

## **HAWKSHEAD PARISH COUNCIL**

**The next Hawkshead Parish Council meeting will be the Annual meeting and will take place on Tuesday 27th May 2025 to follow on from the Annual Parish meeting which begins at 7 pm in the Upper Market Hall, Hawkshead for the purpose of transacting the business outlined in the Agenda below.**

Yours sincerely

Tracey

Tracey Thornley

Clerk to Hawkshead Parish Council

20<sup>th</sup> May 2025

### **ANNUAL GENERAL MEETING AGENDA**

- 1. Election of Chair and Declaration of Office of Chair**  
To elect a Chair and receive the Chairs Declaration of Acceptance of office
- 2. Election of Vice Chair**  
To elect a Vice Chair
- 3. Apologies**  
To receive apologies for absence
- 4. Requests for Dispensations**  
The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
- 5. Declaration of Interest**  
To receive declarations by elected and co-opted members of disclosable pecuniary interests in respect of items on this agenda
- 6. To Appoint Councillor Representatives to Outside committees**  
To Appoint Councillor representatives on the following committees:  
Recreation Ground  
Market House Trust  
Grammar School Trust

### **PARISH COUNCIL MEETING AGENDA**

- 1. Apologies**  
To receive apologies for absence
- 2. Requests for Dispensations**  
The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
- 3. Declaration of Interest**  
To receive declarations by elected and co-opted members of disclosable pecuniary interests in respect of items on this agenda
- 4. Minutes**  
To authorise the Chair to sign the minutes of the Hawkshead Parish Council meeting held on Tuesday 15th April 2025 and Extraordinary meeting of Hawkshead Parish Council held on 12<sup>th</sup> May 2025.
- 5. Public Participation**

- 5.1 To receive reports from
  - Police
  - Westmorland and Furness Councillor
  - National Trust
- 5.2 To receive comments and representations from members of the public in relation to any item on the Agenda

## **6. Update on Ongoing Issues and Actions from Last Meeting**

- 6.1 To update on response snow plough and gritters
- 6.2 To update on planters to be placed under welcome signs
- 6.3 To update on the cracked water trough on Roger Ground E1/221633 E1/238786
- 6.4 To update on request for a streetlight near Springwood – E1/234875 E1/243024
- 6.5 To update on Cumbria Action local housing project
- 6.6 To update on query regarding new permit scheme 1 permit to be shared between 2 vehicles E1/233215 E1/238794
- 6.7 To update on request for a litter bin along the by-pass E1/234872
- 6.8 To update on ownership of Main Street Car Park
- 6.9 To update on online meeting with Highways team
- 6.10 To update on response from National Trust re Gallery building and HLF funding
- 6.11 To update on lighting in the LDNPA car park
- 6.12 To update on contact with owner of building in the centre of the square and plans for future
- 6.13 To update on placing SIDs posts
- 6.14 To update on new Clerk and handover

## **7. Highways**

- 7.1 To note Highways issues in the Parish
- 7.2 To update on the drains blocked on the North Lonsdale Road E1/79317 and now all local drains need clearing E1/177362 E1/215114 E1/227471 E1/243042
- 7.3 To update on hole developing on the road edge near Lakes Lodges E1/110351, E1/133268 E1/143069 E1/227478 E1/238790
- 7.4 To update on loose slab/slate by Tigers Eye E1/177640 E1/227470
- 7.5 To update on loose slabs/slates outside Queens and Chemist E1/177643 E1/201282 E1/227470
- 7.6 To update on potholes in the Outgate area E1/226058 E1/227480 E1/240324, E1/240337, E1/240339, E1/240340, E1/243026
- 7.7 To update on road edge as you head down the hill by the fishery E1/227474 E1/233204 E1/238776 E1/243040
- 7.8 To update on large pothole on the middle of the road at the bottom of the lake on the way to Sawrey E1/233208 E1/238788 E1/243043
- 7.9 To update on blocked culverts Vicarage Lane E1/238782 E1/243044
- 7.10 To update on blocked gully at Hawksgarth E1/238785 E1/243045
- 7.11 To update on bowing wall on the highway near Keen Ground E1/238773 E1/243046
- 7.12 To update on potholes outside Gingerbread Shop E1/245629
- 7.13 To update on signs that have been knocked down opposite the T junction for Sawrey/Grizedale opposite Bowling club E1/245219

## **8. Finance & Governance Issues**

- 8.1 To authorise payment of the following accounts:-
 

Clerk wages (April & all May; 10 hrs permits)	£1188.53
HMRC – PAYE	£ 26.44
Lengthsman	£ 252.00
Clerk – postage stamps (posting OPCP permits)	£ 69.60
- 8.2 To acknowledge income sources:
 

Westmorland & Furness Council – precept	£12000.00
---	-----------

- 8.3 To adopt new Financial Regulations (previously circulated)
- 8.4 To agree and sign the Annual Governance and Accountability Return (subject to completed Internal Audit)
- 8.5 To agree and sign the Standing Orders 2025

## 9. Planning Application

- 9.1 To consider planning applications and formulate comments to the planning Authority:-  
 7/2025/5202 – 13 Kings Yard, Hawkshead, Ambleside, LA22 0QP – Conversion of garage to wet room and utility.  
  
 7/2025/5179 – Drunken Duck Inn, Barnsgates, Ambleside, Cumbria LA22 0NG – Conversion, extension and development of outbuildings to build single storey dwelling and building of new workshop displaced by the dwelling.  
  
 7/2025/5071 – East View, Gallowbarrow, Hawkshead, Ambleside, LA22 0NW – Chimney stack removal.
- 9.2 To note the following Notices of Grant/Refusal of Planning/Appeals/Withdrawn/ information only applications:-  
 REF 1604.484 – Land at Belmont Hall, Outgate – Tree preservation (No 484) Order 2025 – Notice of Tree Preservation Order.  
  
 7/2025/5289 – Limetree Yard, Land off Barnfield, Hawkshead, LA22 0PJ – Approval of details reserved by condition 11 (Contamination) on planning application  
 7/2022/5304 – Limetree Yard – Demolition of existing garages and workshop and construction of new light industrial buildings and associated car parking.

## 10. Lengthsman

To receive an update

## 11. Councillor Matters

An opportunity for Councillors to raise issues on behalf of residents. *Note: no decisions can be made on these matters but they may be placed on a future agenda of the Council*

## 12. Correspondence (for information only)

To note the following e-mails received since last meeting  
 National Trust – Invitation to go on the Gondola; April newsletter; Wray playpark QR code; NT Hawkshead Gallery meeting date to be arranged; May Parish Council newsletter  
 CALC – Cumbria in Bloom; W&F Branch event; LDNPA Parish member elections for the South Distinctive area; LDNPA – Second homes and short term lets; Letter for LDNPA to Town and Parish Councils; Final Practitioners Guide, Audit Return Reminder & Data Protection; Lake District parishes forum; W&F Event – Waste Services & Engagement Framework 24/4/25; Town and Parish Council Neighbourhood Pledge Meeting – Locality 2; Engagement Framework; Post Office/Directly Managed Branch update; Meeting reminder 24/4/25; Launch of public appointments recruitment campaign; Reminder T&PC Neighbourhood pledge meeting Locality 2 28/4/25; Martyns Law; Next County Volunteering Network meeting 7/5/25; W&F Branch follow up Waste Services & Engagement Framework; Second Homes; CALC AGM 4/10/25; Clerk Induction Training Session; Sandylands Park, Kendal; CALC Training bulletin 30/4/25; VE day events; Training Bulletin 7/5/25; Meeting with W&F Highways and Streetworks Team 27/5/25 6pm via teams; Windermere IT courses starting soon; Grange Lido opening date delayed; Local Plan Call for sites meeting 14/5/25 5 pm; Cumbria Local Nature Partnership; NRS May Newsletter; LDNPA Planning Sessions; 14/5/25 Training bulletin; LDNPA Clerks Forum; How Environmentl and Sustainability policy could help; WAF Waste consultation; Claife PC – Agenda Annual Parish; Agenday PC meeting April 2025; Draft Minutes; Agenda Annual General Meeting, Agenda PC meeting  
 Coniston PC – Agenda, Minutes & Accounts;  
 Cllr Pender – Update Streetworks Meeting; Youth Work in the Ward; Draft Boundary review who to contact; Prohibition of All Traffic Restriction C5020 Outgate 29/4; Temp TRO Keswick to Barrow walk 10/5; Boundary Review; New Road Closures; Gritting in Hawkshead; LAP Trail Race 11/5/25 & 14/9/24; Next weekend; B5285 and B5286 Hawkshead; Infrastructure schemes/permitting – Coniston and Hawkshead ward; Windermere Ferry planned closure;

Westmorland and Furness Council – Warning on taking fake prescription drugs; Residents invited to attend open day at Penrith Castle Park; Celebrating 3 years of Multiple success in Cumbria; Call for young volunteers to support summer Reading Challenge in Libraries; Council submits devolution consultation response; Devolution update; Licensing weekly list 10; Street Party for VE day 80th Celebration 10th May Temp Road Closure application; £500,000 grant confirmed for Roxy building in Ulverston; Guidance for developers agreed for Marina Village; Grants approved for community-based project in Eden; Residents invited to come along to next Penrith Castle Park open day; Barrow to host packed programme of creative, cultural and family events; Shape the future of pump tracks in Westmorland and Furness; Communities come together VE day; Weekly list 11 28/4/25; Council launches veterans survey ahead of VE Day; Ukuleles, bowls and art on the agenda in Eden to help combat the effects of dementia; New Director for W&F Council; Have your say on the future of nature recovery across Cumbria; Windermere Ferry Stakeholder Newsletter May 2025; Notes from the meeting Infrastructure schemes/permitting – Coniston and Hawkshead Ward; TTRO Notification – C5022 Grizedale 12/5/25; Council says apply now for £260,000 arts, culture and events; Council puts veterans at the heart of VE day; Have you say on waste and recycling options; Libraries bring history to life with new shipyard memories; Hawkshead Square – slate flag repairs; Suggested development sites maps published; Multi-million grant to give massive boost to towns culture; Memorial garden dedicated to community champion; Hawkshead Square Slate Flag Repairs

Tim Farron MP – case ref TF169178 Condition of road B5286;

BBC Radio Cumbria – VE day interview request

Member of the public – Bins in the park (after Lakeland Trails event)

Member of the public – Hawkshead Scouts

Colton PC – Annual Colton Open Parish meeting 17/5/25

Cllr McClennan – Local Housing Survey; Parish Plan Query

DMHall – response to the query regarding building in the centre of the Square

Member of public – planters in the village (plants, compost etc)

Cumbria SA – Preparing for the 2025 Small Authorities External Audit

Cumbria Police – April 2025 Lakes and Lakes Rural; Ulverston, Low Furness & Grange

Satterthwaite PC – Background reading recent road closures; Feedback highway closures

Coniston PC – Agenda, Minutes

Cumbria Tourism – Hawkshead & West of Windermere Visitor Movement Action Plan; Plan working groups

13. **Date of Next Meeting** To confirm the next meeting will be Tuesday 17<sup>th</sup> June 2025 at 7.30 pm in Lower Market Hall, Hawkshead