agreed to appoint David Vaughan as the internal auditor for year end accounts. Clerk to get the Accounts to David. TT</p> <p>UNRESOLVED Councillors asked for the Clerk to get clarification on the NALCs pay scales as it looks like they have been changed the level incorporating more levels into one SCP, SCP 18 that the Clerk is currently on is now called SCP 7. Clerk to contact CALC for clarification</p>	
66/2019	<p>Planning</p> <p>The Councillors considered planning application and formulated comments to the planning Authority:-</p> <p>7/2019/5213 – Upper and Lower Fairfield Cottages, Hannakin, Hawkshead, LA22 0PZ - Lower Flat; change garage to bedroom, new rear window, reopen blocked window on gable; Upper Flat; add conservation rooflight to East elevation. Cllrs reviewed the plans and have no objections. Clerk to notify Planning. TT</p> <p>7/2019/5212 – Low Fold, Outgate, Ambleside, LA22 0PU – Change of use from agricultural land to domestic use (resubmission of 7/2018/5706) Cllrs reviewed the plans – Cllrs object to farming land being turned into domestic use land and would like it fed back that if planning disregard their comments can they ask for covenant be applied to stop any planning application in the future. Clerk to notify Planning. TT</p> <p>7/2019/5234 – Roger Ground Cottage, Roger Ground, Ambleside, LA22 0QG – Garage and Store. Cllrs reviewed the plans and have no objections. Clerk to notify Planning. TT</p> <p>Councillors noted the following Notices of Grant/Approval/Refusal of Planning/Appeals:-</p> <p>7/2018/5492 – The Pink Shop, Main Street, Hawkshead, LA22 0NZ – Approval of details reserved by conditions 1, 2 and 3 on planning approval ref 7/2018/5265 (change of use from retail shop to café) – relating to bin storage, outdoor ventilation/extraction system and deliveries/bottle collections.</p> <p>7/2018/5814 – Granted PoppiRed, Main Street, Hawkshead, Cumbria, LA22 0NT – Change of use of upper floors to bed and breakfast accommodation and associated works.</p>	
67/2019	Hawkshead Project – Cllr Wood not present to provide an update	
68/2019	<p>Councillors Matters</p> <p>Hedge outside the Old School House causing an obstruction on the footpath, Councillor Moulton is following this up. IM</p>	
69/2019	<p>Correspondence</p> <p>RESOLVED:</p> <p>Rural Services Network – Call on Government for a Rural Strategy; Rural Bulletin 19/3/19; Rural Bulletin 26/3/19; Rural Bulletin 2/4/19; Rural Funding Digest -April 2019; Rural Bulletin 9/4/19</p> <p>Coniston PC Agenda and Minutes</p> <p>PCSO Ross – Police Report</p> <p>Uclan – latest news</p> <p>Brathay Trust – Brathay events and road closures</p>	

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	<p>Keep Britain Tidy – Great British Spring Clean LDNPA – Pre-submission Local Plan next stages of Consultation early notification; Regulation 19 Publication of Pre-submission Local Plan CALC – Consulting your Community – Gosforth Public Hall; External Audit Update; Cumbria Action for Health Network Bulletin 20/3/19; Making Tax digital; CALC President B Mather; Policy E Briefing PC 6-19 – Audit code of practice; 2018/19 PKF Littlejohn External Auditor Update for Smaller Authorities; B Mather Funeral Arrangements; Practitioners Guide; Bridges Guidance; CCTV; Northern Region Allotments Assoc Spring 19 Newsletter; Cumbria Action for Health Network Bulletin 2/4/19; North West Coastal Access monthly update March 19; Volunteers required to sit on LCAS accreditation panels; Paperwork for next District Association meeting 6/6/19 SLDC – Council Agenda for meeting Thursday 28th March; South Lakeland Business Survey 2018 results; Notice of Election SLDC; Correspondence re Esthwaite Fishery Highways – road closure C5019 Knipe Fold, Outgate Hawkshead Link – A photographic exhibition; Various items; Free trip to Scotland; Best small Village and early bird parking. PKF Littlejohn – Audit instructions Planning – as in planning above Alston PC – Street lighting information Member of the public – financial regs and tenders – <i>discussion took place and a response will be sent pointing out relevant Minute numbers.</i> E Moaghan – How can you receive support through the Governments new integrated communities action plan Coniston PC – Minutes of the last meeting</p>	TT
70/2019	<p>Next Meeting The next meeting will be the AGM on Tuesday 21st May 2019 at 7.00 pm in the Lower Market Hall, Hawkshead</p>	

Meeting closed 21.15 pm

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Date Signed & Approved by (Chair)

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