

**Minutes of the meeting of Hawkshead Parish Council
held in the Lower Market Hall, Hawkshead at 7.30 pm on Tuesday 25th April 2017**

Present: Cllr R M Woodhouse (Chair)
Cllrs D Spedding, I Moulton, K Fordham
Clerk – Tracey Thornley

In attendance: David Williams, Barbara Brown, Christine Dobson, David Vaughan, Cllr David Fletcher

Minute Number		Action By
160/2017	Apologies RESOLVED: Apologies received Cllr Larkin (holiday), Cllr Wood (work commitments), Cllr Brown (work commitments)	
161/2017	Requests for Dispensations No requests received.	
162/2017	Declarations of disclosable pecuniary interests in respect of Agenda items Declarations of interest received from:- Cllr Fordham declared interest in Planning Application Yew Bank at Roger Ground 7/2017/5170	
163/2017	Minutes of Meeting 21st March 2017 RESOLVED that the Minutes of the Meeting held on 21 st March 2017 are approved as a true record and signed by the Chair.	
164/2017	Police and Public Participation <u>Police</u> PCSO Emma Forrester sent her apologies and a report by email no incidents of note and no crimes. She mentioned her new mobile police desk will be in the village on Thursday 18 th May. There is a bicycle marking event at Coronation Hall, Ulverston 3-5 pm. Pre-registration via Police Desk at Coronation Hall Mon-Fri 9 – 12 noon.	
165/2017	<u>District Councillor & Cumbria County Councillor – D Fletcher</u> Cllr Fletcher finance meetings have been ongoing. All been quiet. HIMs system is up and running now.	
166/2017	<u>Public Participation</u> Tourist Information map - A member of the public brought to the attention of the Councillors that a Tourist Information Map with Hawkshead on one side and Ambleside on the other has the Old Police Car Park marked as a public car park which may be why there is an increase in the number of cars without permits in the Old Police car park. Clerk to send email to cplmedia@cplpromotions.com . Illegal parking by new Bollards - A member of the public raised the issue that cars are parking behind the newly erected bollards situated along the pavement on the B5285 between Hawksgarth and Barnfield. It is believed to be people from the properties adjacent, they should not be parking there as it is a public footpath and they are blocking the access for pedestrians and disabled. Clerk to contact PCSO Forrester.	

..... Chair Initials Date

Waterways Spout House - A member of the public raised what was happening with the water by Spout House the Parish Council received a grant to sort this problem, the water was almost over the top in recent rainfall and the drains outside the Honeypot and neighbouring houses were full. Cllr Fletcher reported that there have been some recent staff changes and the staff who were dealing with this have left. Cllr Fletcher said he will chase up to find out what was done and see what the results of the tests were and what they plan to do next.

School Wood, Roger Ground - This was agenda item 11 as a member of public wanted to also discuss this it was agreed to be moved to this item:- The Parish Council and parishioners neighbouring School Wood have received a letter from Elizabeth Ashburn about Larch trees being felled Cllr Woodhouse read the letter out.

Concern was raised about the transportation from roadside assuming it will go to Grizedale. How they are going to move the timber with a large wagon or tractor and trailer.

Cllr Fordham was able to report that they have an arrangement that the trees will be cut by local contractors and moved by small tractors and trailers access through his ground to a point that the Forestry Commission uses for collection, the timber wagons will exit Grizedale as they normally do. He reported that a fly pass will be done when the trees are in full leaf to check for disease, if there is disease the Larch will have to go to a licenced timber yard. The Forestry Commission have advised that usually a fly over is completed in May when the trees are in leaf, unlikely to have the disease but they did have a lot at Claife. Re road disruption there is a rule where a road can be closed for 20 minutes but there is no intention for this to be done.

The public wanted to voice their concern over possible damage to the highway, culverts and verges. Public want the parish council to assure themselves that safe arrangements are made to safeguard the highway. There was also concern over traffic disruption on Roger Ground figures for the traffic flow in August is as high as 439 vehicles each way mainly in peak times. They would like the Parish Council to keep eye on highways regarding to the traffic flow and damage to the roads.

Cllr Fordham also highlighted benefits to residents will include light increase on their properties, the area being put back to a native woodland which is environmentally good.

A member of the public then voiced concern that Cllr Fordham didn't, at the start of the meeting, declare an interest in the School Wood tree felling.

Cllr Fordham agreed that he will stand down for any decisions regarding this and the Parish Council.

Summitreks building - Planning application change of use of Summitreks building, a member of the public wanted to make an observation re toilets being upstairs there is an opportunity to put a toilet downstairs and to consider disabilities. PC agreed to consider disabilities when they look at the planning application.

Parish Council Former Clerk - A member of the public raised an issue during 4 meetings and discussion re former Clerk departure. Member of public declared an interest and wanted to clarify whether Cllr Fordham should have declared an interest. It was felt that this matter was finished and in the past, nothing as a Parish Council could now be done. If members of public still have a concern they will now need to contact other bodies. Transparency of declarations of interest are dealt with by each individual Councillor it is not down to the whole council.

Drains and Water nr Chocolate shop – A member of the public raised the concern over the water flowing from the drain by the Chocolate shop which comes from the

	<p>Old School House area. David Sankey and David Huick had started investigations but had ran out of money, they were going to come back after 1st April but staff have left since then. They were going to put a camera down to check if builders had blocked it when building the nearby houses then they were going to have to contact the builders responsible.</p> <p>The water runs across the road along the side of the park to the Bowling Club it has ruined the road along this section by washing it away on the edges making it uneven by the Bowling Club. It is causing a hazard when the public are walking to the Bowling Club (no footpath so public have to walk on the road so are watching for traffic as they walk). It is a hazard which the public felt needs dealing with, Parish Council agreed. Clerk to contact County Council to find out what's going on.</p>	
167/2017	<p>Action Results</p> <p><u>To construct a list of white line road markings required in Hawkshead with priorities</u> No action has been taken.</p> <p><u>To update Battle's Over – A Nation's Tribute 11th November 2018</u> Cllr Wood not present could not be asked if she would be happy with arrangements suggested by Claife</p> <p><u>To consider a replacement noticeboard opposite the Sun Inn</u> Clerk to get prices for a replacement and to contact Cllr Wood as she has a contact for this for comparable prices</p> <p><u>To update on shop front grant The Old Cobblers café</u></p> <p>Clerk reported there are funds available. Mrs Dobson will get the paperwork completed.</p> <p><u>To update on Red Lion Yard – Drains</u></p> <p>United Utilities were unblocking the drains this week.</p> <p><u>To update response to Christmas Lights being connected to lamp post</u> Christmas fair committee - Cllr Fletcher will do a general enquiry at County to find out about this. It was reported that Ambleside PC pay towards the costs of the Christmas lights. Cllr Woodhouse will speak to Andrew Wilson, Chair of the Christmas Fair Committee. Parish Council to consider whether funds could be made available to support the Christmas lights in the village.</p> <p><u>To update whether Christmas tree is still at the end of village</u></p> <p>RESOLVED: All gone apart from the stump.</p> <p><u>To update re minute 151/2017 Former Clerks contract of employment</u> Contract of employment was found and all was correct with 12 weeks of termination were paid. Cllrs stand by the decision which was made at the time.</p> <p>RESOLVED</p>	
168/2017	<p>Highways Issues</p> <p><u>To update on completion of the map of gullies in Hawkshead Parish for Highways</u></p> <p>Ongoing.</p> <p><u>To note Highways issues in the Parish</u></p>	

	<p><u>To update on query on final bend on Rogerground and the eroding road - Better Highways South Lakes (Ref: 63/WEB171426308). Clerk to chase this up again.</u></p> <p><u>To update on the pot hole on Hawkshead Hill and one near Swiss Cottage, Fold Gate Ref W171435117 – Manhole cover</u></p> <p>The pot hole on Hawkshead Hill has been filled, not sure whether the one with the manhole cover by Swiss Cottage has been done. Clerk to check and chase up.</p> <p>Smoothbeck Bridge – there is a pot hole which needs filling and the crack in the bridge has increased since the Engineer inspected it Clerk to report.</p> <p>Pot hole in the road on Outgate road needs filling. Clerk to report.</p>									
169/2017	<p>Finance and Governance Issues</p> <p>To confirm the Asset Register is correct RESOLVED: Reviewed by Cllr Moulton and Spedding and Signed by Cllr Moulton as a correct record.</p> <p>To appoint an Internal Auditor RESOLVED: Mrs Barbara Brown has agreed to be the Internal Auditor.</p> <p>To authorise the Chair to sign Section 1 Annual Governance Statement in the Annual Audit from BDO RESOLVED: Chair signed as a true record.</p> <p>To authorise the Chair to sign Section 2 the Accounting Statement in the Annual Audit from BDO RESOLVED: Chair signed section 2 Accounting Statement as a true record.</p> <p>Payments</p> <p>RESOLVED Cllrs to authorise payments to</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding-left: 40px;">Tracey Thornley (Clerk wages)</td> <td style="text-align: right;">£ 230.52</td> </tr> <tr> <td style="padding-left: 40px;">Patsy Haddow – wages calculations</td> <td style="text-align: right;">£ 50.00</td> </tr> <tr> <td style="padding-left: 40px;">South Lakes District Council – Nat. Non Domestic Rates Bill 2017/18 Car Park</td> <td style="text-align: right;">£2488.15</td> </tr> <tr> <td style="padding-left: 40px;">South Lakes District Council – Nat. Non Domestic Rates Bill 2017/18 NT Car Park</td> <td style="text-align: right;">£1387.40</td> </tr> </table>	Tracey Thornley (Clerk wages)	£ 230.52	Patsy Haddow – wages calculations	£ 50.00	South Lakes District Council – Nat. Non Domestic Rates Bill 2017/18 Car Park	£2488.15	South Lakes District Council – Nat. Non Domestic Rates Bill 2017/18 NT Car Park	£1387.40	
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170/2017	<p>Hawkshead Project</p> <p>Cllr Wood was not available for the meeting but sent a brief update she is waiting hear from SLDC re a £60K grant and will arrange meeting after 9th May</p>									
171/2017	<p>Planning</p> <p>7/2017/5170 Yew Bank, Roger Ground, Ambleside – Amendment condition 2 of planning approval ref 7/2016/5666 – changes in design. Increase by 200 mm to the North and West elevations. RESOLVED Councillors support the application</p> <p>7/2017/5229 Former Summitreks Premises, Main Street, Hawkshead, Cumbria – change of use from Class 1A shops to Class A3 restaurants and cafes.</p>									

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172/2017	<p>RESOLVED Councillors support the application but would like to raise concern that there should be disabled access and accessible toilet facilities for all.</p> <p>T/2017/0062 Hawkshead Esthwaite Primary School proposed work – T3 Ash – crown clean and remove epicormic growth; T19 Willow – crown clean and remove epicormic growth; T5 Maple – crown clean; T20 cut leaf; T21 Beech – crown clean; T28, T30, T32 – crown raise all trees 3m from car park</p> <p>RESOLVED Councillors support the application</p> <p>Cllrs noted the following Notices of Grant of Planning Permissions</p> <p>7/2016/5846 Land to be developed at Low Wray Camp Site, Low Wray Ambleside – replacement of septic tanks with waste treatment plant to both Woodland and Peatland toilet block. Provision of a new 6000l Elsan tank.</p> <p>7/2016/5882 Kates Cottage, Roger Ground, Ambleside – replacement garage.</p>	
173//2017	<p>Correspondence regarding School Wood, Roger Ground – Discussion took place during the public participation section as agreed by Councillors.</p> <p>Clerk to write to Ms Ashburn to pass on concerns regarding damage to highways, culverts and verges and that any damage should be made good. To also highlight concern over any disruption to traffic flow on Roger Ground.</p>	
174/2017	<p>NT Old Police Car Park</p> <p>Permits are due for renewal in May. Cllr Woodhouse suggested that it might be a good idea for applicants to produce their V5 vehicle registration document and their insurance schedule as proof of their address. This will be asked for during renewal of permits this year.</p> <p>Currently the National Trust should have 3 free passes per year but public have noticed there appear to be more than that using the car park. For this year 3 will be issued that are laminated and to be shared by staff of the National Trust.</p> <p>Discussion took place and Councillors agreed that this is a good idea. Clerk to update the form with these changes.</p>	
175/2017	<p>Councillor Matters None</p>	
176/2017	<p>Correspondence RESOLVED: Cllrs noted the following emails received:</p> <ul style="list-style-type: none"> • CALC – Making the most of Assets, Farmer Flood Group, Kent & Leven Community meeting, Cumbria CVS events & training, Better Broadband, NALC Legal Topic Notes, PTSD leaflet, Friday round up, one day Common Land event, Flood recovery workshop, News Spring 2017, Cumbria Leaders Board, April Newsletter, Childrens play areas (Forwarded to the Recreation Committee), HIMs launch, Nominations for Commissioners Community Awards, 2017 editions of the Good Councillor Guide, CLB strategy for industry, Governance and Accountability for Local Councils Eng 17, LDNPA Parish member election 2017, Friday roundup, Sandra Edmondson – Lake District National Park Local plan review. 	

	<ul style="list-style-type: none"> • SLDC – Weekly list, Sex Establishment Licensing Policy 17 Review, S Blythe – HF & G and C Lap meeting 10 May, Weekly list 3/4, Weekly list 10/4. • Sue Brett, CMWLP – Main modifications consultation • Hawkshead Link – Church funding, HMRC Hoax calls, Seek and Sell service, Brantwood events, Rusland Spring Show, new Email address, Bowling club, C1239 various events, C1240 events, C1241. • Tom Benson – Notice of Poll and Statement of Persons nomination • Megan Henderson – Older Person’s Housing Strategy • Coniston PC – Minutes and Agenda 	
177/2017	<p>Next Meeting The next meeting will be on Tuesday 16th May at 7.30 pm in Lower Market Hall, Hawkshead to follow the AGM at 7.00 pm</p>	

Meeting closed 9.11 pm

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Date

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Signed & Approved by (Chair)