

The next meeting of Hawkshead Parish Council will be the Annual meeting held in the Lower Market Hall, Hawkshead and will follow the Annual Parish meeting on Tuesday 18th May 2021 for the purpose of transacting the business outlined in the Agenda below.

Please note due to the ongoing government restrictions we can only allow 6 members of the public to attend this meeting, please let me know if you would like to attend a chair can be reserved for you. Full Covid 19 precautions will be in place following government guidelines and risk assessments. We ask that facemasks are worn and if everyone attending the meeting is agreeable the person who is speaking may lower their mask in order for everyone to be able to hear clearly. If you are unable to attend but would like an issue raised at the meeting please contact me or a Councillor.

Yours sincerely

Tracey

Tracey Thornley
Clerk to Hawkshead Parish Council

11th May 2021

AGENDA

- 1. Election of Chair and Declaration of Office of Chair**
To appoint a Chair and receive the Chair's Declaration of Acceptance of office.
- 2. Election of Vice Chair**
To appoint a Vice Chair
- 3. Parish Council Election Results and Declaration of Acceptance of Office**
To note results of uncontested parish council election; the continuation of office of Cllrs Woodhouse, Spedding, Brown, Bremner (Hawkshead Ward) and Cllrs Moulton and Johnston (Fieldhead Ward). A Councillor vacancy Fieldhead Ward to be filled.

All Councillors to sign a Declaration of Acceptance of Office (this must be completed prior to or at this meeting)
- 4. Apologies**
To receive apologies for absence
- 5. Requests for Dispensations**
The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
- 6. Declaration of Interest**
To receive declarations by elected and co-opted members of disclosable pecuniary interests in respect of items on this agenda
- 7. Minutes**
To authorise the Chairman to sign the minutes of the council meeting held virtually via Zoom on Tuesday 20th March 2021 and Extra ordinary meeting held on 30th March 2021 .
- 8. Public Participation**
 - 8.1 To receive reports from
 - Police

- District Councillor
- County Councillor

8.2 To receive comments and representations from members of the public in relation to any item on the Agenda

9. Appointment of Representatives to outside Bodies

Recreation Ground

Old Grammar School Trust

Market Hall Trust

Traders Association Business Forum

Flood Prevention Action Group

Windermere Ferry Advisory Group (Shared position with Claife PC)

10. Update on Ongoing Issues and Actions from Last Meeting

10.1 To update on enquiries regarding lighting in the Old Police Car Park

10.2 To update on response from LDNPA re electric car charging point

10.3 To update on replacement Planter

11. Highways

11.1 To note Highways issues in the Parish

11.2 To update on blocked drains Roger Ground towards Grizedale (W2081001415)(W2081009631) (W2081023134)(W2181039617)

11.3 To update on the two areas (Outgate, Hawkshead Hill) given to Cllr Brereton for highways attention. (W2081019686, W2081023139, W2181032912, W2181037284, W Outgate) (W2081017865 & W2081017866, W2081023138, W2181032911, W2181039622 bottom of hill W2181039623 Hawkshead Hill)

11.4 To update on the wall knocked near Hawkshead Hall (W2081023131)

11.5 To update on the potholes by the road junction leading to Sawrey near the fishery (W2081023135, W2181037286, W2181039620)

11.6 To update on the potholes at Hannakin (W2181037263)(W2181039618)

11.7 To update on the potholes by Hawkshead Hall (W2181039593)

11.8 To update on the road edge collapsing before the Dale Park Road junction (W2181039588)(W218039588)

12. Finance & Governance Issues

12.1 To authorise payment of the following accounts:-

Tracey Thornley – Clerk wages (February)	£ 365.40
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Tracey Thornley – Expenses – Zoom Subscription & purchase of planter	£ 176.39
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Patsy Haddow – payroll services	£ 120.00
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Payments authorised for payment since March meeting:-

Tracey Thornley – Clerk Wages	£ 365.40
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Tracey Thornley – Expenses	£ 14.39
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Tim Brown – Lengthsman	£ 52.00
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CALC – Annual membership subscription	£ 161.84
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12.2 To acknowledge income sources since March meeting:-

Old Police Car Park Permits	£ 137.00
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Cllr Coward Grant (planter)	£ 200.00
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Outgate Reading Rooms (Donation to Snowplough)	£ 100.00
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SLDC Precept	£11,838.00
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12.3 To confirm David Vaughan has been asked to complete the Internal Audit

12.4 To review the Asset Register

12.5 To agree payment for Clerks additional work on processing the 2020 Old Police Car Park Permits 117 new permits (previously agreed 10 permits per hour) 11 hours worked.

13. Planning Application

13.1 To consider planning applications and formulate comments to the planning Authority-

7/2021/5122 – 2 Bank Cottage, The Square, Hawkshead, Ambleside, LA22 0NZ – Refurbishment including new roof covering, repair/replacement windows, re-wiring of the electrical supply and upgrading of the heating system.

7/2021/5289 – Hawkshead Hall Farm, Hawkshead, Ambleside, LA22 0NN – General purpose agricultural building

7/2021/5355 -The Market Hall, The Square, Hawkshead, LA22 0NZ – Removal of 2 wooden pillars, installation of PCFs to existing beams and installation of suspended ceiling in lower room.

7/2021/5362 – Bank Cottage, 2 The Square, Hawkshead, LA22 0NZ – Internal alterations to the layout of flat located on the first and second floor.

13.2 To note the following Notices of Grant/Refusal of Planning/Appeals/Withdrawn/information only applications:-

7/2021/5260 – Kowbells, Roger Ground, Ambleside, LA22 0QG – Non-material amendment to planning permission 7/2019/5468 (two storey extension, porch extension, alterations to roof and erection of greenhouse) – Alteration to roof and addition of two roof-lights – for information only.

14. Hawkshead Project

To receive an update on the Hawkshead Project

15. Lengthsman Duties

To identify any duties to be completed

16. Councillor Matters

An opportunity for Councillors to raise issues on behalf of residents.*Note: no decisions can be made on these matters but they may be placed on a future agenda of the Council*

17. Correspondence (for information only)

To note the following e-mails received since last meeting

SLDC – Weekly list 12/3; Meeting 23/3: New Cases drop by a quarter; Weekly list 19/3; Next step agreed towards Grange Lido; Bin Wagon artwork competition winners; Climate Science and Solutions 101; Elections Bulletin 3; Notice of Elections; Update Notice of Elections; Caution urged as lockdown restrictions set to ease; Weekly list 26/3; All member briefing note; Street Marshalls and reopening high streets; Cumbria's Covid Recovery Plan – Consultation; 'Remember the Rules' says Director of Public Health; Weekly list 5/4; Passing of HRH Prince Philip the Duke of Edinburgh; List of candidates confirmed for elections; Final chance to have your say on local government changes; 20/4/21 Standards Committee meeting Agenda; Cumbria local resilience forum update; Covid 19 cases continue to drop; Support scheme now open for parents and guardians unable to work when children advised to self isolate; Weekly list 16/4; CCC 'Stay safe' as new Covid cases; Road sweeper xmas lights; Weekly list 23/4; Application process open for business restart grants; Voting – don't forget our pencil; Remittance advice Precept; Covid cases remain low; Great British Spring Clean; Weekly list 30/4; SLDC locality services – Town and Parish Councils Newsletter; Welcome back fund briefing; Consultation on improving walking and cycling routes in Barrow in Furness, Carlisle and Kendal

PCSO – Poaching; Sheep worrying

Member of the Public – Trees Heelis Place

Green Co-ordinator – Audit Environmental initiatives for greening campaign; Update on Greening campaign.

South Lakeland Area Support – Cumbria CVS and LDNPA Volunteer information session 19/3; Community Resilience Briefing Spring 2021; Cumbria VCFSE Sector Survey 2021; More for health physical activity sessions; Reading project for social isolation; Funding opportunities.

CALC – Reminder – Briefing Clerks and Councillors; Parish member elections to the LDNPA; Zero carbon Cumbria partnership update; Locality Services – March Town and Parish Newsletter; Cost of replacing Bus shelters; CCC Environment Fund and green recovery; Follow up information from Local Government Reorganisation Event; CALC member survey; Allerdale BC and Copeland BC Proposal on LGR; Preparing for face to face meetings; Remote meetings update; Friday Round up; Community Resilience group; Parish election bulletin no 4; Star Council awards 2021; Correction re holding physical meetings; Government call for evidence on remote meetings; Audit guidance for AGAR completion; ACT news update; Practitioners Guide 2021; Local resilience forum news – Arrangements in place to welcome back visitors; Cumbria Arts and Culture Network Newsletter 7/4; Have your say on Cumbria's Covid recovery plan; Death of the Duke of Edinburgh; Letter to Parish Councils; Minutes of the last Association meeting; Valuation office agency – collecting car park data from Town/Parish Councils; Action for Health and Mental Health provider forum; NALC Star Council awards; NALC Cyber Security Guide; Cumbria Arts and Culture Network 21/4; News update; Open Spaces Society Grant on Green campaign; MHCLG Electronic Communications Infrastructure Consultation; NALC response to Government on LGR Cumbria; NALC online events; the Great Cumbrian Litter Pick; Youth Survey; High Court Judgement on Virtual meetings; VAT on Zoom; Cumbria VCFSE sector survey; Cumbria Arts and Culture Newsletter 27/4; Action for Health and Mental Health Provider; NW Coastal Access update; Cumbria in Bloom; Climate change 90 minute interactive sessions; Friday round up; Highways heads up for Parish Councillors; Risk Assessment face to face meetings; Friday round up; DCMS rural broadband consultation; NALC Coronavirus update; Chief Executives Bulletin; CALC advice on face to face meetings.

NHS – BHCP Coronavirus update issue 25; UHMBT launches new menu to support patients with dementia.

Highways – Holbeck Bridge repair works March; Holbeck Bridge repair update 23/3.

PKF Littlejohn – AGAR 2020/21

Claife PC – Agenda meeting 6/4/21; Zoom link 6/4/21; Final Minutes; Extraordinary meeting 12/5/21/ Ask Kevin – CCC Highways feedback survey results and reports.

Cumbria Police – March Lakes and Lakes Rural; March Ulverston, Low Furness, High Furness & Grange; National Stalking Awareness week 2021; April Ulverston, Low Furness, High Furness & Grange
Cllr Brodie – Windermere Ferry Advisory Group; Windermere Ferry; Report on Windermere Ferry Advisory Group for annual parish meeting.

Lengthsman – Pictures and invoice

Elections – Uncontested Parish Council Elections 2021; Result of uncontested elections; Notice of Poll.
Lake District National Park Authority – creation of public bridleways and associated extinguishment of redundant sections of footpaths – Hawkshead to Wray.

Braithay Trust – meeting request to discuss Windermere marathon; Traffic control

Coniston PC – Agenda 19/4/21 and draft minutes; Annual Parish and Annual meeting agendas.

Member of the public – Query Tarn Hows Hotel

Member of the public – Event passing through

National Trust – Low Carbon Lake District Grant Fund launch

Rally – Grizedale stages rally December 21

Haverigg – Litter picking in Hawkshead

H Karaaslan, Highways – Hawkshead Squares project

Cumbria Cycling – local cycling and walking infrastructure plans.

18. Date of Next Meeting To confirm the next meeting Tuesday 15th June 2021 at 7.30 pm in the Lower Market Hall, Hawkshead