

**Minutes of the meeting of Hawkshead Parish Council  
held in the Lower Market Hall, Hawkshead at 7.30 pm on Tuesday 17<sup>th</sup> October 2017**

Present: Cllr Woodhouse (Chair)  
Cllrs Spedding, Moulton, Fordham, Larkin  
Clerk – Tracey Thornley

In attendance: Hilary Anderson, David Vaughan, Christine Dobson, David and Barbara Williams, Cllr David Fletcher

Minute Number		Action By
252/2017	<b>Apologies</b> <b>RESOLVED:</b> Apologies received from Cllr Wood, Cllr Brown	
253/2017	<b>Requests for Dispensations</b> No requests received	
254/2017	<b>Declarations of disclosable pecuniary interests in respect of Agenda items</b>  No declarations received	
255/2017	<b>Minutes of Meeting 19<sup>th</sup> September 2017</b> RESOLVED that the Minutes of the meeting held on 19 <sup>th</sup> September were approved as a true record and signed by the Chair.	
256/2017	<b>Police and Public Participation</b> <u>Police</u> No Report received or presence – Clerk to find out who is the replacement PCSO.	TT
257/2017	<u>District Councillor</u> Cllr Fletcher reported that the pathway from Sawrey to Hawkshead is progressing well, this should really help to keep pedestrians and bikes off the road.  There has been a lot in the local press about New Road free parking in Kendal it was closed due to a safety audit where it was raised that it was unlawful parking there and an insurable risk to the Council. The whole issue of parking in Kendal is being looked at.  Roll out of plastics and card recycling progressing well, still not getting to the doorstep pick up at the end of narrow lanes with a large vehicle they are looking at purchasing a smaller vehicle for this.  Cllr Fletcher reported that the District Council are looking at parks and open spaces, with a strategy that parks will be taken on and run by local Parish Councils and local committees (something which has already happened in Hawkshead).  The current boundaries are changing to a three member ward Hawkshead will be part of Broughton and Coniston and will result in 3 different Councillors.	
258/2017	<u>Cumbria County Councillor</u> Not present	
259/2017	<u>Public Participation</u> Concern was raised regarding the numerous potholes in the village and surrounding area, some had already been reported but the list included: outside Park House, entrance to the old police car park, Coop square (large deep one – concern to pedestrians and health and safety issue), road outside Hannakin and Outgate quarry, there is also a loose grid outside the primary school. Clerk to write to Mr Peter Hoskins at Cumbria County Council regarding these continuing issues.  The Clerk will report all potholes but it would be useful if public also reported them, it might help to prioritise how quickly they are dealt with if there is more than one log on each fault. To report them you need to go onto the internet website <a href="http://www.cumbria.gov.uk/roads-transport/highways-pavements/reporting-problem-on-highway/WDM/default.asp">www.cumbria.gov.uk/roads-transport/highways-pavements/reporting-problem-on-highway/WDM/default.asp</a> This can be used for reporting potholes, missing road signs, road markings, and other highway issues all around Cumbria.	TT  TT

..... Chair Initials ..... Date

	<p>A member of the public raised concern regarding the declarations of interest in July regarding a planning application, they had visited the Clerk to view the declaration of interest book but felt that it didn't give enough information as it didn't state what the interest was. It was agreed that this was a mistake and in the future the book will be completed with the interest information. The member of the public felt that the Councillors concerned didn't need to register their interest in this particular planning application at Roger Ground but both Councillors clarified that they stand by their decision.</p> <p>CALC had advised the Chair that to make the process easier, if any Councillor, when receiving the Agenda sees an item which they need to declare an interest in, that they arrange to be at the meeting 10 minutes before the start to complete the Declaration book fully. All agreed to this.</p> <p>A member of the public then revisited an issue of declaration of interest regarding an information only notification about the granting of a felling licence by the Forestry Commission at School Wood, made earlier in the year, to remove trees, it was felt that this had been discussed at previous meetings and that if the member of public still had issues with this they would need to go through proper channels, as the Council felt the matter was closed.</p> <p>A member of the public raised the issue of the road surface and drains on the bends at Roger Ground, which are getting worse. Clerk has reported repeatedly and will now send a letter to Peter Hoskins stating a Health and Safety as the winter approaches there is a high risk of freezing water on the road.</p> <p>Discussion took place regarding Roger Ground and talking to the highways authority to suggest getting traffic to give way to traffic up the hill, improved signage on the road. Cllr Fletcher reported that this had all been considered some time ago, with the nature of the road being narrow and mainly residential, with walls all the way up the road there are limited spaces for pull ins. Clerk to contact and invite Mr Hoskins to attend our next PC meeting.</p> <p>A member of the public reported that the drain at Hawksgarth is blocked and the water is running down the road into the village. Clerk to report the blocked drain.</p> <p>A member of the public raised concern regarding the Grizedale Rally on December 2<sup>nd</sup> – issue of spectators coming by car to get to the car parks and what the organisers and the PC are doing to make sure there are traffic police available to sort any issues. Cllrs confirmed it is up to the organiser to contact the traffic police. The organisers have tried their best to avoid Hawkshead by taking people to High Cross and up through Satterthwaite and that it always seems quite well organised. It was reported that in previous years there have been cars with trailers which had broken down at Roger Ground causing problems. Although the public were told to access forest other ways if they are regular visitors they will know to come through Roger Ground.</p> <p>Clerk to reply to organisers to confirm concerns raised by the public and councillors to include issues concerning Hawkshead Christmas fair that weekend and volume of spectators driving through could be hazard, there are a lot of families about in Hawkshead that weekend.</p>	<p>ALL</p> <p>TT</p> <p>TT</p> <p>TT</p> <p>TT</p>
260/2017	<p><b>Action Results</b></p> <p><u>To update progress on noticeboard opposite The Sun</u> Pandora Signs have put the wording on the top it is having final coat of varnish and will then be ready to put up on the wall.</p> <p><u>To update on the lose slates on the side of the Kings</u> RESOLVED the clerk has contacted the Kings Arms and they were getting a builder to come and have a look at the problem.</p> <p><u>To update on footpath access outside Tourist Information shop</u> RESOLVED the footpath still has boards out but the access is clear to get through easily.</p> <p><u>To update on access by the Queens Head</u> UNRESOLVED it was reported that the tables are still spread out onto the footpath. Clerk to contact again and also contact regarding illegal parking in Victoria Street.</p> <p><u>To update on signage old Police Car Park</u> RESOLVED the sign has been lowered and a notice has been put in the board explaining it's a private car park.</p> <p><u>To update on price increase Public Toilets</u> UNRESOLVED the clerk has written to the LDNP but not had a response will leave for 6 weeks then chase.</p> <p><u>To update on Hannakin Cottage – Roof replacement in different kind of slate</u> RESOLVED a response has been received from LDNP who have stated that "the re-roofing work comes under permitted development and the slate used is beyond our control" .</p>	DS

261/2017	<p><b>Highways Issues</b></p> <p><u>To note Highways issues in the Parish -</u></p> <p>RESOLVED new signs have been put up in Kings Yard  UNRESOLVED road sign still missing for Tarn Hows (W171448320)  UNRESOLVED issues at Roger Ground with the kerbside, drains and gullies and a grit bin (W171448319) Clerk to write to Mr Hoskins  UNRESOLVED flags are still lose outside the chemist (W171448318)  UNRESOLVED access in Victoria Street (cars blocking access where there is no parking)  Clerk to write to Queens Head.</p> <p>Wray Road the hedge near Angle Wood is overgrowing onto the road Clerk to contact Edwin Thompson to ask for it to be trimmed back.</p> <p>Parking in the Square needs addressing Clerk to contact appropriate traffic warden, ask if they have fined anyone at a weekend.</p> <p>Hideaways – visitors to their office causing traffic problems in the square. Clerk to send a letter to them asking about whether they have considered using key boxes to reduce traffic congestion.</p>	TT TT TT TT TT TT												
262/2017	<p><b>Finance and Governance Issues</b></p> <p><b>Payments</b></p> <p>RESOLVED Councillors to authorise payment of the following accounts:</p> <table data-bbox="459 902 1264 1025"> <tr> <td>Tracey Thornley (Clerk wages)</td> <td>£ 230.32</td> </tr> <tr> <td>Inland Revenue PAYE</td> <td>£ 37.40</td> </tr> <tr> <td>Data Protection Registration</td> <td>£ 35.00</td> </tr> <tr> <td>Pandora Signs – lettering on the notice board</td> <td>£ 18.00</td> </tr> </table> <p>Councillors acknowledged receipt of the following:-</p> <table data-bbox="459 1081 1264 1149"> <tr> <td>Old Police Car Park Permits renewals (2017/18)</td> <td>£ 104.00</td> </tr> <tr> <td>Main Street Car Park Permit renewals</td> <td>£ 345.00</td> </tr> </table> <p>To conduct an internal audit of the Second Quarter (1 July to 30 September 2017) this was not completed due to bank statement not arriving before the meeting to go on November Agenda.</p> <p>To discuss and set draft budgets for the 2018/19 financial year – Clerk circulated previous year figures and Councillors will look at this next meeting..</p>	Tracey Thornley (Clerk wages)	£ 230.32	Inland Revenue PAYE	£ 37.40	Data Protection Registration	£ 35.00	Pandora Signs – lettering on the notice board	£ 18.00	Old Police Car Park Permits renewals (2017/18)	£ 104.00	Main Street Car Park Permit renewals	£ 345.00	TT
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263/2017	<p><b>Hawkshead Project</b></p> <p>Cllr Wood not present to give an update but she has £20k to spend on the north end of the village.</p>													
264/2017	<p><b>Planning</b></p> <p>The Councillors considered planning applications and formulated comments to the planning Authority:-</p> <p>The following Notices of Grant/Refusal of Planning/Appeals were noted:-</p> <p>7/2017/5279 Notice of Grant of Planning Permission - The Market Hall, The Square, Hawkshead – Erect safety railings to disabled ramp</p> <p>7/2017/5255 Notice of Grant of Planning Permission – High Orchard, Roger Ground, Ambleside, Cumbria, LA22 0QG – Installation of a new gate and associated stairs adjacent to a highway.</p> <p>7/2017/5481 Notice of Grant of Planning Permission – Land at Outgate, Hawkshead, LA22 0NH – Extension of existing modern agricultural building.</p> <p>Town and Country Planning Order (General Permitted Development) (England) 2015 – Sunny Brow Farm, Outgate, Ambleside, LA22 0PU Proposed Barns prior approval is not required, permission to proceed with the development.</p>													

265/2017	<p><b>Councillor Matters</b></p> <p>A Councillor has been approached regarding concern about the fast speed of traffic coming in and out of the village by the primary school. The school do use the recreation ground for sport and its not safe for children crossing. It was suggested that a traffic calming system would work well by the entrance to the park. Clerk to contact the police regarding speeding and highways to ask about traffic calming. Clerk to also contact the School Governors to ask for them to do the same.</p> <p>Clerk to also contact School Governors regarding parents parking illegally on the zigzag lines outside school and double yellow lines leading to the school.</p> <p>It was reported that there are also parking issues outside the doctors' surgery with people parking on double yellow lines.</p> <p>Lamp post by Red Lion the cycle route sign has been knocked off by a Cumbria Waste Management lorry. Clerk to report missing sign.</p> <p>Hawkshead sign on the entrance has got bent needs to be straightened.</p>	TT  TT  TT  TT
266/2017	<p><b>Correspondence</b></p> <p>RESOLVED: Cllrs noted the following emails received:</p> <p>M Tillyer  SLDC – Interim Polling District and Polling places review  Hawkshead Link:- New Surgery, 999 Calls at record levels, Coffee morning, September events, Apple pressing day, Events in October, Lakeland Bridges, Stuart Maconie in aid of Mountain Rescue, Hawkshead sweeps the board at brewing awards, Halloween party, Get fit for Winter and Willow weaving, Light music, Christmas lights.  CALC: - Invitation to shape Cumbria's water and wastewater services, Friday Round up 29/9/17, Forum meeting Ambleside, AGM – Carlisle Race course, Friday Round up 6/10/17, Paperwork for next District Association meeting, October Newsletter.  J Lawton – Royal Air Force Centenary Celebration  M Tweed, National Trust – Tarn Hows  SLDC – Website link to South Lakeland District Council Agenda 12/10/17  G Parker – Grizedale Stages Rally 2017 2<sup>nd</sup> December</p> <p>Councillors felt that Mr Tillyer required a response to his email copied to members of Housing Trust Committee. Clerk to draft a letter for the Councillors to check and amend before sending.</p> <p>A late email received from Amy McPherson regarding replacing slates outside the ice cream shop – Cllr Woodhouse has been to see her the job is going to be done during January when it is quieter.</p>	TT
267/2017	<p><b>Next Meeting</b></p> <p>The next meeting will be on TUESDAY 21<sup>ST</sup> NOVEMBER at 7.30 pm in Lower Market Hall, Hawkshead</p>	TT

Meeting closed 9.13 pm

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Date

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Signed & Approved by (Chair)

..... Chair Initials ..... Date