

Minutes of the meeting of Hawkshead Parish Council
Held in the Lower Market Hall, Hawkshead on Tuesday 17th October 2023 at 7.30 pm

Present: Cllr Woodhouse (Chair)
Cllrs Johnston, Bremner, Berry, Spedding
Clerk – Tracey Thornley

In attendance: 1 member of the public

122/2023 Apologies

RESOLVED Apologies received from Cllr Brown, Moulton and Pender

123/2023 Requests for Dispensations

RESOLVED No requests received

124/2023 Declarations of disclosable pecuniary interests in respect of Agenda items

RESOLVED No requests received

125/2023 Minutes

RESOLVED the Chair was then authorised to sign the minutes of the meeting held on 15th August 2023.

Police, Westmorland and Furness Council, and Public Participation

126/2023 Police

The Clerk had looked on the Police.uk website (16th October) and there were 4 reported crimes in our area for July 2023. As follows:-

- 2 x violence and sexual offences – near Tarn Hows
- 2 x burglaries – in or around centre of Hawkshead

127/2023 Westmorland and Furness Council

Not present

128/2023 Public Participation

Member of the public asked what is happening in Red Lion Yard and a new parking space that has appeared alongside the boundary of the Old Police Car Park and the road. Is this allowed, who does this belong to? It was felt that in the past the road has been repaired by the Council. Clerk to contact the Highways department to find out if the road belongs to them. Cllr Woodhouse said he would have a look at the site too.

Member of the public asked who wrote the report which they felt was very negative about Hawkshead and not entirely accurate. Cllrs were able to confirm that it was not the Parish Council and were not sure who had done this.

Member of the public enquired during the tidy day as to whether the weeding was done at the north end of the village as it could do with a bit more attention.

Complaints have been received regarding the cottage in Outgate which is on the boundary with the public footpath next to the Outgate Inn there is a leak which is going onto the footpath the new tenants have reported to Matthew Benjamin, it is believed that they are fully aware as they have been to take photos. Clerk to write to Matthew Benjamin Letting Department expressing the concerns regarding a health and safety issue with the winter weather on its way.

129/2023 Ongoing Issues Action Results

RESOLVED Beck watch – Jonny White has taken over the whatsapp group, the training day has been completed 3 volunteers attended and the system is working well. Environment Agency – had reported that Flag street culvert hasn't collapsed, the only item in there was an old cable.

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UNRESOLVED emergency plan – all phones will be switched to digital which causes a communication issue, the generator needs checking to see if it was working. Clerk to do some research get advice on how communication issues can be resolved.

RESOLVED Pre-School future – communication received from both parties

RESOLVED snowplough not looking promising – ask Cllr Pender regarding outside contractors and what plans are in place from the Council this year.

RESOLVED update on Coop rubbish and clutter outside the store – the Manager has got this moved

UNRESOLVED details of planning 7/2021/5123 Land to the rear of High Cross – won the appeal to become residential premises, however it is now let out on commercial basis. Clerk to ask Planning if they are aware of this change of use.

130/2023 **Highways Issues**

Highways issues in the Parish:

A new pothole between the Esthwaite lodge park and the top of Hannakin hill -Clerk to report

UNRESOLVED All drains along North Lonsdale Road are blocked with mud E1/79317 – Clerk to ask for these to be cleared before the Autumn/Winter

UNRESOLVED Roadside near Lakes lodges a hole is developing in the edge of the road E1/1103351

E1/133268 E1/143069 Clerk to check whether this has been filled.

RESOLVED Flood at Spring Wood needs reporting blocked drain E1/143070 Cllrs felt that this has been done.

UNRESOLVED Pothole near the Boatyard Hawkshead Hill E1/149991 - ongoing

UNRESOLVED Pothole by the houses on the bend Hawkshead Hill E1/149994 - ongoing

UNRESOLVED Pothole near Tarn Hows junction on Hawkshead Hill E1/149995 – ongoing

UNRESOLVED The footpath has raised due to tree roots by the outside the Grammar School Barn E1/161777 – Evonne will have a look on her way to school

131/2023 **Finance & Governance Issues**

RESOLVED Councillors authorised payment of the following accounts:-

Clerk wages (September and 11 hrs permit processing for

2022/23) £ 504.20

HMRC – PAYE £ 126.00

Clerk Expenses (planters, plants, bulbs) £ 1363.64

Information Commissioner – data protection £ 40.00

RESOLVED Councillors authorised payment of the following invoice received after publication of the Agenda:

A Thompson – (Groundsman work) £ 1440.00

RESOLVED Councillors acknowledged payments made in September 2023:-

Clerk wages £ 383.50

HMRC – PAYE £ 96.00

Hawkshead Market Hall – room hire £ 122.10

Lengthsman £ 90.00

Moore – External Auditor £ 252.00

RESOLVED Councillors acknowledged income sources:-

W&F Grant for planters £1000.00

Old Police Car Park Permits £ 144.00

Main Street Car Park Permits £2520.00

First Responders – donation towards Defib maintenance £1022.25

RESOLVED second quarter audit agreed, completed and signed by Cllr Bremner

132/2023 **Planning**

RESOLVED Councillors considered planning applications and formulated comments to the planning Authority:

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T/2023/0122 – Hawkshead Esthwaite Primary, Main Street, Hawkshead, Cumbria, LA22 0NT – Fell dead Prunus SP - - Cllrs have no objections Clerk to notify Planning Department
T/2023/0133 – Hawkshead Esthwaite Primary, Main Street, Hawkshead, Cumbria, LA22 0NT – Fell 1 Acer tree – Cllrs no objections but would like to say that it is sad to see that it is going it would be nice to see this replaced somewhere on the school grounds Clerk to notify Planning Department along with note.
7/2023/5550 – Hawkshead Court House, Hawkshead, Ambleside, LA22 0NN – Removal of existing overhead electricity line bracket and mural wiring; and installation of new underground cable and cabling. Cllrs have no objections Clerk to notify Planning Department
7/2023/5571 – Walker Ground Cottage, Vicarage Lane, Hawkshead, Ambleside, LA22 0PD – Alteration to the existing window on the north west gable elevation. Cllrs have no objections Clerk to notify Planning Department

RESOLVED Councillors considered planning applications which had been received after publication of the Agenda and needed a response before the next meeting, they formulated comments to the planning Authority:

7/2023/5604 - Hawkshead Old Hall, Hawkshead, Ambleside, LA22 0NN - Proposed electricity work. Cllrs have no objections Clerk to notify Planning Department

RESOLVED Councillors acknowledged the following Notices of Grant/Refusal of Planning/Appeals/Withdrawn/information only applications:-

7/2023/5551 – Keen Ground, Hawkshead, Ambleside, LA22 0NW – Approval of details reserved by condition 5 on planning approval 7/2020/5534 (works to alter and extend accommodation to the rear of the main house and to create a new garden room. We propose to create a new two-storey addition to the rear which will replace the existing modern extension and create a new garden room attached to the main house by an enclosed link.) Stone work sample – no consultation available on this type of application.

7/2023/5392 – Queens Head Hotel, Main Street, Hawkshead, Cumbria LA22 0NS – Erection of infill extension to service yard and internal alterations – Granted.

7/2023/5410 – Corner House, Flag Street, Hawkshead LA22 0PE – Installation of small ‘bobbin’ bracket to receive a new overhead flight and a new cable on the front of the property. Granted.

7/2023/5459 – The Croft, Victoria Street, Hawkshead, Ambleside, LA22 0NX – Amendment to design of the building, condition 2 (plans) on planning permission 7/2022/5652 for alterations & extensions to redundant utilities block to create café/restaurant. Granted.

7/2023/5390 & 7/2023/5389 – 3 Brown Cow Cottages, Hawkshead, LA22 0PH – Internal and external alterations. Granted.

133/2023 **Hawkshead Project and Hawkshead Destination Project**

Hawkshead Project – phase 1 has been completed, contractors due to invoice

Hawkshead Destination Project – 8 planters purchased – one got hit by a Pioneer delivery van on the footpath, they have admitted liability and agreed to pay for a replacement. Clerk to get this organised. Benches – one is waiting to be placed outside the LDNPA the other has already been placed outside the chemist and other is waiting to be fixed in place on the bypass.

A Wilson had sent a few items for Councillors to consider – green welcome to Hawkshead sign to be fixed either above or below the bench outside Heelis place (opposite the school) discussion took place and Councillors felt there was a risk that it might encourage more traffic to enter the road the wrong way and further round the corner may be a better location, they also felt that the sign didn’t really match any other signs and a black and white more traditional sign would be more in keeping.

Part of a bid currently with Westmorland and Furness Council for new signage at both sides of the village, the design being the traditional black and white. Councillors looked at the map of proposed locations and agreed with the one at the north end. They felt that the other would be better situated so traffic arriving from the ferry would see they are entering Hawkshead.

Plaques with quotes on to go on planters – discussion took place regarding how they could be fixed to the planters, the price and the amount of wording on the proposed plaques (felt too long). Overall Councillors felt that this was not the best use of parishioners money and there was no budget for this.

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Some new bike racks are to be placed in the village and some no parking signs to be placed on the Outgate passing place Clerk to check with LDNPA if they are still going to be able to complete this and fixing the benches in place.

134/2023 **Lengthsman**

Discussion took place regarding jobs that need doing:-

The saplings growing on the roadside as you head down Roger Ground need to be removed (they can be put on the bonfire)

Other saplings on other parts of the parish roadsides causing issues can also be removed.

Clear leaves from the tops of drains

Main Street car park behind the building the moss needs scraping off and needs a good tidy

Nettles and brash need pulling out/cutting back by the gate where the public go across the bypass to Black Beck

The sign to Coniston at the bottom of Hawkshead Hill need the Jubilee party graffiti removing.

135/2023 **Councillor Matters**

An opportunity for Councillors to raise issues on behalf of residents. *Note: no decisions can be made on these matters but they may be placed on a future agenda of the Council*

The hedge cutters have destroyed some of the signs around the village and the school signs have gone missing. Clerk to report.

New Code of Conduct – Westmorland and Furness Council had sent out a new Code of Conduct out for Councillors to read and agree (emailed to Cllrs prior to the meeting) Councillors all agreed with the new code and authorised the Chair to sign the Code of Conduct. Clerk to update the website.

Poppy wreath - Cllr Johnston will source one for this year and Cllr Woodhouse, Johnston and Bremner will agree amongst themselves who will lay the wreath.

There are still a few cars parking in the Old Police Car Park who shouldn't be in there, Clerk to ask the attendant to pay a visit..

136/2023 **Correspondence (for information only)**

To note the following e-mails received since last meeting

South Lakeland Area Support – Westmorland and Furness Authority – Apprenticeship; Issue 33 Westmorland & Furness South Lakeland News update; South Lakes Adult learning autumn term; £10M Suicide Prevention Launch; Household support fund and grants policy; Closure Ulverston Library; Money Advice Fund application; Letter from the Pageantmaster for UK; SL Community – new project around accessibility; W&F Authority news update; W&F Winter weather and winter vaccines; CVS Drop in Windermere; Flood Aware, plan and prepare; Money advice outreach fund; Become Green Together; Cumbria CVS; Recruitment – Cumbria OPFCC – Ethics and Integrity panel; HARRI van visit to Milnthorpe 6 Oct; Meet the W&F Council Thurs 12 Oct; Online Streetsafe reporting;

CALC – Barriers to funding; Fire and Rescue plan public survey; CALC Annual Review 22-23; NALC Legal update Aug 23; Training & Development Programme – Sept 23; Community Engagement & Community Planning; Steve Parkinson training September – December 23; Chairs Forum; Notes of the Special General meeting; How to declare a climate and ecological emergency; Freedom of Information info; Letter to Town/Parish Councils; DLUHC Consultation on local plans; Campaign update – A big success and energy bill report stage; Wednesday update 30th August; W&F Household Support Fund; Invite to take part in new national data collection on the 2023 local elections; LDNPP (for awareness) Forestry and Woodlands Advisory Committee members; CCRG Heat Health alert; Westmorland and Furness climate and nature partnership grant; Money advice fund applications open today; Place shaping and service delivery – questionnaire; Funding opportunity – W&F climate and nature partnership grant; Cumbria Association of Local Councils AGM 2023 invitation to attend; 2023 Cumbria wide call for sites – Biodiversity Net Gain and other Habitat restoration sites; Accessibility Project Healthwatch Westmorland and Furness Timetable of engagements; Expressions of interest Cumbria TNLFCF funding; Place shaping and service delivery questionnaire; Reduced Fair Bus Travel 5-20 year olds; Cumbria OPFCC – ethics; New survey opens on Grant funding at W&F Council; CCRG Winter Workshops reminder; Connecting Cumbria Newsletter September 2023; CALC AGM 2023 Agenda; CALC emails; CALC News; Healthwatch W&F Accessibility Project; South Lakes Poverty Truth Commission Launch; Jo

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Cox Civility Commission Call for Evidence; BNG/NN Call to sites; NALC direct election Larger and Smaller Councils; Wednesday update 27/9/23; CALC Annual review 2022-2023; Energy Champion Webinar; ACT update – Sept 23; Climate and carbon literacy training courses; Wednesday update 4 October; Integrated Care Board News Oct 23; Cumbria CVS 23 Membership Survey; PFCC Autumn newsletter; Graythwaite Estate – Draft Woodland Consultation

Westmorland & Furness Council – Remittance advice; Destination Hawkshead Progress update meeting; Rural Services Network – Rural Bulletin 15 August; Rural Bulletin 22 August; Rural Bulletin 30 August; Rural Bulletin 5 September; Rural Bulletin 12 September; Rural Funding Digest – September 2023; Rural Bulletin 19 September; Rural Bulletin 26 September; Rural Bulletin 3 October; RSN Rural Funding Digest October 23; Coniston PC – Draft Minutes and Agenda; Meeting 18th September;

NALC – Chief Executives Bulletin; Newsletter; Chief Executives Bulletin; Newsletter; Chief Executives Bulletin; Newsletter 13 Sept; Newsletter 20 Sept; Utility Aid; Star Council Awards 2023; Chief Executive Bulletin; Cllr Pender – Locality Funding; Sign cleaning; Dog poo campaign; Temp road closure C5026; Grant application to W&F Authority; Drop in surgery; Website/Promotion; Community Litter Pick day; Statutory Consultation C5028 High Cunsey Bridge , Nr Far Sawrey; National Lottery Grants for Heritage; Signs; Grant Application for W & F; Windermere Ferry Access Road & Slipway; Emergency Temp Road closure U5017 Skelwith; High Lake Level; Windermere Car Ferry; Community Drop in; Welcome signs to the village; Application for supporting Destination Hawkshead; Hawkshead public realm improvements; Windermere Ferry Maintenance work; Proposed Temporary Closure Order – Motor Rallies 2023/24; Urgent quote;

Westmorland and Furness Council – Green bin collections; Consultation on draft statements of Licensing and Gambling policies

Hawkshead Market Hall – Invoice

Claife PC – Extraordinary Meeting; Next meeting Agenda and Minutes

Licensing – List 06 14 Aug; List 07 25 Sept; List 08 2 Oct;

Metcalfe – Village Gateway update

Auditor – queries; signed External Auditor Report and Certificate

Environment Agency – Hawkshead Grid clearance; Training meeting

Member of Public – Pizza round *Yes fine there is another vehicle that comes on Sunday/Mondays so another day would be advisable.*

Cumbria Police – August 23 Ulverston, Low Furness, High Furness; August 23 The Lakes and Rural Lakes;

Member of public – Roadworks

Member of public – bonfire night

First Reponders – cheque defibrillator maintenance

LDNPA – Benches to be installed

Member of public – Hawkshead revisited

Grizedale Stages Rally – Coppermines Grizedale Stages Rally 2023

Information Office – Data Protection renewal fee

Member of public – public toilets

Lakes PC – Donations request toward Police E-Bike

Hawkshead Primary – Parent Letter

F Stride – response to query

Member of public – future maintenance of Main Street – Contact

Brathay – Updated Brathay Events dates

The Great Run Company – 13 Valleys Ultra

A Wilson – Update on signs in the village

Lengthsman - update

NT – Staff Parking permits

Hyperfast GB – Newsletter October 23

137/2023 **Date of next meeting**

The next meeting will be Tuesday 21st November 2023 at 7.30 pm in the Lower Market Hall

The meeting closed at 9.29 pm

Chair Initials Date