

# Hawkshead Parish Council

## Minutes of the meeting of Hawkshead Parish Council

Held in the Upper Market Hall, Hawkshead on Tuesday 21st of October 2025 at 7.30pm

Present: Cllr Spedding – Chair Cllrs Johnston; Bremner; Brown; MacLennan and Berry  
Clerk – Janet Taffs  
Two Members of the public in attendance

### 138/10/25 Apologies

RESOLVED that apologies for absence for received from Cllr Moulton be accepted.

### 139/10/25 Requests for Dispensations

RESOLVED It was noted that no member declared any dispensations on items on the agenda.

### 140/10/25 Declaration of Interest

RESOLVED It was noted that no member declared any interests on items on the agenda.

### 141/10/25 Minutes

RESOLVED The minutes of the meeting of Hawkshead Parish Council held on Tuesday 16<sup>th</sup> September confirmed to be a true record and signed by the Chair.

### 142/10/25 Public Participation

142.1 To receive reports from

#### Police

Still have issues up dating.

#### Westmorland and Furness Councillor

From the press release. Plans to harmonise Westmorland and Furness Council's waste service have taken a step forward at a meeting of Cabinet. At a meeting of the council's Cabinet today (9 September), members agreed a series of recommendations to support a new harmonised waste and recycling service for the area:

The roll-out of an in-house waste and recycling collection service

Adoption of alternate weekly residual waste collections using a 240-litre wheeled bin

Adoption of an alternate weekly recycling kerbside collection service using 2 x 180-litre wheeled bins

Provision of bespoke service arrangements for residents that cannot adopt wheeled bins

Agreed to harmonising charges for garden waste for the 2026/27 financial year as part of the

Council's annual budget setting process. Any proposed changes to fees and charges will be presented for approval, as part of the budget report, to Full Council.

#### National Trust

Email received explaining who to contact in what context with obstruction to highways, fire noise and nuisance following a meeting with David Allan – Police & Crime Commissioner and Mark Nicholson from Cumbria Fire Service. They are in the final process of implementing Public Space Protection orders for these locations to increase enforcement powers for Westmorland & Furness Council and the Police.

Barclays Bank has now been relet and Green End House is undertaking refurbishment, it is likely to be empty over winter.

#### 142.2 Comments and representations from members of the public in relation to any item on the agenda.

Concerns were voiced over the speeding cars and when the SID would be installed Cllr Brown to check to see if we are able to install.

LDNPA broken gate Cllr Bremner to get a picture and W3W

### 143/10/2025 Update on Ongoing Issues and Actions from Last Meeting

143.1 UNRESLOVED The PC are looking into the purchase of a second hand gritter. The gritter man will be attending the training course in Oct/Nov no date yet with W&F snow plough and gritters The contract with W&F draft was circulated by email no additions. Clerk to contact Cllr Pender. Not to purchase until we know training is booked/completed

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- 143.2 UNRESOLVED the cracked water trough on Roger Ground E1/221633 E1/238786 This was chased in August and again at the start of October. No reply. We need a What 3 words to do this. It seems to spur them along. Cllr McLennan to check W4W
- 143.3 UNRESOLVED Cumbria Action local housing project. In the process of contacting the sites identified. It is hoped that we will have representation at the next meeting.
- 143.4 UNRESOLVED It was reported that the building in the centre of the square should have tenants for both upstairs and downstairs by the end of October. The owner is aware of the buildings condition and this will be addressed once the tenants have signed contracts. The Clerk did receive a request that local businesses and the WI could decorate the window of the shop as it currently whitewashed. This has been denied because of timings for the new tenants.
- 143.5 UNRESOLVED The Outgate SIDs in place. The Clerk went to apply for the permits but as the SIDs have already been installed Highways had this response. As the SIDs have been installed a permit cannot be applied for to work within the highway retrospectively. "I understand that you were not involved in this work and ask that going forward should any works be required to be carried out are done so following the correct procedures which we will always ensure are fully explained. Cllr brown to ask regarding another SID and moving onto the correct location.
- 143.6 UNRESOLVED The litter bin by the Chocolate shop and on the Rec. Cllr Bremner to photograph again.
- 143.7 UNRESLOVED the Cllrs discussed the Hawkshead sign that is currently being stored in the Market Hall. It was agreed to get quotes for restoring the sign. Clerk to photograph and measured but the person contacted would like to look at it. Clerk to take it down. Discussions on where to place, the wall entrance to the old police car park was suggested.
- 143.8 RESOLVED The Clerks contract was agreed and signed.
- 143.9 UNRESOLVED W&F council were contacted regarding the rats in the village who stated that is possibly United Utilities responsibility. Cllr Berry was in touch to give further details of the problem. W&F d not do anything. Meeting with United utilities, to be arranged, to put the bait down the drains. Pied piper has private customers that have the same problem. Clerk to contact United utilities regarding the rats.
- 143.10 The response from South Lakes Housing was read out in with regard to the parking issues the residents of the village on Barnfield

### 144/10/25 New matters arising

- 144.1 RESOLVED The councillors agreed to the addition to the standing orders to include submission by Email when the submission date is before the next meeting. The addition to the standing orders was signed by the Chair.
- 144.2 RESOLVED a date for the Clerk performance review was agreed to take place in the November meeting. \_\_\_\_
- 144.3 RESOLVED the following dates were agreed for next years meetings. 20<sup>th</sup> January, 17<sup>th</sup> February, 17<sup>th</sup> March, 21<sup>st</sup> April, 19<sup>th</sup> May, 16<sup>th</sup> June, 21<sup>st</sup> July, 15<sup>th</sup> September, 20<sup>th</sup> October, 17<sup>th</sup> November and 15<sup>th</sup> December at 7.30pm Market Hall Hawkshead. Upper or lower to be confirmed. Clerk to book
- 144.4 RESOLVED The Cllrs discussed the Ruskin Museum planning to run Bluebird K7 on Coniston Water next year. Cllrs have no concerns. Clerk to reply.
- 144.5 RESOLVED the Cllrs discussed thoughts on the Coniston Parish Council supporting the Coniston Festive Fayre (22<sup>nd</sup> NOV) and Christmas Lights committee and placement of posters in Hawkshead. Location is a problem. Only the Coop have a notice board 50p. Lampposts are ok as long as they are taken down.
- 144.6 RESOLVED The request to hire the land at Hawkshead Rec. Send onto the rec.

### 145/10/25. Highways

To note Highways issues in the Parish

Checking the powers of the Parish Council, it has come to light that parking and potholes are not for Parish Councils to report and the member of the public is to report themselves. It was agreed by the councillors that the issues should be reported by the Parish Council and continue to do so.

Keep doing until not to.

- 145.1 UNRESOLVED To update on the drains blocked on the North Lonsdale Road E1/215114 and now all local drains need clearing E1/177362 After heavy rain flooding need to clear before the storms local business flooding. Residents are having to clear in the bad weather. Clerk to chase

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- 145.2 UNRESOLVED the hole developing on the road edge near Lakes Lodges E1/110351,  
 145.3 UNRESOLVED potholes in the Outgate area E1/226058 Email sent to Cllr Pender regarding the state of the road and if she can expedite.  
 145.4 UNRESOLVED the large pothole on the middle of the road at the bottom of the lake on the way to Sawrey E1/233208 E1/238788 E1/243043  
 145.5 UNRESOLVED the potholes outside Gingerbread Shop E1/245629 This was chased by the Clerk on 2/10/25  
 145.6 UNRESOLVED signs that have been knocked down opposite the T junction for Sawrey/Grizedale opposite Bowling club E1/245219 Chased by the Clerk on 2/10/25  
 145.7 UNRESOLVED the grid at the Coniston Junction on the way to Outgate. E1/253802  
 145.8 UNRESOLVED the grid at Springwood E1/253804 Assigned to Highways on 22/7/25 Still floods could have been done.  
 145.9 UNRESOLVED the school road markings following the road resurfacing. E1/257392 Sent to Highways team on 30<sup>th</sup> August. Checking to see if the school can get this rushed through on health and safety. Cllr Bremner to contact the school.

### 146/10/25 Finance & Governance Issues

- 146.1 RESOLVED The authorisation for payment of the following accounts:-  
 Clerk wage £ 548.83  
 Lengthsman £ 269.38  
 Pauline Carter Plants £ 40.00  
 Moore external audit £ 283.50  
 A2A Two years of hosting and domain registration £ 306.00  
 Information Commissioners Office £ 52.00
- 146.2 RESOLVED To acknowledge income sources:  
 Car parking permits £5.00
- 146.3 RESOLVED Monthly update of the finances.  
 Amounts include cheques that have not been reconciled.  
 Account balances as of Current account £ 6098.28 Deposit account £ 28,661.24
- 146.4 RESOLVED Second quarter accounts check. Paper copies signed. The budget review and current status was delivered by the Clerk.
- 146.5 UNRESOLVED The items for the upcoming budget for 2026/2027 were discussed to date and will be discussed again at the next meeting.
- 146.6 RESOLVED The Clerk reported on the points raised on the external audit and will add a figure to the 2025/2027 precept to cover the amount required in reserve.
- 146.7 UNRESOLVED The internal auditor cannot be employed by the PC. Clerk to contact the other parishes to see who they use. To contact them to see if they would be the internal auditor for Hawkshead.
- 146.8 UNRESOLVED Web domain and email address. The Clerk provided the Cllrs with the reasons for changing over to a GOV.UK web domain. It was agreed to go ahead with this after the precept for next year as the reserves are too low.

Web domain costs at a glance.										
Company	Build the website	Annual fees	Domain fees	Email costs per year	Number of Email addresses	GB of storage	Extra storage GB	Cost for storage	Transfer of emails	Training costs
Aubergine	499 +VAT	First year free then 199+VAT	100+VAT	£50+VAT	25	2GB			Do not transfer	Free
Parish online	Included annual fee	360 +VAT	Included in annual fee	Included in annual fee	20	5GB				Free
Cloud NET		49.99+VAT	50+vat		25					
A2A	400+VAT	75+VAT	25+VAT	Free						

Costings were discussed and it was felt to look at this again nearer the time. These costings can provide an amount to be added to the Precept.

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- 146.9 RESOLVED The Parish Council Cllrs agreed to adopt the following policies. Clerk to add onto the website.
- Code of Conduct
  - Dignity at work
  - Health and Safety
  - Complaints procedure
  - Data protection
  - Freedom of information policy and publications scheme
  - Risk management
  - Equality and diversity
  - Disciplinary and grievance
  - IT policy.
- 146.10 RESOLVED The Main Street Car Park permit cost as the car parking permit fee has not increased since 2022. The rates are £2470.05 annually plus a portion of the public liability insurance of £409.04 Total of 2572.31. To provide how much that space costs the Parish Council /8 =321.53 Current charge is £360 per space. It was agreed to increase to £365.00.  
There is no waiting list currently so this will be created and any person wishing to be added are to contact the clerk.
- 146.11 RESOLVED The example grant application form and assessment criteria were discussed and it was decided that the letter of application sufficed.

### 147/10/25. **Planning Application** The following planning applications were discussed

147.1 RESOLVED NOTICE UNDER ARTICLE 38 OF PROPOSAL FOR LOCAL DEVELOPMENT ORDER GRANTING PLANNING PERMISSION I give notice that the Lake District National Park Authority proposes to make a local development order (LDO) granting planning permission to:

*a) replace a septic tank or sewage treatment plant, serving up to three dwellings, with a new sewage treatment plant, including the installation of associated pipes, cables, vents, ducts, manholes or kiosks, and any ancillary engineering operations.*

*b) install additional equipment, designed to reduce phosphorus discharge, to an existing sewage treatment plant.*

The LDO would apply throughout the National Park. The Cllrs agreed to approve.

147.2 RESOLVED Councillors Ratified the decision for the proposal for planning permission 7/2025/5484 Field north of Old Bank House, Field adjacent to Old Bank House, Hawkshead Hill Ambleside LA22 0PW. Folly, viewing station field building. The decision is to approve the plans The design of the structure fits in with the surrounding area. No light considerations. The structure is not going to affect the highways as no vehicle access is required.

147.3 RESOLVED 7/2025/5345 (Listed Building Consent) 2 Brown Cow Cottages, Hawkshead, Ambleside, LA22 0PH Proposal: Remedial works to alleviate the damp inside the property was discussed and it was decided that the Parish Council would approve

147.4 RESOLVED 7/2025/5344 Location: 2 Brown Cow Cottages, Hawkshead, Ambleside, LA22 0PH Proposal: Remedial works to alleviate the damp inside the property was discussed and it was decided that the Parish Council would approve

### 148/10/2025 **Planning permission decisions. The following decisions were noted.**

- 148.1 RESOLVED 7/2025/5452 Location: Bragg Field, North Lonsdale Road, Hawkshead, LA22 0QS  
Proposal: Approval of details reserved by condition 7 (car parking spaces) on application 7/2014/5348 - New medical practice centre and two 2 no bedroom flats The Authority has made a decision (Granted) on this application.
- 148.2 RESOLVED 7/2025/5387 Location: Lama Lodge, Hawkshead, Ambleside, LA22 0QB Proposal: Replacement of substandard wooden dwellinghouse with contemporary self-build dwellinghouse with

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associated works including new highway access (resubmission) The Authority has made a decision (Refused) on this application.

### 149/10/2025 Lengthsman

The offending branch has been removed from the tree in the recreation ground. Some time has been spent clearing small broken branches that had blown off this tree onto the park following the latest storm - there were dozens of twigs & small branches strewn around the play area. The leaf litter has been left as loads more will fall in the coming weeks.

Someone from the bowling club situated next to the tree complained about the tree shading the bowling green and affecting the grass. He passed their comment on for completeness. Down to the rec There's a lot of branches part-blocking the entrance to the Old Police Station car park. It has already been organised that they are to be put on bonfire

The lengthsman at Colton and Haverthwaite has requested to restore the metal Hawkshead town sign.

On average, 1st visit is wire brushing the rust and applying 1st coat of white to the post and black the rear of the name blade which takes about 2 hrs. 2nd visit is applying 2nd coat of white ~ about 1 hr. 3rd visit is apply tape on the white and paint the black roundels and painting the letters in black ~ about 2 hr. So, all in all allow 5 hrs at 20/hr = £100.00 This was discussed and agreed not to do at this time.

### 150/10/2025 Councillor Matters

The noticeboard at the Kings arms, can go back up under the tunnel? No space for posters in the village. Cllr Brown and Spedding to ask where the board is and if it can be reinstated.

Poppy wreath £25.00 sorted by Cllr Johnston. Volunteers for anyone to do it. 9<sup>th</sup> November Cllr Johnston agreed.

To add to highways.. Flag street, tarmac has lifted during the flood where it meets the flags.

The man living in the wood is causing concern for residents as he and his dogs are aggressive. Clerk to contact the Police to see if he can be spoken to about his behaviour when in the village.

### 150/10/2025 Correspondence

- Report from David Allen
- A request to display posters for events at Wray, memory café.
- This year, the Grizedale Stages Rally will be taking place on Saturday 6<sup>th</sup> December 2025 only.
- Rosie, the new Tourism Marketing & Heritage Manger for Grasmere Gingerbread sent details of a coffee morning in September.
- A new fund due to be launched by MHCLG (Ministry of Housing Communities & Local Government). The Common Ground Award fund aims to improve social cohesion – particularly promoting bridging social capital – by investing in physical infrastructure and sharing best practice. It's open to VCSE (Voluntary, Community and Social Enterprise) organisations and the application window opens **13 October**.
- Request for feedback on the 13 Valleys Ultras Event the weekend of the 4/5 of October.
- At the meeting of full council on 24 July 2025, councillors agreed to the final recommendations of this review, which changed all parish council dates in Westmorland and Furness to May 2027.
- A post regarding the parking costs in Hawkshead and the couple will not visit again. Sent to Cllr Pender.
- CALC Distribution list to now include Cllrs if they opt in.
- White tailed Eagle flyer with QR code to share views on the reintroduction to Cumbria.
- PDF on the Electoral review of Westmorland and Furness
- Westmorland & Furness are asking Council house residents for help [online Housing Tenant Engagement Strategy questionnaire](#)
- The Lake District National Park Authority is considering the designation of a new conservation area on the east shore of Windermere, which will be called the Windermere Villas Conservation Area. They are now seeking feedback on the proposed boundary, draft appraisal and management plan from local residents, businesses and anyone else with an interest in the area. Link to the consultation.
- Hyperfast Networks Drop-in Information Session in Hawkshead on Friday 21st November, where residents can come along to learn more about there Full Fibre broadband rollout and ask any questions they might have. **Location:** Upper Hall, Hawkshead Market Hall, LA22 0NZ **Times:** 12pm–2pm and 4pm–6pm

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## Hawkshead Parish Council

- Minutes from the VAMP meeting

### 150/10/25 Date of Next Meeting

To confirm the next meeting will be Tuesday 18<sup>th</sup> November Hawkshead Lower Market Hall

Meeting concluded at 21.15 pm

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