

Minutes of the meeting of Hawkshead Parish Council

held in the Lower Market Hall, Hawkshead at 7.30 pm on Tuesday 20th February 2018

Present: Cllr Woodhouse (Chair)
Cllrs Fordham, Brown, Spedding, Wood, Larkin
Clerk – Tracey Thornley

In attendance: Simon Hill, Oliver Merrick, Ed Johnson, Cllr Fletcher, Jeremy Coggan, Christine Dobson, Barbara Brown, Peter Grainger, Amy Postlethwaite, Lisa Woodhouse,

Minute Number		Action By
20/2018	Apologies RESOLVED: Apologies received from Cllr Moulton	
21/2018	Requests for Dispensations No requests received	
22/2018	Declarations of disclosable pecuniary interests in respect of Agenda items RESOLVED Cllr Spedding declared a pecuniary interest regarding a planning application.	
23/2018	Minutes of Meeting 16th January 2018 RESOLVED that the Minutes of the meeting held on 16 th January were approved as a true record and signed by the Chair.	
24/2018	Police and Public Participation <u>Police</u> PCSO Ross sent her apologies with a report, which was read out and included that there had been:- 1 damage only road collision and 2 incidents of highway disruption both due to the icy conditions. There were no crimes.	
25/2018	<u>District Councillor</u> Cllr Fletcher reported that there were some main meetings coming up within South Lakeland District Council (SLDC) the budget is set for 2.2% increase this year. It will be a balanced budget to support businesses initiatives within South Lakeland. All problems have been resolved regarding recycling the 2 new flat vehicles are working on picking up card and plastics from outlying areas. Cllr Fletcher reported that our waste isn't sent to land fill or abroad, most of the card and plastic is a valuable resource and that an income comes from it. Residue waste from grey bin goes to a MTB plant in Barrow, ground down and burnt as fuel. Dog fowling issues are still a problem in the South Lakes bagging up waste is encouraged with reinforcement orders in place. A member of the public asked if people can be stopped from leaving these bags hanging in trees and in hedgerows, Cllr Fletcher reported that Enforcement Officers can have a word but are limited on what they can do.	
26/2018	<u>Cumbria County Councillor</u> Cllr Brereton sent his apologies and a brief report saying:- Not a huge amount to add other than the fact that the Windermere Ferry will be having it's ticket machines "bagged up" as soon as all the on-board payment options are reinstated. The Council aims to have the new (old) system up and running before Easter.	
27/2018	<u>Simon Hill, Lake District National Parks Authority (LDNPA)</u> The Chair welcomed Mr Hill to our meeting and Mr Hill Introduced himself, he is new to the Car Parks team but has worked for LDNPA for 12 years he was previously in Finance he has been seconded to work on Car Parks and Coniston Boating Centre. He apologised that there was no consultation regarding the change in payment system in the public car park. He reported that they are continuing to review operations of the car parks, the customer service offered was not up to scratch and there had been other operational difficulties. On the 29 th January they removed the plate recognition system and reverted back to pay and display as interim measure. The machines have a key pad built in so can go back to camera recognition if necessary. They plan to survey the Parish Councillors, Customers and Community for what they want from car parks, this will be done in the holidays, week days etc. If the feedback favours the pay on exit system they will review their systems, a barrier	

..... Chair Initials Date

system wouldn't work, would cause traffic hold ups in busy times and wouldn't be in keeping with the area. What the future holds is unsure. The pay and display system is cash, card and contactless payments. There was confusion on how to operate the machine to start with but this was rectified. Outstanding issue with coins not being accepted before 9 am, this will be resolved in the next 7 days and was causing issues with early walkers wanting to set off. There is a permit system in place, prices haven't changed, the prices are the same as 'Park with Ease'.

Mr Hill then gave Councillors and members of the public an opportunity to ask questions and provide feedback which he will take away with him.

A member of the public asked what the current charges are: 2 hrs £3, 3 hrs £4.20, 4 hrs £5.40, 5 hrs £6.60, 9 hrs £8. These fees apply from 9 am - 6 pm if you arrive at 3 pm it will only allow you to put the 3 hour fee in.

LDNPA are a member of a local car park strategy group with local organisations who also offer car parking facilities in the Lakes. The group helps to inform what others are doing with parking, they meet quarterly, they are currently all applying a similar charge in their car parks.

A Councillor asked if the LDNPA could not issue a permit for a whole week which would cover all their car parks:- yes there is talk of this and it is has been discussed, tickets transferable to other LDNP car parks would be good.

Mr Hill was asked could this be transferable between the group of organisations? The complexity of different organisations would be an issue but something they will talk about but it would take time. There are different bylaws for SLDC and CCC. Cllr Fletcher reported that SLDC car parks are not allowed to use number recognition system.

A member of the public mentioned that the number plate recognition works as you can pay upfront if you haven't paid enough time on your ticket you can top up when it's time to leave.

A Councillor raised an issue with Hawkshead Doctors Surgery who have been allocated permits which are not practical for patients to use. Simon reported that he had not heard from the Doctor surgery, he is meeting a contractor regarding the lines on the spaces as they are not acceptable in the car park. There is a possibility that they will be able to look at allocating spaces for the Doctors' surgery. The Authority will not enforce cars for the Doctors until a proper system is in place. The car park will be using a manual enforcement system.

A member of the public asked if there will still be 15-20 mins free parking? Simon confirmed that they will allow 15 minutes the Enforcement Officers will check cars then allow 15 mins from when they clock your car. School 15 mins to drop children off/pick up will remain unchanged.

A member of the public queried toilet prices gone up to 30p they had heard public say that they wouldn't come back to Hawkshead as it is too expensive, Simon explained that prices had to go up to keep the toilets open and prices charged are similar if not less than other toilets in the area. He also reported cleaning wasn't up to standard, a new cleaning company has been appointed. The officers will check the toilets and the cleaning company will come and do spot checks too.

Cllr Fletcher mentioned to Simon that he hoped you can resist having cameras in there, parking eye to parking ease complete failure. He suggested that maybe there would be an opportunity to work with SLDC enforcements which would help with parking issues in the Squares of the village too. SLDC use electronic route enforcement.

A member of the public who runs a hotel in the village reported that they purchased 13 annual permits and was a fan of the vehicle recognition service as it takes the pressure off the customers rushing away. They have lost one permit in the first weekend and have to spend £25 to replace it.

The question was asked could a person extend the ticket when they have over run their ticket and they are too late (ie a parking fine has been applied to the vehicle). Simon explained that

	<p>they would have to discuss with LDNPA to explain situation, depends on reason for being late.</p> <p>Simon was asked what was being done regarding the issue of coins not be accepted in the ticket machines pre 9 am, until resolved can a notice be put up to stop people leaving? Simon agreed that a notice will be put on the notice boards.</p> <p>A member of the public asked if it would be possible for the LDNPA to put some litter bins on the car park as there is a lot of litter floating around. Mr Hill replied that they would not put bins in the car park as they encourage recycling and it would be too expensive. The Enforcement Officers will be picking up any litter when they visit the car park.</p> <p>Simon also mentioned that they felt the recycling area is unsightly and he would like to build a wooden structure to hide that area. Glen Ridding was all enclosed and this resolved their litter problem. Simon is happy to look at the shelter, but he doesn't have the funds available at the moment, this may help with the litter problem.</p> <p>Simon was asked why there is not having an hour option for the car park like other car parks. NP, Council CP, parking on the streets? It was felt that an hour charge would not be beneficial to the businesses in the village.</p> <p>A Councillor asked for information on the income from the car park? Simon will seek advice on this. He might not be able to provide a break down into individual car parks might be able to give the whole amount for all car parks. He reported that 7 years ago the car parks made more than last year. He was asked how much it has cost to keep switching systems? He reported that the changes had been part grant funded.</p> <p>A member of the public voiced concern that visitors are clock watching for their 2 hours which is the biggest problem. Simon replied that clock watching pay and display system is similar to car parks all over the country and it's what people are used to. Chair thanked Simon for attending and speaking.</p> <p><u>Public Participation</u></p> <p>A member of the public asked what is happening about the fence around the Police Car Park – the Chair reported that this is to be done in the near future as well as clearing the mud out of the corner and erecting fences around the trees. They also asked whether the Clerk is being paid for issue CP permits additional to salary as it has not been recorded on any minutes. The Clerks salary and contract is under review at the moment.</p> <p>A member of the public asked if anything could be done about rats in the village – Cllr Fletcher will get SLDC to look into with Environmental Pest Control.</p> <p>A member of the public raised concern about the litter in around the village between here and the YHA and dog mess in bags. Can PC twice a year join forces and do a village clean, it would benefit all. Councillors agreed that this should be done and the PC will put it out to villagers and businesses, scouts, guides etc, to include recycling too. Date has been set as 18th March 2018 (if the weather is awful it can rescheduled for the following Sunday) for litter picking session to start from 10 am to 3 pm. Cllr Fletcher will provide bin bags. Clerk to notify Link magazine, Link online and put on the website, ask local businesses to put a poster in their windows. To meet at the School Car Park.</p> <p>A member of the public asked whether the PC had considered a Grounds tidy person – discussion took place regarding having someone who keeps the village tidy and litter free 1 day a month. The new Hideaways company have been in touch with a Councillor and are keen to fund something in the village, this maybe something that they could be approached about.</p>	
28/2018	<p><u>Public Participation</u></p> <p>A member of the public asked what is happening about the fence around the Police Car Park – the Chair reported that this is to be done in the near future as well as clearing the mud out of the corner and erecting fences around the trees. They also asked whether the Clerk is being paid for issue CP permits additional to salary as it has not been recorded on any minutes. The Clerks salary and contract is under review at the moment.</p> <p>A member of the public asked if anything could be done about rats in the village – Cllr Fletcher will get SLDC to look into with Environmental Pest Control.</p> <p>A member of the public raised concern about the litter in around the village between here and the YHA and dog mess in bags. Can PC twice a year join forces and do a village clean, it would benefit all. Councillors agreed that this should be done and the PC will put it out to villagers and businesses, scouts, guides etc, to include recycling too. Date has been set as 18th March 2018 (if the weather is awful it can rescheduled for the following Sunday) for litter picking session to start from 10 am to 3 pm. Cllr Fletcher will provide bin bags. Clerk to notify Link magazine, Link online and put on the website, ask local businesses to put a poster in their windows. To meet at the School Car Park.</p> <p>A member of the public asked whether the PC had considered a Grounds tidy person – discussion took place regarding having someone who keeps the village tidy and litter free 1 day a month. The new Hideaways company have been in touch with a Councillor and are keen to fund something in the village, this maybe something that they could be approached about.</p>	TT
29/2018	<p>Action Results</p> <p>UNRESOLVED no response from the Lake District National Park Authority re Accounts and Tourist Info centre – The accounts were discussed with Simon Hill see above</p> <p>UNRESOLVED a response has not been received regarding traffic issues outside Primary School and Recreation Park - ongoing Clerk to follow up</p>	TT

..... Chair Initials Date

	<p>RESOLVED tree pushing the wall out by Primary school- Cllr Moulton to raise at the Old Grammar School committee meeting. – the wall meanwhile has partially fallen down and the tree has been cut down.</p> <p>UNRESOLVED hedge overhanging the footpath outside the Old School House – ongoing Cllr Moulton to raise at the Old Grammar School Committee meeting</p> <p>RESOLVED LDNP re CocoaBean Purple Cow although the Parish Council did not receive a reply a Councillor had been informed that the CocoaBean have been asked to keep the cow by their doorway and not on the grass area.</p> <p>UNRESOLVED Vehicles parking on grass verge outside Doctors Surgery Hawkshead Surgery approached Cllr Larkin about the difficulties of very poorly and elderly people accessing the surgery as it's sometimes a bit far for them to walk from the car park. Ambulances need quick access to the surgery. Cllr Larkin will look go back to the surgery and see what can be done.</p> <p>UNRESOLVED Hideaways traffic issues with customers collecting keys, no reply - Clerk to contact and ask why not received an answer?</p> <p>UNRESOLVED Dog muck along the bypass on the pavement and grass Cobbles outside Wordsworth Street.</p> <p>Cllr Fletcher mentioned Roger Ground has stones from prts of walls on the edges of road, the walls need to be repaired and stones removed he will then get the sweeper up there into the edges and get the gullies cleaned out.</p>	<p>IM</p> <p>LL</p> <p>TT</p>												
30/2018	<p>Highways Issues</p> <p><u>To note Highways issues in the Parish -</u></p> <p>UNRESOLVED missing sign for Tarn Hows (W171448320) a new sign is being sourced by CCC – Clerk to follow up</p> <p>UNRESOLVED issues at Roger Ground with the kerbside, pothole, drains and gullies and a grit bin (W171448319) Report as an extreme hazard the pothole is deep and getting bigger pothole has been filled but will soon erode away due to the blocked gully. The road will need to be closed to dig up the road. Clerk to chase up</p> <p>UNRESOLVED blocked gully Hawksgarth (W172926780) Clerk to follow this up</p> <p>UNRESOLVED missing cycle route sign outside Red Lion still not on the post (W171451681) Clerk to chase</p> <p>UNRESOLVED missing double yellow lines outside Cocoabean (W172926783) Clerk to chase</p> <p>UNRESOLVED damaged sign on entrance to village (W172928878) Clerk to chase</p> <p>UNRESOLVED blocked gully on Hawkshead Hill above the chapel (W172928871) All gullies</p> <p>RESOLVED Dale Park Road End pothole and broken sign (W1880914470 & W1880914479)</p> <p>UNRESOLVED potholes outside the Coop (W1880914481)Clerk to chase</p> <p>RESOLVED pothole just over bridge at Pool Bridge, Colthouse (W1880914484)</p> <p>UNRESOLVED potholes on Hawkshead Hill just past missing Tarn Hows sign (W1880914486) Clerk to chase</p> <p>RESOLVED road sweeper attendance in the village and outside school has been regularly visiting the village which has been great to see.</p> <p>UNRESOLVED update on large pothole on Roger Ground (W1880916767) Clerk to chase</p>	<p>TT</p> <p>TT</p> <p>TT</p> <p>TT</p> <p>TT</p> <p>TT</p> <p>TT</p> <p>TT</p> <p>TT</p> <p>TT</p> <p>TT</p>												
31/2018	<p>Finance and Governance Issues</p> <p>Payments</p> <p>RESOLVED Councillors to authorise payment of the following accounts:</p> <table style="margin-left: 40px;"> <tr> <td>Tracey Thornley wages</td> <td style="text-align: right;">£ 230.32</td> </tr> <tr> <td>Inland Revenue PAYE</td> <td style="text-align: right;">£ 37.40</td> </tr> <tr> <td>Insurance</td> <td style="text-align: right;">£ 348.83</td> </tr> <tr> <td>Tracey Thornley – Expenses Postage stamps</td> <td style="text-align: right;">£ 13.00</td> </tr> </table> <p>RESOLVED Councillors acknowledged receipt of payments:</p> <table style="margin-left: 40px;"> <tr> <td>Old Police Car Park</td> <td style="text-align: right;">£ 60.00</td> </tr> <tr> <td>National Trust (Snowplough)</td> <td style="text-align: right;">£ 212.40</td> </tr> </table>	Tracey Thornley wages	£ 230.32	Inland Revenue PAYE	£ 37.40	Insurance	£ 348.83	Tracey Thornley – Expenses Postage stamps	£ 13.00	Old Police Car Park	£ 60.00	National Trust (Snowplough)	£ 212.40	
Tracey Thornley wages	£ 230.32													
Inland Revenue PAYE	£ 37.40													
Insurance	£ 348.83													
Tracey Thornley – Expenses Postage stamps	£ 13.00													
Old Police Car Park	£ 60.00													
National Trust (Snowplough)	£ 212.40													
32/2018	<p>RESOLVED/UNRESOLVED Clerks Contract of Employment and salary review. Clerk to get salary scales from CALC and forward to Councillors to decided at the next meeting.</p>	TT												
33/2018	<p>Hawkshead Project</p> <p>Heard nothing at all from Victoria Upton re whether she can assist. Carole Last has spoken to Cllr Wood and an application for £60k LIP funding has been completed. Drawing up the specification of what we want to do. They have asked for a survey to be done of the area Cllr Fletcher has been chasing up from his end, to facilitate this there is a need for a meeting with SLDC and CCC. He has spoken to the officers re carrying the 20k over should be no</p>													

..... Chair Initials Date

	problems. Got copies of old drawings can't see why a new survey should be done. Cllr Fletcher has file and will look in due course. Decision is on the 1 st March re LIPs funding he feels we should have a sizeable sum and he will put some pressure on CCC to come up with some more funding.	
34/2018	<p>Planning The Councillors considered planning applications and formulated comments to the planning Authority:-</p> <p>7/2017/5858 Claife View, Roger Ground, Ambleside, LA22 0QG – dining room extension, new dormers, new rooflights to rear, new upper gable windows.(Cllr Spedding left the meeting whilst this was discussed.) RESOLVED no objections Clerk to notify Planning.</p> <p>7/2018/5014 Knipe Fold House, Outgate, Ambleside, LA22 0PU – sewage treatment plant serving two dwellings to replace single septic tank. RESOLVED no objections, Clerk to notify Planning.</p> <p>7/2017/5855 New Knipe Fold, Outgate, Ambleside, LA22 0PU – Extensions and remodelling to existing dwelling (Email forwarded to Councillors, Clerk asked for paper copies for the meeting) RESOLVED no objections, Clerk to notify Planning.</p>	TT TT TT
35/2018	<p>Snowplough The Snowplough needs a new a rubber on the blade, it is agreed for a new one to be purchased</p>	MW
36/2018	<p>Old Police Car Park Fence – we need to ask someone to price up the job. Cllr Wood has the fence posts stored just need to see what other materials are required. Cllr Woodhouse to meet Shaun Taylforth to ask him to have a look at the job and provide a price.</p>	MW
37/2018	<p>Councillor Matters Clerk to remind the Councillors of the litter pick</p>	TT
38/2018	<p>Correspondence RESOLVED: Cllrs noted the following emails received: Sara Spicer LDNPA – Event notification Coast to Coast in a day 23 June 2018 Mr Coley – Planning Application Knipefold The Queens Head – Footpath and Victoria Street – work vans Emma Ette – Weekly list (15/1/18), Weekly list (22/1/18), Weekly List (5/2/18) CALC – Friday Roundup including info on New General Data Protection Regulations training, PKF Littlejohn LLP 2017/2018 External Auditor Update for smaller authorities, Friday Roundup (2/2), February Newsletter, LCR opinion survey, Jason Habbershon, SLDC - Request for Topics for Consideration by the Overview and Scutiny Committee 2018/19 Victoria Senior LDNPA - Prohibition of Four-wheeled traffic over Byway Open to all Traffic 529037 Mountain Road Coniston Parish Council – Agenda 29th January 2018 Community Grants – Application for locally important project funding 2018/19 HAWKSHEADLINK – Information on medicines supply for patients, Various Items, Casual Staff and Daffodils, Trefoil Cameron Yazdi SLDC - Date for High Furness LAP meeting Phil Blaylock – Lakeland Trails in Hawkshead Cath Shuttleworth - Development at New Knipefold BigThings – Parish Councils we need you. Simon Hill – LDNPA – Car Park Update Inge Booth SLDC Stakeholder Consultation Review on Local Government Ethical Standards Planning – New Knipe Fold Outgate Rural – Rural Opportunities Bulletin Sara Spicer LDNPA - Event Notification Lakesland Trails Hawkshead 14 April 2018 Nicola Boscitti - Utility Priority Services Register Coniston Parish Council – Agenda 19 February 2018 J Avery – Grit Bin Dale Park Road – <i>prepared to salt the road. Clerk to contact County Council to ask if we can have grit bin at the bottom of the road, if not can we have a heap of salt at the bottom as local resident is willing to put some on the road as required.</i></p>	TT
39/2018	<p>Next Meeting The next meeting will be on Tuesday 20th March 2018 at 7.30 pm in Lower Market Hall, Hawkshead</p>	

Meeting closed 9.22 pm

..... Chair Initials Date

.....
Date

Signed & Approved by (Chair)

DRAFT

..... Chair Initials Date