Minutes of the meeting of Hawkshead Parish Council held in the Lower Market Hall, Hawkshead at 7.30 pm on Tuesday 21st November 2017

Present: Cllr Woodhouse (Chair) Cllrs Spedding, Moulton, Fordham, Brown, Larkin Clerk – Tracey Thornley

In attendance: Hilary Anderson, David Vaughan

Minute Number		Action By
268/2017	Apologies RESOLVED: Apologies received from Cllr Wood	
269/2017	Requests for Dispensations No requests received	
270/2017	Declarations of disclosable pecuniary interests in respect of Agenda items No declarations received	
271/2017	Minutes of Meeting 17 th October 2017 RESOLVED that the Minutes of the meeting held on 17 th October were approved as a true record and signed by the Chair	
272/2017	Police and Public Participation Police PCSO Debbie Ross sent her apologies and forwarded a report saying there were 7 calls for service during 19/9/17 – 21/11/17 made up of 3x concerns for welfare and 4x road traffic collisions. Police Desks for 2018 will be held in Hawkshead Post Office.	
273/2017	District Councillor Unfortunately Cllr Fletcher was not present at the meeting when this item was reached.	
274/2017	Cumbria County Councillor Not present	
275/2017	Public Participation A member of the public asked for clarification on minute no 257/2017 concerning parks and open spaces and whether the Parish Council will be funding the recreation ground, the Chair explained that the PC is waiting for further information regarding this.	
276/2017	Action Results <u>To update progress on noticeboard opposite The Sun</u> RESOLVED the new noticeboard is now on the wall, unfortunately we are not able to get hold of the keys until next week.	тт
	To update on access by the Queens Head Received email from the Manager stating they are changing the chairs and tables outside the pub which will take up less space. They had indicated that they would like to attend our meeting to discuss parking issues but unfortunately they were not in attendance. Clerk to contact to see if they would like to come to our next meeting.	тт
	To update on price increase Public Toilets an email was received which was read out it provided information about the work that they do in the area. Cllrs would still like to see the National Park Accounts under the freedom of information act to see how much goes back into Hawkshead. The Clerk to contact them to query this again and to ask if they would consider putting a small tourist information centre by the car park and toilets where local businesses could advertise. Clerk to thank them for their assurances for the toilets maintenance and look forward to this being the case into the future.	тт
	Grizedale Rally – RESOLVED it looks as if they have tried to do their best to avoid the area.	
	<u>Traffic issues outside primary school and recreation park</u> – UNRESOLVED Clerk to flag as health and safety marker on the system. No response received from Mr Hosking, Councillors will wait to see if he replies by the next meeting. The school have supported and written a letter to him too and the police are also aware of the concerns.	тт
	Update Lakes Housing Trust – RESOLVED a reply received from Mr Tillyer.	

277/2017	Highways Issues	
	To note Highways issues in the Parish -	
	UNRESOLVED road sign still missing for Tarn Hows (W171448320) UNRESOLVED issues at Roger Ground with the kerbside, drains and gullies and a grit bin (W171448319)	
	UNRESOLVED flags are still lose outside the chemist (W171448318) UNRESOLVED Queens Head parking Victoria Street	
	UNRESOLVED pothole outside Park House (W171451678)	
	UNRESOLVED large pothole outside the Coop (W171451680) UNRESOLVED grid outside Primary School (W171451679)	
	UNRESOLVED blocked gully at the bottom of Hawksgarth (W172926780) UNRESOLVED missing cycle route sign outside Red Lion (W171451681)	
	UNRESOLVED missing double yellow lines outside the Cocoabean (W172926783)	
	Clerk to chase up all of the above	TT
	Additional issues Clerk to report:-	
	- Drain/gully just before the Youth Hostel blocked.	
	 Metal sign on entrance to the village damaged Hawkshead Hill blocked gully above the chapel 	
	- Blocked gully causing large flood on the road just after YHA heading out of the village	
	Lengthsman required in the village to tidy the saplings from the roadsides it was agreed that Councillors will source a couple of quotes for this. All Councillors to make a list for the next	ALL
278/2017	meeting of roads needing priority for this work. Finance and Governance Issues	
	Payments RESOLVED Councillors to authorise payment of the following accounts:	
	Tracey Thornley (Clerk wages) £ 230.32	
	Inland Revenue PAYE £ 37.40 Tracey Thornley (Expenses inc Poppy Wreath) £ 29.99	
	RESOLVED the internal audit of the Second Quarter (1 July to 30 September 2017) was completed and signed by the Chair.	
	Precept and set draft budgets for the 2018/19 financial year – Clerk to circulate figures to the Councillors for them to look at ready for the December meeting.	TT
279/2017	Hawkshead Project Cllr Wood not present	
	Cllr Fletcher gave a brief report, that at a National Park meeting they are still looking at the area and they recognise that the Squares Project is desirable for Hawkshead and they want it to be pushed forward. He also mentioned that the £20k from SLDC (going to be used at the north end of the village) can be applied for every year, suggested that it is applied for the south end of the village.	
	Concern was raised that the local community are not aware of the Hawkshead Squares project and what it is about. It was suggested that plans/information could be included on the new noticeboard. There was a committee which needs to be contacted and interest regenerated. To be discussed at the next meeting.	
280/2017	Proposed Temporary Restriction of Four Wheeled Vehicles, Mountain Road, (Byway Open to All Traffic 529037) Hawkshead Parish	
	Discussion took place and the Councillors have asked the Clerk to ask for further information about what they are exactly going to do and materials they are using to do the resurfacing.	TT
281/2017	Planning The Councillors considered planning applications and formulated comments to the planning Authority:-	
	7/2017/5714 – Chapel Cottage, Hawkshead Hill, Ambleside, LA22 0PW – Sewage treatment plant serving 2 properties at Old Bark House and Chapel Cottage. RESOLVED – no objections, Clerk to notify Planning	тт

Date

	The following Notices of Grant/Refusal of Planning/Appeals were noted:-	
	7/2017/5411 – Co-operative Wholesale Society Ltd, The Square, Hawkshead, Cumbria LA22 0NZ – New brand signage for existing Co-op food store advertisement.	
	7/2017/5412 - Co-operative Wholesale Society Ltd, The Square, Hawkshead, Cumbria LA22 0NZ – New brand signage for existing Co-op food store.	
	7/2017/5537 - The Cottage, Vicarage Lane, Hawkshead LA22 0PB – Internal modernisation of cellar	
282/2017	Councillor Matters Tree pushing the wall out by the school Cllr Moulton will raise at the next meeting of Grammar School Trust.	IM
	Hedge overhanging the footpath outside the Old School House needs to be cut back Cllr Moulton will raise at the next meeting of the Grammar School Trust.	IM
	Key Holders for flood zones in Flag Street needs updating as current key holders are not able to do it. With bad weather forecast for tomorrow Cllr Woodhouse will go and have a look. Discussion took place regarding the keyholders and access to the sites. Cllr Moulton will put a new contact list together of people able to help.	IM
	Parishioner had asked why we do not use names of public in the minutes this is for confidentiality the person in question may not want their name published.	
	Meeting at Gilpin Bridge with other Parish Councils on 30 th could some members go.	
	Data protection – Clerk to contact CALC to ask for guidance on new Data Protection Regs coming in regarding storage of confidential information and storage of public information.	тт
283/2017	Correspondence RESOLVED: Cllrs noted the following emails received:	
	Sarah Blakemore – LDNP Proposed Temporary Restriction of 4 wheeled vehicles, Mountain Road (Byway open to All Traffic 529037) Hawkshead Parish C Hutton, SLDC – Community Led Housing Event Development Plan, SLDC – South Lakeland Local Plan, Development Management Policies Development Plan, SLDC – South Lakeland Local Plan, Development Management Policies Development Plan Doc publication Carmeron Yazdi – Interim Polling District & Polling Places Review John Davies, SLDC – Community Resilience in South Lakeland C Yazdi – PSPO Notification to all Parish and Town Councils CALC – Update Cumbria Local Enterprise Partnership, Friday Roundup, LNDPA Parish Forum draft notes 10 th October, New Legal Briefing from NALC on fee payable to ICO, 43 rd CALC AGM – Agenda and papers, LGBCE Consultation on Constituency Boundaries in the North West, Correction to Consultation on Constituency Boundaries in the North West, Inspiring Rural Communities Together Conference, Business Continuity Carlisle, Clerk Induction 14 th and 21 st Cancelled, ACT Gazette Autumn/Winter 2017, Council Tax Precept Survey, LDNP Chair Recruitment Hawkshead Link – Think Global Event, Coniston Bonfire, More Rain and Flooding to come, Car Rally, Restricted Road Access to/from Ambleside, Faith Story/St Peters Church/Royal British Legion/WI, Picnic Bench Fund, Music at the Manor, Phishing how to protect yourself, Update restricted road access to Ambleside, Lantern Workshops, Mitvah Day and more, Job Vacancy Planning LDNP – 7/2017/5550 Croft Meadow House, HPC Rep at meeting Graham Parker – Grizedale Stages Rally 2017 D Williams – Grizedale Stages Rally 2017 Queenshead Hawkshead M Tillyer – Gable Cottage Sarah Blakemore – LDNP Temp Road Reg Order Grizedale Stages Rally and Malcolm Wilson Rally TTRO South – Temporary Road Closure Order – C5019 Tenter Hill, Hawkshead Coniston PC – Agenda and Minutes D Williams	TT
	Clerk to circulate email to Councillors and put a copy on our notice board. Late email from National Trust re event on 16 th December which Councillors can attend.	
	Re email from CALC regarding cancellation of Clerk training –Clerk to ask CALC for information on recommended courses that Clerk can attend.	TT

284/2017	Next Meeting	
	The next meeting will be on Tuesday 19 th December at 7.30 pm in Lower Market Hall,	TT
	Hawkshead	

Meeting closed 9.11 pm

Date

Signed & Approved by (Chair)