

**Minutes of the meeting of Hawkshead Parish Council  
held in the Lower Market Hall, Hawkshead at 7.30 pm on Tuesday 19th September 2017**

Present: Cllr Spedding (Deputy Chair)  
Cllrs Wood, Fordham, Larkin  
Clerk – Tracey Thornley

In attendance: Malcolm Tillyer, Christine Dobson, Jackie Muir, Barbara Brown, Eileen Johnson, Linda Johnson, Jeremy Coggan

Minute Number		Action By
234/2017	<b>Apologies</b> <b>RESOLVED:</b> Apologies received from Cllr Brown, Moulton and Woodhouse	
235/2017	<b>Requests for Dispensations</b> No requests received	
236/2017	<b>Declarations of disclosable pecuniary interests in respect of Agenda items</b>  Declarations of interest Cllr Wood – planning application 7/2017/5550 – Croft Meadow House, Cllr Fordham – planning application 7/2017/5532 – Sunny Brow Farm, Cllr Spedding - planning application 7/2017/5532 – Sunny Brow Farm	
237/2017	<b>Minutes of Meeting 18th July 2017</b> <b>RESOLVED</b> that the Minutes of the Meeting held on 18th July are approved as a true record and signed by the Deputy Chair, Cllr Spedding in the absence of Cllr Woodhouse	
238/2017	<b>Police and Public Participation</b> <u>Police</u> Apologies were received from PCSO Forrester and she had sent a report which was read out this included incidents of note in the area:- Burglary at the Youth Hostel – visitors’ items taken from room, Theft at Kings Yard - residents postbox taken, Burglary at the Market Hall – Himilaya crafts items stolen, Theft at the Primary School – car park money box stolen, Burglary at the Chocolate Shop – cash taken. She also informed us that she is leaving her role as PCSO and will be starting training as a PC, wish her well. There was no mention of who will be the new PCSO.	
239/2017	<u>District Councillor</u> Not Present	
240/2017	<u>Cumbria County Councillor</u> Not Present	
241/2017	<u>Mr Malcolm Tillyer – The Lakeland Housing Trust</u>  The Chair welcomed and introduced Mr Tillyer who is the Chair to the Lakeland Housing Trust. Mr Tillyer had offered to attend the meeting to clarify the situation regarding the criteria for choosing tenants for the Lakeland Housing Trust properties. Concern had been raised over the letting of Gable Cottage in Hawkshead at our last Parish Council meeting by several people. He provided some background information on what the Trust does to help young people stay and live in their local area, it was set up to provide affordable homes for local people to maintain a local community and is ran by volunteers.  Gable Cottage caused concern amongst the local community as they felt that the property had been let to tenants who already had adequate accommodation within Hawkshead. Mr Tillyer explained the Trust had applied a criteria to all tenants with a local connection and then their affordability. Mr Tillyer explained that the tenants had applied for housing whilst running a B&B and had expressed that they felt the accommodation within the B&B was not suitable for them to bring up a young family, with one staircase used by paying guests. A couple with a child wanting a 2 bedroom house were within the criteria, a lot of other applicants were suitable but the Trust felt that ideally this family were most suited.  Councillors and the public were then given the opportunity to speak to Mr Tillyer and voice	

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<p>242/2017</p>	<p>their concerns. A member of the public voiced concern that the Trust felt that the B&amp;B the couple were living in was not suitable for bringing a child up in, they challenged this as they had ran that B&amp;B and had brought up 4 children in the property.</p> <p>Concern was raised that second homes are a big issue in the village but by letting this property the Trust has also created a second home when they already had suitable accommodation.</p> <p>Mr Tillyer explained that the Trust had understood that the tenants had taken the B&amp;B on as a business, to earn an income from letting all 5 rooms and had previously rented another property which proved too expensive for them. The Trust deal with the information which is given to them. They make their decision in good faith never going to please everyone. He asked that everyone should respect that it's a charity, people volunteer to do the job and respect other people's views.</p> <p>A Councillor who is a volunteer for the Lakeland Housing Trust was not able to assist with appointing someone for Gable Cottage as they had a member of their own family apply, which may have meant that the Trust missed getting some local knowledge.</p> <p>Public felt that questions weren't asked by the Trust, Mr Tillyer confirmed information on the application cannot be questioned they can only check on finance. He confirmed that they still feel that the B&amp;B was taken on as a business, to make an income and not as somewhere for them to live.</p> <p>A member of public had applied for Gable Cottage questioned that she was told it was going to a family who were homeless, she is having to live with her parents as she cannot afford to live locally near her family, friends and work. She also mentioned that she was pleased that it was going to a family but felt that actually they were not homeless as she had been told. Mr Tillyer confirmed that she had been a strong candidate but as a 2 bedroom property it was good to be able to utilise the rooms with a family, ideally they want to match the property size to the person.</p> <p>Mr Tillyer mentioned they had a number of applications and using the criteria for the applicants, some had income over the limit, no local connections or perfectly suitable accommodation,</p> <p>Discussion took place regarding what kind of lease the tenants had with the B&amp;B but no information was available.</p> <p><u>Public Participation</u></p> <p>Concern was raised that the flags in front of the Chemist are loose and a trip hazard. Clerk to contact Highways.</p> <p>A member of the public reported that the slates are falling off the side of the Kings Arms on the Coop square side. Clerk to inform the Kings Arms</p> <p>Concern was raised that now the new Doctors Surgery has opened some of the elderly residents with mobility aids are struggling to get along the pathway outside the Hawkshead Tourist Information Shop due to A boards and other obstructions on the pathway. Clerk to write to Mr Treby to ask for the footpath to be kept clear, copied to Martin Curry LDNP.</p> <p>The Queens Head chairs have increased causing access issues on the pathway. Clerk to contact the Queens Head to ask them to keep the pathway clear.</p> <p>A member of the public raised the issue of car parking in the Co-op square and volume of traffic going into the area – signage needs looking at. Cllr Wood mentioned that there is the Hawkshead Squares project this was discussed below.</p> <p>It was reported that cars that shouldn't be are driving into the Old Police Car Park, although the sign is now a lot clearer it was felt it was too high. It was suggested it needs to be lowered. Cllr Spedding will lower sign. Clerk to put a sign in Old Police Car Park noticeboard explaining it's a private/permit only car park.</p> <p>Discussion took place that the majority of traffic going into the Square by the Coop is visiting Hideaways to collect keys, it was suggested that alternative way for collecting keys as there is real problems with traffic .</p>	<p>TT</p> <p>TT</p> <p>TT</p> <p>TT</p> <p>DS/TT</p>
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	Discussion also took place regarding Victoria Street and a complaint regarding parking at the top which blocks the access down the road. This is a cause concern for emergency vehicles gaining access to the houses at the bottom of the road. They are ignoring the no parking sign on the wall.													
243/2017	<p><b>Action Results</b></p> <p><u>To construct a list of white line road markings required in Hawkshead with priorities</u> Cllr Spedding his made a list and Clerk will send on to the Highways department.</p> <p><u>To update on a replacement noticeboard opposite the Sun Inn</u> Ray Brown has made one and stained it and ready to fit it, Pandora Signs are making the sign for the top saying Hawkshead Parish Council. Cllr Spedding will chase.</p> <p><u>To update on Police car park hedge and general area</u> Resolved - this has been completed</p>	TT  DS												
244/2017	<p><b>Highways Issues</b></p> <p><u>To note Highways issues in the Parish -</u></p> <p>Signage Kings Yard – Clerk to continue to chase</p> <p>Missing sign Tarn Hows – still not done Clerk to chase</p> <p>Roger Ground kerbside, drains, gullies and grit bin – pothole is developing and nothing has been done. Clerk to chase</p> <p>YHA hedge to be cut back – resolved</p>	TT  TT  TT												
245/2017	<p><b>Finance and Governance Issues</b></p> <p><b>Payments</b></p> <p>RESOLVED Councillors to authorise payment of the following accounts:</p> <table style="margin-left: 40px;"> <tr> <td>Tracey Thornley (Clerk wages)</td> <td style="text-align: right;">£ 460.64</td> </tr> <tr> <td>Inland Revenue PAYE</td> <td style="text-align: right;">£ 74.80</td> </tr> <tr> <td>BDO Annual Return processing</td> <td style="text-align: right;">£ 240.00</td> </tr> </table> <p>Councillors acknowledged receipt of the following:-</p> <table style="margin-left: 40px;"> <tr> <td>Old Police Car Park Permits renewals (2017/18)</td> <td style="text-align: right;">£ 202.00</td> </tr> <tr> <td>Main Street Car Park Permit renewals</td> <td style="text-align: right;">£2415.00</td> </tr> <tr> <td>Outgate Reading Room – Final tranche snowplough</td> <td style="text-align: right;">£ 100.00</td> </tr> </table> <p>The Outgate Reading Room Trust have asked for an assessment of the Snowplough for the previous years before they consider contributing to further years. Clerk to provide information to the Trust.</p> <p>RESOLVED acknowledged completed conclusion of audit.</p>	Tracey Thornley (Clerk wages)	£ 460.64	Inland Revenue PAYE	£ 74.80	BDO Annual Return processing	£ 240.00	Old Police Car Park Permits renewals (2017/18)	£ 202.00	Main Street Car Park Permit renewals	£2415.00	Outgate Reading Room – Final tranche snowplough	£ 100.00	TT
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246/2017	<p><b>Hawkshead Project</b> Cllr Wood reported that we have been awarded £20,000 of a bid put in for £60,000. As it's a smaller amount, a smaller part of the project needs to be planned for now – Cllr Wood will look into costings for traffic calming/signage for the north end of the village (where there is a lot of unnecessary traffic). A proposal needs to be put together to be spent by March. Discussion took place and what is needed. Cllr Wood has a plan which has been approved and will email to Councillors to have a look at. When it's decided what needs to be done 3 quotes will be required. Cllr Wood still needs funding sources please let her know of any you are aware of or come across.</p>	CW												
247/2017	<p><b>Planning</b></p> <p>The Councillors considered planning applications and formulated comments to the planning Authority:-</p> <p>T/2017/0147 – Lake District National Park Tree Preservation Order No: 258. Coach House, Hawkshead, Ambleside, LA22 0QE – removal 1 x conifer, crown raise to 5m a mix of lime, beech and acer trees. RESOLVED no objections – Clerk to notify Planning</p> <p>7/2017/5537 – The Cottage, Vicarage Lane, Hawkshead, Ambleside, LA22 0PB –</p>	TT  TT												

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	<p>internal modernisation of cellar. RESOLVED no objections – Clerk to notify Planning</p> <p>7/2017/5550 – Croft Meadow House, North Lonsdale Road, Hawkshead, Ambleside, LA22 0QS. Formal view of variation of condition 17 (plans) on planning application 7/2008/5532 (resubmission 7/2017/5020). RESOLVED no objections – Clerk to notify Planning</p> <p>7/2017/5532 – Sunny Brow Farm, Outgate, Ambleside, LA22 0PU – Barn – UNRESOLVED – a quorum couldn't be raised – Clerk to notify Planning</p> <p>7/2017/5411 – Co-operative Wholesale Society Ltd, The Square, Hawkshead, LA22 0NZ – new brand signage for existing Co-op food store. RESOLVED – objections to plans supporting Coop Charitable Committee (deadline for reply had passed) Clerk to confirm objection</p> <p>Late submission received – 7/2017/5586 – Hawkshead to Near Sawrey Cycle/pathway – 7 finger posts/way markers, 2 orientation panels and 2 interpretation panels RESOLVED no objections – Clerk to notify Planning</p> <p>To note the following Notices of Grant/Refusal of Planning/Appeals:-</p> <p>7/2017/5343 – Notice of grant of planning permission – Nr Sawrey to Hawkshead creation of off-road pathway</p> <p>7/2017/5439 – Yew Bank, Roger Ground, Ambleside, LA22 0QG – Amendment to design approved under reference 7/2017/5170.</p>	<p>TT</p> <p>TT</p> <p>TT</p> <p>TT</p>
248/2017	<p><b>Public Toilets Price Increase</b></p> <p>A letter was received informing the PC that the LDNPA intend to increase the charge to the public for use of the public toilets from 20p to 30p. Clerk to send a letter saying that Cllrs do not agree with charge at all as the car park charges have had an impact on local business. Cllrs would be interested under the freedom of information act to know how much income they receive from the Hawkshead car park as nothing is put back into the village. The people using the toilets are generally customers from the car park.</p>	TT
249/2017	<p><b>Councillor Matters</b></p> <p>After a tree that has been nominated for Tree of the Year in Coniston, it was thought there is a need to look at trees in Hawkshead to see if any need a tree preservation order put on them.</p> <p>Hannakin Cottage – a member of the public has asked whether planning permission had been granted for the new slate roof which is currently being added to Hannakin Cottage as they are putting different slate on the roof. Clerk to write to Planning</p> <p>Recreation Ground Committee are asking for an additional £250 to be considered from the precept next year.</p>	TT
250/2017	<p><b>Correspondence</b></p> <p>RESOLVED: Cllrs noted the following emails received:</p> <p>The Outgate Reading Room Trust – The Snowplough Fund  LDNPA – World Heritage  Malcolm Tillyer – The Lakeland Housing Trust  Chris Hutton – Community-Led Housing, introducing himself  SLDC – Una Bell, Independent Remuneration Panel  Blue Light Innovation Conference  Ian Harvey – Carlisle War Memorial Workshop  Friends of the Lake District – create a landscape weekend  Coniston Parish Council – July minutes, August agenda, August minutes, September agenda  LDNP, Simon Hill - Toilet price increase  Carol Last -upcoming bike rides  Jennifer Callaghan – Job Fair 2017  LDNP, Sarah Blackmore – consultation re Grizedale stages rally and Malcolm Wilson Rally  Sportive lakes – Ladies bike rides</p>	

	<p>MWLP – Cumbria Minerals and Waste Plan (2015 – 2030)  D Williams  J Moffat  Emma Ette weekly lists 21/7, 31/7, 14/8, 21/8.  B Evans – Hawkshead Toilets  Hawkshead Link – Defibrillator news, Ferry Tickets cycling strategy, Nuisance call blockers, Ann Cleeves to visit Kendal Library, Tower Fund concert, Coffee morning and Tower Fund guided walks, AGM – Outgate Reading Room Trust, Alpha Course amended time, Hawkshead Surgery move, Traffic Surveys, Hawkshead Relish, Work with young people in the community, Promote recovery of Red Squirrels, Surgery phone number, Tractor Run for charity, Tree of the year 2017, Think Global.  CALC – Paperwork for next SLDA for PCs meeting, LDNPA Business Plan April 2017 – March 2020, Cumbria Design guide, Low Carbon Britain Event, Friday roundup and Developing your skills programme, General Data Protection Regs, Minerals and Waste Local Place, CC consultation on their planning design guide, Cumbria Constabulary Public Consultation Survey, Councils thoughts on citizenship and civic engagement, Big Lottery funds – Aways for All, LDNPA BreakthroughAction, Cumbria Minerals and Waste local plan (2015-2030) Friday Roundup (25/8), CALC AGM 2017, September Newsletter, Cyber Crime training, Friday Roundup.  Paul Rogers, SLDC – notification of Council Standards Committee meeting.  Paul Wrobel – Off-road pathway Sawrey - Hawkshead</p>	
251/2017	<p><b>Next Meeting</b>  The next meeting will be on <b>Tuesday 17th October</b> in Lower Market Hall, Hawkshead</p>	

Meeting closed 9.55 pm

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Date

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Signed & Approved by (Chair)

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