

Minutes of the annual meeting of Hawkshead Parish Council
Held at Lower Market Hall, Hawkshead on Tuesday 18th May 2021 following the Annual Parish meeting

Present: Cllr Woodhouse (Chair)
Cllrs Spedding, Bremner, Johnston, Brown, Moulton
Clerk – Tracey Thornley

In attendance: 4 members of the public

The Clerk asked for nominations for the position of the Chair.

61/2021 Election of Chair and Declaration of Office of Chair

RESOLVED It is unanimously proposed and agreed that Mike Woodhouse should be the Chair of the Parish Council, Cllr Woodhouse accepted and signed the Declaration of Office, he then continued to Chair the meeting.

62/2021 Election of Vice Chair

RESOLVED It was unanimously proposed and agreed that Dave Spedding should be the Deputy Chair of the Parish Council, Cllr Spedding accepted the post.

63/2021 Parish Council Election Results and Declaration of Acceptance of Office

RESOLVED the results were uncontested of the parish council election; with the continuation of office of Cllrs Woodhouse, Spedding, Brown, Bremner (Hawkshead Ward) and Cllrs Moulton and Johnston (Fieldhead Ward). A Councillor vacancy Fieldhead Ward to be filled.

All Councillors to sign a Declaration of Acceptance of Office and passed to the Clerk for retention.

64/2021 Apologies

RESOLVED No apologies received

65/2021 Requests for Dispensations

RESOLVED No requests received

66/2021 Declarations of disclosable pecuniary interests in respect of Agenda items

RESOLVED No declarations of pecuniary interests received

67/2021 Minutes

RESOLVED the Chairman was authorised to sign the minutes of the council meeting held virtually via Zoom on Tuesday 20th March 2021 and Extra ordinary meeting held on 30th March 2021 as a true record.

Police, County and District Councils, and Public Participation

68/2021 Police

No report available the newsletters have replaced this. Clerk has been in touch to find out if there is a way we can source more local to Hawkshead information.

69/2021 District Councillors

Not present

70/2021 County Councillor

Not present

Chair Initials Date

71/2021 Public Participation

The owners of Ginnys Teapot – wanted to inform the Council of their plans to open in the evening as a Vegan Bistro from June. They have seen Hawkshead attracts a lot of holiday staycations and feel that a vegan/vegetarian bistro will be a real benefit for everyone. Everything will be made fresh, they plan to do an outside bar-b-q once every couple of weeks or once month to encourage people to come and try their food. Café is doing well as a vegan/vegetarian option, people visit and look specifically for vegan/vegetarian eating places in the village.

Councillors asked if they needed to notify with a change of use they confirmed there were no restrictions on planning. They do not have an alcohol licence but customers will be able to bring their own drink. They may also provide entertainment such as guitar.

A member of the public wanted to offer services on the Ferry Advisory Group.

The member of the public also wanted to mentioned that he has taken over as Group Scout leader but is struggling with availability of young leaders to assist. He has lots of new plans and hoping to bring scouts back into the village. If anyone is interested in being a leader/helper contact Nick Heather (Clerk has contact details). He plans to start an explorers group for the older children 14-18 age year olds.

A member of the public had been in touch regarding concern about youths in the village causing disruption and other issues (this has been reported to the police) – Councillors agreed that this is something to keep an eye on.

72/2021 **Appointment of Representatives to outside Bodies**

Recreation Ground - Cllr Bremner, Cllr Spedding, Cllr Moulton, Cllr Woodhouse – it was agreed that encouraging more locals to join the committee would be beneficial

Old Grammar School Trust – Cllr Moulton

Market Hall Trust – Cllr Johnston

Traders Association Business Forum – Councillors felt that this committee no longer exists

Flood Prevention Action Group – there currently isn't much of a group. The grid clearing needs some kind of rota in place Fran was doing it on her own. Ed is quite happy to help, the Environment Agency have a camera located on the site but instant action to clear it is required. It was felt that the whole bay needs clearing Councillors will keep an eye on this.

Windermere Ferry Advisory Group (Shared position with Claife PC) – Cllr Anne Brodie will continue and has been doing a great job.

Cllr Spedding had to leave the meeting.

73/2021 **Ongoing Issues Action Results**

UNRESOLVED Lighting at the Old Police Car Park - Clerk to chase John Moffat ACTION Clerk

UNRESOLVED LDNPA electric charging points – Cllr Spedding will continue to look at this. ACTION Cllr Spedding

UNRESOLVED placement of new Planter arrangements with Primary School – School are happy to look after it, if we could get plants for it this year, Cllr Bremner will contact school to see if they want to make a design and buy the plants (PC will reimburse). The old planter needs taking down and new one placed, Cllr Woodhouse will go and remove old plants (see if the school would like any of them) ACTION Cllrs Bremner and Woodhouse

74/2021 **Highways Issues**

To note Highways issues in the Parish:

RESOLVED blocked drains in Roger Ground towards Grizedale (W2081001415) (W2081009632) (W2081023134) workmen had been seen cleaning the drains out.

UNRESOLVED three roads identified for urgent attention with Cllr Brereton (Outgate W2081019686 & W2081023139, Hawkshead Hill W2081017865, W2081017866 & W2081028138)

RESOLVED wall knocked by Hawkshead Hall (W2081023131)

UNRESOLVED potholes by the road junction leading to Sawrey near the fishery (W2081023135) Clerk to report
 UNRESOLVED Potholes by Hannakin (W2181037263) Clerk to report
 RESOLVED potholes forming on the road by Hawkshead Hall
 UNRESOLVED edge of the road is collapsing on the stretch of road before the Dale Park junction and heading out of Hawkshead, this has been filled with gravel but this is still a problem. Clerk to report
 Pothole at top of the hill near the fish farm – Clerk to report
 Pothole by Hawkshead Field – Clerk to report

75/2021 Finance & Governance Issues

RESOLVED Councillors authorised payment of the following accounts:-

Tracey Thornley – Clerk wages (May)	£ 365.40
Tracey Thornley – Expenses – Zoom Subscription & purchase of planter	£ 176.39
Patsy Haddow – payroll services	£ 120.00

RESOLVED Councillors acknowledged payments authorised since the March meeting:-

Tracey Thornley – Clerk Wages	£ 365.40
Tracey Thornley – Expenses	£ 14.39
Tim Brown – Lengthsman	£ 52.00
CALC – Annual membership subscription	£ 161.84

RESOLVED Councillors acknowledged income sources since March meeting:-

Old Police Car Park Permits	£ 137.00
Cllr Coward Grant (planter)	£ 200.00
Outgate Reading Rooms (Donation to Snowplough)	£ 100.00
SLDC Precept	£11,838.00

RESOLVED confirmation that David Vaughan has been asked to complete the Internal Audit

RESOLVED Councillors reviewed the Asset Register and appropriate depreciation on items were adjusted.

RESOLVED Councillors agreed the payment for Clerks additional work on processing the 2020 Old Police Car Park Permits 117 new permits (previously agreed 10 permits per hour) 11 hours worked. All agreed Clerk to inform Payroll

76/2021 Planning

RESOLVED Councillors considered planning applications and formulated comments to the planning Authority-

7/2021/5122 – 2 Bank Cottage, The Square, Hawkshead, Ambleside, LA22 0NZ – Refurbishment including new roof covering, repair/replacement windows, re-wiring of the electrical supply and upgrading of the heating system. Councillors viewed the application and have no objections to the plans. ACTION Clerk to notify Planning.

7/2021/5289 – Hawkshead Hall Farm, Hawkshead, Ambleside, LA22 0NN – General purpose agricultural building – Councillors viewed the application and were concerned about the close proximity of the building to the footpath but felt there is a need for the building. ACTION Clerk to notify Planning

7/2021/5355 -The Market Hall, The Square, Hawkshead, LA22 0NZ – Removal of 2 wooden pillars, installation of PCFs to existing beams and installation of suspended ceiling in lower room. Councillors viewed the application and have no objections to the plans. ACTION Clerk to notify Planning.

7/2021/5362 – Bank Cottage, 2 The Square, Hawkshead, LA22 0NZ – Internal alterations to the layout of flat located on the first and second floor. Councillors viewed the application and have no objections to the plans. ACTION Clerk to notify Planning

RESOLVED Councillors noted the following Notices of Grant/Refusal of Planning/Appeals/Withdrawn/information only applications:-

7/2021/5260 – Kowbells, Roger Ground, Ambleside, LA22 0QG – Non-material amendment to planning permission 7/2019/5468 (two storey extension, porch extension, alterations to roof and erection of greenhouse) – Alteration to roof and addition of two roof-lights – for information only.

77/2021 Hawkshead Project

Same position as before Councillors felt that we are at the stage where we need Tim Farron to help, Clerk to put a letter together to be circulated to Councillors before sending out. ACTION Clerk to draft a letter

78/2021 Lengthsman Duties

Nothing to report at the moment

79/2021 Councillor Matters

An opportunity for Councillors to raise issues on behalf of residents. *Note: no decisions can be made on these matters but they may be placed on a future agenda of the Council*

80/2021 Correspondence (for information only)

To note the following e-mails received since last meeting

SLDC – Weekly list 12/3; Meeting 23/3: New Cases drop by a quarter; Weekly list 19/3; Next step agreed towards Grange Lido; Bin Wagon artwork competition winners; Climate Science and Solutions 101; Elections Bulletin 3; Notice of Elections; Update Notice of Elections; Caution urged as lockdown restrictions set to ease; Weekly list 26/3; All member briefing note; Street Marshalls and reopening high streets; Cumbria's Covid Recovery Plan – Consultation; 'Remember the Rules' says Director of Public Health; Weekly list 5/4; Passing of HRH Prince Philip the Duke of Edinburgh; List of candidates confirmed for elections; Final chance to have your say on local government changes; 20/4/21 Standards Committee meeting Agenda; Cumbria local resilience forum update; Covid 19 cases continue to drop; Support scheme now open for parents and guardians unable to work when children advised to self isolate; Weekly list 16/4; CCC 'Stay safe' as new Covid cases; Road sweeper xmas lights; Weekly list 23/4; Application process open for business restart grants; Voting – don't forget our pencil; Remittance advice Precept; Covid cases remain low; Great British Spring Clean; Weekly list 30/4; SLDC locality services – Town and Parish Councils Newsletter; Welcome back fund briefing; Consultation on improving walking and cycling routes in Barrow in Furness, Carlisle and Kendal

PCSO – Poaching; Sheep worrying

Member of the Public – Trees Heelis Place

Green Co-ordinator – Audit Environmental initiatives for greening campaign; Update on Greening campaign.

South Lakeland Area Support – Cumbria CVS and LDNPA Volunteer information session 19/3; Community Resilience Briefing Spring 2021; Cumbria VCFSE Sector Survey 2021; More for health physical activity sessions; Reading project for social isolation; Funding opportunities.

CALC – Reminder – Briefing Clerks and Councillors; Parish member elections to the LDNPA; Zero carbon Cumbria partnership update; Locality Services – March Town and Parish Newsletter; Cost of replacing Bus shelters; CCC Environment Fund and green recovery; Follow up information from Local Government Reorganisation Event; CALC member survey; Allerdale BC and Copeland BC Proposal on LGR; Preparing for face to face meetings; Remote meetings update; Friday Round up; Community Resilience group; Parish election bulletin no 4; Star Council awards 2021; Correction re holding physical meetings; Government call for evidence on remote meetings; Audit guidance for AGAR completion; ACT news update; Practitioners Guide 2021; Local resilience forum news – Arrangements in place to welcome back visitors; Cumbria Arts and Culture Network Newsletter 7/4; Have your say on Cumbria's Covid recovery plan; Death of the Duke of Edinburgh; Letter to Parish Councils; Minutes of the last Association meeting; Valuation office agency – collecting car park data from Town/Parish Councils; Action for Health and Mental Health provider forum; NALC Star Council awards; NALC Cyber Security Guide; Cumbria Arts and Culture Network 21/4; News update; Open Spaces Society Grant on Green campaign; MHCLG Electronic Communications Infrastructure Consultation; NALC response to Government on LGR Cumbria; NALC online events; the Great Cumbrian Litter Pick; Youth Survey; High Court Judgement on Virtual meetings; VAT on Zoom; Cumbria VCFSE sector survey; Cumbria Arts and Culture Newsletter 27/4; Action for Health and Mental Health Provider; NW Coastal Access update; Cumbria in Bloom; Climate change 90 minute interactive sessions; Friday round up; Highways heads up for Parish Councillors; Risk Assessment face to face meetings; Friday round up; DCMS rural broadband consultation; NALC Coronavirus update; Chief Executives Bulletin; CALC advice on face to face meetings.

NHS – BHCP Coronavirus update issue 25; UHMBT launches new menu to support patients with dementia.

Highways – Holbeck Bridge repair works March; Holbeck Bridge repair update 23/3.

Chair Initials Date

PKF Littlejohn – AGAR 2020/21
Claife PC – Agenda meeting 6/4/21; Zoom link 6/4/21; Final Minutes; Extraordinary meeting 12/5/21/
Ask Kevin – CCC Highways feedback survey results and reports.
Cumbria Police – March Lakes and Lakes Rural; March Ulverston, Low Furness, High Furness & Grange; National Stalking Awareness week 2021; April Ulverston, Low Furness, High Furness & Grange
Cllr Brodie – Windermere Ferry Advisory Group; Windermere Ferry; Report on Windermere Ferry Advisory Group for annual parish meeting.
Lengthsman – Pictures and invoice
Elections – Uncontested Parish Council Elections 2021; Result of uncontested elections; Notice of Poll.
Lake District National Park Authority – creation of public bridleways and associated extinguishment of redundant sections of footpaths – Hawkshead to Wray.
Brathay Trust – meeting request to discuss Windermere marathon; Traffic control
Coniston PC – Agenda 19/4/21 and draft minutes; Annual Parish and Annual meeting agendas.
Member of the public – Query Tarn Hows Hotel
Member of the public – Event passing through
National Trust – Low Carbon Lake District Grant Fund launch
Rally – Grizedale stages rally December 21
Haverigg – Litter picking in Hawkshead
H Karaaslan, Highways – Hawkshead Squares project
Cumbria Cycling – local cycling and walking infrastructure plans.

81/2021 **Date of next meeting**

The next meeting will be Tuesday 15th June 2021 either in the Lower Market Hall, Hawkshead or via Zoom at 7.30 pm.

The meeting closed at 8.58 pm