

Minutes of the meeting of Hawkshead Parish Council

held in the Lower Market Hall, Hawkshead on Tuesday 19th June 2018 7.30 pm

Present: Cllr Woodhouse (Chair)
Cllr Wood, Fordham, Moulton
Clerk – Tracey Thornley
County Cllr Brereton
District Cllrs Coward and Hall

In attendance: 4 Members of the Public

Minute Number		Action By
93/2018	Apologies RESOLVED: Cllr Brown and Cllr Spedding, Cllr Larkin	
94/2018	Requests for Dispensations No requests received	
95/2018	Declarations of disclosable pecuniary interests in respect of Agenda items Received from Cllr Wood she completed the book regarding the planning application	
96/2018	Minutes of Meetings held on 15th May 2018 and 5th June 2018 RESOLVED the Minutes of the meeting held on 15 th May 2018 and 5 th June 2018 were signed by the Chair as a true record.	
97/2018	Police and Public Participation <u>Police</u> PCSO Debbie Ross sent her apologies and a report which the Chair read out:- There were 3 calls for service during the period: 1 Damage only RTC; 1 Suspicious incident; 1 Highway disruption – sheep on the road. The next Police Desk in Hawkshead Post Office on Thursday 9 th August 2018 10 am – 12 noon.	
98/2018	<u>District Councillor</u> Cllr Coward has attended a Tour of Britain meeting, the route has been confirmed and looks like it will turn left at the bottom of Hawkshead Hill, she has been given different resource packs which she will forward to the Clerk. She had also attended the CALC meeting on Thursday 14 June a few issues discussed Affordable Housing survey, SLDC are searching for development sites in the area. Cllrs were interested to find out how the survey will be done as they felt it was important that the information comes from local community. She also reported that there are funds available for the restoration of old farm buildings and a lot of information on community resilience and health at the meeting. Cllr Ann Hall introduced herself to the meeting, she has a long history of the area, she talked about the large area there is to cover and that she will be sharing the workload with Cllr Coward.	TT
99/2018	<u>Cumbria County Councillor</u> Cllr Brereton has spoken to Victoria Upton re our highways actions list and hoped to bring an update but nothing had been received. The area stewards drains team are going to have a look at the issue on Roger Ground. The smaller jobs are getting missed whilst the big team jobs are done quickly the finishing off jobs don't seem to be happening. Tour of Britain - Carol Last sent a map which wasn't very clear, clarification is needed regarding if it's going through Hawkshead or not, (although general feeling was that it is bypassing Hawkshead). Cllr Brereton encouraged to get local events on to it, it would need to be co-ordinated, talk to all organisations locally to get them involved. Since the meeting on the 5 th June he hasn't received any further information.	TT

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100/2018	<p>Councillors raised concern regarding the Tour of Britain and any help or suggestions of what can be done. Discussion took place and it was agreed that a sub committee will need to be formed once clarification of the route and timings have been received. Notification can then be sent to traders and organisations. Clerk to action when information received.</p> <p>Reminder community grants are open. Victoria Upton has been pressed to get a response with Squares Project and what needs to be done to get this project moving. Concern that funds will be lost. Input from CCC is urgently needed it was suggested that a daytime site visit would be beneficial and agreed this would be good for them to get a feel of the issues.</p> <p>Cllr Wood then asked Cllr Brereton what is happening regarding the Ferry not being in operation, this is a major issue for businesses in Hawkshead who are already reporting business is 50% down. There is talk that it may not be back on until the end of the year. Businesses want better signage that Hawkshead is still open. It was suggested that leaflets could be given out regarding alternative route to Hawkshead by the ferry. She has been in touch with LDNP re waterfront project and the ferry being the key transport link to the area. Something needs doing urgently there has been no communication from CCC. Foot passenger services are on but this is not helping to get people to Hawkshead.</p> <p>Cllr Brereton will raise the issue he had been informed that the damage was severe and it's a bigger fix needing specialist engineers to come in. It was suggested that signage at the Ferry closed signs at Plumgarths and Newby Bridge indicating an alternative route to Hawkshead would be good Cllr Brereton has a full Council meeting on Thursday and will raise this with Keith Little, Head of Transport asking for an immediate response. Cllr Brereton will also contact Peter Hoskins asking for yellow diversion signs to be put up asap and Cllr Coward will do the same. Communications Dept in Carlisle should be able to produce leaflets and diversion signs.</p> <p><u>Public Participation</u> Member of the public raised the Police Car park permit system and objected to their insurance certificate being viewed, it was explained that this is the system and they can take this to Cllr Moulton who will look at the name, address and car registration and give it straight back – they are still not happy about it.</p> <p>Traffic north end of the village is still a problem satnav is sending vehicles up there, a caravan was stuck there the other day.</p>	TT
101/2018	<p>Action Results UNRESOLVED response from the Lake District National Park Authority re how money is spent from Hawkshead – Clerk to chase for a reply UNRESOLVED a response has not been received regarding traffic issues outside Primary School and Recreation Park – waiting for Cllr Brereton to provide update – ask Julian if he can put one up of his signs up. Community cameras available on loan from the Police, training on how to use it will be provided. They are also available to buy and there may be for community grant from Peter McCall can sometime help fund them. UNRESOLVED Hideaways traffic issues with customers collecting keys Clerk had spoken to a Manager who had indicated that we will not be receiving a reply UNRESOLVED Dog muck along the bypass on the pavement and grass, cobbles outside Wordsworth Street. Cllr Hall will contact the Environmental Department it is believed that they charge for emptying of these kind of bins. UNRESOLVED Car parking issues on Barnfield and Hawksgarth – Clerk to contact Traffic Warden – Cllr Brereton will forward contact details UNRESOLVED Satterthwaite PC re snowplough payment – waiting for a reply RESOLVED Outgate speeding vehicles – highways are going to put survey equipment up Clerk to also contact Mr Macan to let him know about the Police providing community cameras which training is provided for on loan. RESOLVED ownership of the old pump station at the bottom of Roger Ground – Cllr Wood belongs to the Marshall family – MW will contact them.</p> <p>Lengthsmen - Cllr Brereton explained that there were issues of safety on the roadsides and</p>	TT TT TT TT

	<p>who then becomes responsible for that roadside, a review has been completed and report sent to legal services. A meeting with the Director for the new framework he suggests that a meeting with Coniston PC at the sametime as Hawkshead would be useful. He hopes this is going to be resolved quickly, in the meantime he suggests look at who we are going to engage. Someone for suummer period to keep maintaining the village, in the winter doing the jobs on the highways. Action: Need to advertise for Lengthsmen. Clerk to make an advertisement to send round to councillors .</p>	TT
102/2018	<p>Highways Issues <u>To note Highways issues in the Parish -</u> UNRESOLVED missing sign for Tarn Hows (W171448320) Clerk to re-report UNRESOLVED issues at Roger Ground with the kerbside, pothole, drains and gullies and a grit bin (W171448319) Clerk to re-report UNRESOLVED blocked gully Hawksgarth (W172926780) Clerk to re-report UNRESOLVED missing cycle route sign outside Red Lion has disappeared from the ground and therefore can't be put back up on the post (W171451681) Clerk to re-report UNRESOLVED missing double yellow lines outside Cocoabean (W172926783) Clerk to re-report UNRESOLVED damaged sign on entrance to village (W172928878) Clerk to re-report UNRESOLVED blocked gully on Hawkshead Hill above the chapel (W172928871) Clerk to re-report UNRESOLVED potholes outside the Coop (W1880914481) Clerk to re-report UNRESOLVED missing bollard and loose kerb stones by Lime Tree Cottages – Clerk to re-report Roger Ground new pot hole near the parking bay – Clerk to report</p>	TT TT TT TT TT TT TT TT
103/2018	<p>Finance and Governance Issues Payments RESOLVED Councillors to authorised payment of the following accounts: Tracey Thornley - wages (13.5 hours for 2017 CP permit processing and arrears of pay increase included) £ 467.51 RESOLVED Councillors acknowledge receipt of the following payments:- Old Police Car Park Permits £ 2002.00</p>	
104/2018	<p>Planning The Councillors considered planning application and formulated comments to the planning Authority:- 7/2018/5336 – Croft Meadow House, North Lonsdale Road, Hawkshead, Ambleside, Cumbria, LA22 0QS – change of use of caravan from short-term holiday letting to spa beauty parlour. Cllr Wood left the meeting whilst this was discussed. RESOLVED no objections, Clerk to notify Planning Department</p>	TT
105/2018	<p>Hawkshead Project Things are at standstill nothing to report.</p>	
106/2018	<p>Standing Orders and Financial Regulations Financial Regulations Councillors had looked at these in more detail and highlighted that they need to be aware that should be make sure that all best available prices by getting 3 quotations for jobs over £500. The Standing Orders and Financial Regulations were adopted by Councillors and signed by the Chair. Clerk to put both on the website.</p>	TT
107/2018	<p>Old Police Car Park – Cllr Woodhouse confirmed that the fenced area has been measured according to the land registry plans and the fence has been positioned correctly. There are a couple of trees dying in the car park Cllr Woodhouse will notify the National Trust. The National Trust have sent a proposed new lease agreement out to the Parish Council for the Car Park this had been circulated. Councillors would like to compare to the old agreement. Clerk to scan and send to Councillors.</p>	MW TT
108/2018	<p>Local Plan Consultation 2018 (deadline 29/6/2018) Cllr Wood had drafted a response highlighting Hawkshead is of strategic importance having a medical centre, school, shops etc which serve a wide area. A need for local housing, significant transport issues to maintain business. Good that the Squares project has been recognised in the plan. Cllr Wood will send her draft response to Councillors they can add to this or change if no response received</p>	

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	by Tuesday 26 th June it will be sent.	
109/2018	<p>Councillor Matters</p> <p>Payment to the Recreation Ground needs to be actioned. Clerk to raise a cheque</p> <p>An invoice was also passed to the Clerk for payment to A2A for the website.</p>	TT
110/2018	<p>Correspondence</p> <p>RESOLVED:</p> <p>Coniston PC – Agenda Cllr Coward -Hello Planning – The Pink Shop Queenshead – Access/Tables Member of the Public – Pink Shop planning visit Member of the Public – Objection to the Pink Shop Carol Last – Tour of Britain L Shaw, SLDC – Weekly list Hawksheadlink – Ceilidh; A Spring clean could save your life; Get safe online; Rose Queen/British Legion/Grasmere Players/WI/Faith Story; Benefice Walk; Something of a mystery; Thunderstorms forecast CALC – Local Plan Consultation deadline 29/6/18; Further update on GDPR and Data Protection Bill; The Great Cumbrian Litter pick; May north west coastal access update; Supporting vulnerable people during emergencies; Sonia Annual Leave; Women in Local Government; June Newsletter; Final Paperwork for District Association meeting on Thursday 14 June; Remembrance Day Silhouette Installation Grants <i>Discussion took place £40 each grant up to 10 event engaging local schools and share stories – Cllr Fordham send email;</i> Reminder LDNP Local Plan Consultation Rural Services Network – Weekly Rural Newsletter; Rural Broadband May 2018; Invitation Rural Conference 2018; Weekly Rural Newsletter; Weekly Rural News Digest Lake District National Park Authority – Limetree Cottages Affordable Housing – Rural Housing Assessment Model K Evans (UHMB) – Free talks of the history of local healthcare C Yazi, SLDC – PC meeting Dates June 2018 Member of the public – Racists objects openly for sale in your village – <i>Action – Clerk to reply that it is not in the remit of Council to inform businesses what they can or can not sell.</i> E Ette, SLDC – list 14/5 – 21/5 Local Council Public Advisory Service – LCPAS Support Service for Parish and Town Councils National Trust – Lease of Old Police Car Park, Hawkshead Cllr Wood – Transport links Hawkshead Highways – Road closures</p>	
111/2018	<p>Next Meeting</p> <p>The next meeting will be on Tuesday 17th July at 7.30 pm in the Lower Market Hall, Hawkshead</p>	

Meeting closed 9.32 pm

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Date Signed & Approved by (Chair)

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