

HAWKSHEAD PARISH COUNCIL

The next Hawkshead Parish Council meeting will be the Annual meeting and will take place on Tuesday 21st May 2024 to follow on from the Annual Parish meeting which begins at 7 pm in the Lower Market Hall, Hawkshead for the purpose of transacting the business outlined in the Agenda below.

Yours sincerely

Tracey

Tracey Thornley

Clerk to Hawkshead Parish Council

14th May 2024

ANNUAL GENERAL MEETING AGENDA

1. **Election of Chair and Declaration of Office of Chair**
To elect a Chair and receive the Chairs Declaration of Acceptance of office
2. **Election of Vice Chair**
To elect a Vice Chair
3. **Declaration of Acceptance of Office**
Following the elections all Councillors to complete Declaration of Acceptance of Office form and Declaration of Interests form
4. **Apologies**
To receive apologies for absence
5. **Requests for Dispensations**
The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
6. **Declaration of Interest**
To receive declarations by elected and co-opted members of disclosable pecuniary interests in respect of items on this agenda
7. **To Appoint Councillor Representatives to Outside committees**
To Appoint Councillor representatives on the following committees:
 - Recreation Ground
 - Market House Trust
 - Grammar School Trust
 - Flood Prevention Action Group

PARISH COUNCIL MEETING AGENDA

1. **Apologies**
To receive apologies for absence
2. **Requests for Dispensations**
The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
3. **Declaration of Interest**
To receive declarations by elected and co-opted members of disclosable pecuniary interests in respect of items on this agenda

4. Minutes

To authorise the Chair to sign the minutes of the Hawkshead Parish Council meeting held on Tuesday 16th April 2024

5. Public Participation

5.1 To receive reports from

- Police
- Westmorland and Furness Councillor

5.2 To receive comments and representations from members of the public in relation to any item on the Agenda

6. Update on Ongoing Issues and Actions from Last Meeting

6.1 To update on response snow plough and gritters

6.2 To update on response regarding ferry future

6.3 To update on response regarding whether the area outside the Queens is regarded as a highway

6.4 To update on possibility of weed spraying in the village

7. Highways

7.1 To note Highways issues in the Parish

7.2 To update on the drains blocked on the North Lonsdale Road E1/79317 and now all local drains need clearing E1/177362

7.3 To update on hole developing on the road edge near Lakes Lodges E1/110351, E1/133268 E1/143069

7.4 To update on the raised footpath caused by tree roots by the barn E1/165284

7.5 To update on pothole/road edge on Hannakin hill E1/175112 E1/190978 E1/200977

7.6 To update on loose slab/slate by Tigers Eye E1/177640

7.7 To update on loose slabs/slates outside Queens and Chemist E1/177643 E1/201282

7.8 To update on pothole near Eel House E1/199550

7.9 To update on broken bollard by Merlin House E1/200971

7.10 To update on the leaning speed sign by Merlin House E1/200973

7.11 To update on pothole by Rough Close E1/200974

7.12 To update on manhole cover with disintegrated edges opposite the Coach House E1/200978

7.13 To update on pothole at the junction near fishery E1/200980

7.14 To update on potholes near Outgate E1/201056

7.15 To update on potholes near Waterside House entrance Hannakin E1/201055

7.16 To update on pothole outside Syke Cottage, Hannakin E1/201051

7.17 To update on row of potholes outside Hawkshead School E1/201048

7.18 To update on potholes at Gallowbarrow E1/201046

8. Finance & Governance Issues

8.1 To authorise payment of the following accounts:-

Clerk wages	£411.50
HMRC – PAYE	£103.00
Lengthsman	£492.45
Westmorland & Furness Council Main St CP Rates	£2470.05
Westmorland & Furness Council OP CP	£1347.30

8.2 To acknowledge income sources:

Main St CP	£360.00
Westmorland & Furness Council – precept	£11704.00

8.3 To review the Asset Register

8.4 To adopt new Financial Regulations (previously circulated)

8.5 To agree and sign the Annual Governance and Accountability Return (subject to completed Internal Audit)

9. Planning Application

9.1 To consider planning applications and formulate comments to the planning Authority:-
7/2024/5207 – Mere Lodge, Main Street, Hawkshead, LA22 0NS – Change of use of condition 2 (local occupancy) of planning permission 7/2011/5590 to the South locality as per the SPD.

7/2024/5219 – Foxgloves, Hawkshead, Ambleside, LA22 0NR – Conversion of an existing outbuilding into a sunroom.

7/2024/5178 – Land at Bragg Field, Bragg Field, Hawkshead, LA22 0QW – Proposed local convenience store and petrol filling station with revised access from Bragg Field Car Park and a new access from North Lonsdale Road (B5285) including forecourt canopy, roof-mounted PV panels, underground fuel tanks, ATM, EV charging bays, staff and customer car parking, and associated landscaping, infrastructure, lighting, signage, footpaths and circulatory roads.

7/2024/5188 – Summer Hill Country House, Hawkshead Hill, Ambleside, LA22 0PP – Replacement of existing wooden workshop with timberframed oak garage/carport

7/2024/5230 – Hawkshead Old Hall, Hawkshead, LA22 0NN – Replacement garage door.

9.2 To note the following Notices of Grant/Refusal of Planning/Appeals/Withdrawn/information only applications:-

7/2023/5812 – Hawkshead Old Hall, Hawkshead, LA22 0NN – Single storey extension on east elevation Granted

T/2024/0048 – Coach House, Hawkshead, Ambleside, LA22 0QE – T15 Beech – Crown raise to 5m above ground level, prune to clear BT wires, garage and house by 3m. T12 Sycamore – reduce secondary leader over driveway, overall prune max 2m of upper crown. T10 Beech & T11 Sycamore – reduce canopy by 3-4m max. T19 Sycamore – remove. T23 Sycamore variegated – reduce by 1.5-2m and shape canopy. T18 Douglas Fir – fell to ground level. T20 – Norway Spruce – Fell to ground level. T22 & T21 Norway Spruces – fell to ground level. Granted

7/2023/5823 – Stevney, Outgate, Ambleside, La22 0NH – Main House: Demolition of an existing rear extension (northeast elevation) and lean-to structure (southwest elevation). New 2 storey extension, on a similar footprint to the original. Demolition of original porch and new replacement porch structure. New windows and roof lights in various locations within the existing house. Internal alterations throughout. New Garden Annex: New garden annex building formed within the existing vegetable garden. Annex accommodation to form office space for home working, a gym, storage, and a bedroom to provide additional accommodation to the main houses for visitors. Granted.

10. Destination Hawkshead Project

To receive an update

11. Lengthsman

To receive an update

12. Councillor Matters

An opportunity for Councillors to raise issues on behalf of residents. *Note: no decisions can be made on these matters but they may be placed on a future agenda of the Council*

13. Correspondence (for information only)

To note the following e-mails received since last meeting
 Westmorland and Furness Council – School warning sign replacement; Results of Parish Election; Windermere Ferry out of service; Ferry Update; Licensing list 26 22/4/24; Freshen up for the Ferry in week 3; 20 mph Application update Outgate; Post election information; Weekly list 6/5/24; Declaration of interest query; Proposed location of SIDS (response required); Rates address issue
 Committee – Hawkshead Destination – meeting; Notification of next meeting and notes; Leaflet distribution; Meeting reminder 20/5/24
 Claife PC Agenda and Minutes
 CALC- Local Council Aware Scheme Information; Wednesday update; Cilca Training; Invite to Community Power Workshop; Official notification to submit your authority’s return 2023/24; Street Lighting Policy; CALC training event; Wednesday update 17/4/24; Focus on Funding April 24; Courses in Ulverston; Furness line to reopen; NALC Sector snapshot survey; A595 Grizebeck Improvement Scheme; Wednesday update; Northern Trains – ASLEF Industrial Action; Wednesday update 1/5/24; Healthy Home Guide to Damp and Mould; Letter from LDNPA; Model Financial Regulations for Local Councils; Partnership press spring 24; April 24 legal bulletin; Help shape Westmorland and Furness Councils new Customer Charter/Promise; Local Nature Partnership update; Fibrus Community Fund open; Adult learning workshops Dementia Forum and Numeracy Day event; Wednesday update 8/5/24; CALC AGM 24 save the date;
 Coniston PC – Agenda and Minutes; Annual meeting notification
 Member of Public – 5 Free spaces at Hawkshead from LDNPA
 Cllr Brodie – WLC Pedestrian Ferry; Ferry Stakeholder newsletter;
 NALC – Job list; Chief Executives bulletin; Events; Events; Newsletter; Chief Executives Bulletin;
 Member of public – Old Police Station Car park
 Rural Service Network – the Rural Bulletin 16/4/24; Rural Bulletin 23/4/24; Bulletin 30/4/24; Newsletter; Bulletin 8.5.24; RSN Rural Funding Digest May 24; Rural Bulletin 14/5/24
 Cumbria Tourism – Hawkshead & West of Windermere VAMP workshop; Destination Hawkshead Free online Carbon Literacy Training; Worker Transport Survey;
 Cllr Pender – re Road closure at the same time as Ferry off; Road Closure urgent TTROW9890; Surgery this week; Council matters; Ferry MCA Inspection and refit week 2 update; April newsletter; Road closure diversion signs; Initial discussion on Society Housing; Ferry update week3; Ferry update week 4; Traffic issues in the central lakes today;
 Sisters in the wild – Womens Social cycle ride 8 & 9 June
 Member of public – planters
 Veloretro – Velo Retro Vintage Cycling
 Organisers – LAP Trail Race 11 May 24 and 14 September 24
 Cumbria Police – April 24 Newsletter Ulverston, Low Furness and High Furness; Newsletter Lakes and Rural Lakes
 Lengthsman – update, invoice etc; photo update
 Member of the public – Planning application petrol station
 Member of the public – Concerns over planning application 7/2024/5178
 Member of public – Filming permission

14. Date of Next Meeting To confirm the next meeting will be Tuesday 18th June 2024 at 7.30 pm in Lower Market Hall, Hawkshead