

**Minutes of the meeting of Hawkshead Parish Council**

**held in the Lower Market Hall, Hawkshead on Tuesday 16<sup>th</sup> October 2018 7.30 pm**

Present: Cllr Woodhouse (Chair)  
 Cllr Moulton, Spedding, Fordham  
 Clerk – Tracey Thornley  
 County Cllr M Brereton

In attendance: 10 Member of the Public

Minute Number		Action By
146/2018	<b>Apologies</b> RESOLVED: Cllr Brown, Wood, Larkin	
147/2018	<b>Requests for Dispensations</b> No requests received	
148/2018	<b>Declarations of disclosable pecuniary interests in respect of Agenda items</b> Cllr Moulton declared an interest in a planning application.	
149/2018	<b>Minutes of Meetings held on 18<sup>th</sup> September 2018</b> RESOLVED the Minutes of the meeting held on 18 <sup>th</sup> September were signed by the Chair as a true record.	
150/2018	<b>Police and Public Participation</b> <u>Police</u> PCSO Debbie Ross sent her apologies and a report which was read out as follows:- There were 11 calls for service during the period 20 <sup>th</sup> August 2018 to 15 <sup>th</sup> October 2018. These break down as follows:  1 damage only RTC 1 concern for animal welfare – dogs in car 1 crime of harassment 1 public order offence recorded as a crime 1 domestic incident 1 crime of criminal damage in a car park 2 suspicious incidents reported 1 concern from welfare 1 crime of deception recorded 1 burglary of a non-dwelling. Crime recorded for theft of equipment from a farm building.  The next Police desk in Hawkshead Post Office is Thursday 6 <sup>th</sup> December 2018 10 am – 12 noon.  From 2019 the Police desk will be held in the Hawkshead Shop – dates in due course.	
151/2018	<u>District Councillor</u> Not present.	
152/2018	<u>Cumbria County Councillor</u> Cllr Brereton reported that the date for the ferry opening again is the 27 <sup>th</sup> October and seemed quite confident it will be then. The Marine Coastguard Agency have to do their tests if they are passed with no issues the ferry will be on. He reported that there is a lot of follow up to be done, contracts to be renewed and no one has yet received any refunds.  He felt the ferry users committee should be reconstituted with members from Hawkshead Parish Council, Claife Parish Council, District Council, National Trust and other agencies/organisations he will push for this to be organised. He is asking for assurance to make sure plans are in place for what will be done if this happens in the future.  The temporary signage has been poor. It was pointed out that Hawkshead is not well signposted from Ambleside or Lakeside. Permanent signs need to start at Plumgarths with a	

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<p>153/2018</p>	<p>sign indicating that there is an alternative route to Hawkshead avoiding the Ferry for the future. Need to take into consideration that these things are all addressed. Review of the future of the ferry the public want to be consulted.</p> <p>He reported that there are less staff in County Council so there is a delay in things being actioned quickly, some of Highways have now been done.</p> <p>Matt reported he had a date of Monday 19<sup>th</sup> November in the afternoon for Victoria Upton will visit the village for a walk about along with SLDC team, Parking Enforcement to discuss issues. He suggested that local businesses should be involved. Once confirmation of the date and time the Parish Council will organise a spokesperson from the local businesses to attend the meeting.</p> <p>Matt will chase up what is happening about the grit and the grit bin at Roger Ground</p> <p>Cllrs asked for an update regarding appointing a Lengthsman and an agreement with Cumbria CC. He reported that a draft framework paper had been put together not sure what progress has been made with it since the draft. He was asked if there are any funds available for a Lengthsman? He was not sure about this. He suggested contacting Coniston PC as they have been working with the CCC to get a Lengthsman and see what they have done regarding contracts. Cllr Brereton will get this on the agenda for a meeting of the Local Areas Committee on the 19<sup>th</sup> October.</p> <p>Cllr Brereton apologised and had to then leave the meeting.</p> <p><u>Public Participation</u></p> <p>Enquiry as to what is the intention Cumbria County Council regarding the patches of tarmac currently being put down to fill the pot holes as they have not been sealed. Cllrs had spoken to the workmen and they had said they were thinking of going over the whole area with tarmac which is why they had stopped sealing what they had done.</p> <p>The bollard has been taken out by Lime Tree Cottages, what has happened, why have they only put them into the ground 3 inches – Clerk to contact to find out what has happened.</p> <p>Flooding – Beck watch Francis can only do this during the weekends as work commitments make it difficult at other times. Ed from the Kings went up Saturday morning and it was monitored all day Saturday. Discussion took place it was suggested that Mark at Gable Cottage could be asked to help - Cllr Moulton will ask. It was also discussed whether this could be part of Lengthsman job. Fran appears to be only key holder the Kings also need a key. It was agreed that Fran will get some copies of the key cut and provide receipt to the Clerk. A rota will need to be organised.</p> <p>Roger Bonham, Vice Chair and the Clerk, Joanne Heather from Claife Parish Council introduced themselves and were interested to see whether we have issues which cross over and if we can assist each other.</p> <p>A member of the public asked what is happening with grit/salt deliveries as the bins have not been filled. Cllr Wood usually deals with this but is absent from the meeting.</p>	<p>MB</p> <p>TT</p>
<p>154/2018</p>	<p><b>Action Results</b></p> <p>RESOLVED response from the Lake District National Park Authority regarding their expenditure in Hawkshead – meeting has been set up Cllr Fordham, Spedding and Wood are going to attend.</p> <p>UNRESOLVED LDNPA Communities fund for marketing Hawkshead – Cllr not present to report on this</p> <p>UNRESOLVED traffic issues outside Primary School and Recreation Park it was felt that the electronic sign was slowing traffic down and having a positive impact – Cllr Moulton is collecting the information regarding purchase or hire of the signs and will bring to the next</p>	<p>IM</p>

	<p>meeting.</p> <p>UNRESOLVED Car parking issues on Hawksgarth and Barnfield (W1880934796) – meeting on the 19<sup>th</sup> November may help resolve this.</p> <p>UNRESOLVED Satterthwaite PC re snowplough payment – waiting for Satterthwaite next PC meeting.</p> <p>UNRESOLVED Lengthsmen – Interviews took place on Monday, Cllr Fordham is seeking clarity from CCC to make sure that they have the correct qualifications, Public Liability Insurance, training or equipment. Cllr Fordham will contact Coniston to find out how they have gone about this. Once appointed the PC will let Claife PC know who has been appointed as they may have some hours too.</p> <p>RESOLVED Lease for NT Old Police Car Park – correspondence had been received regarding the legal fees and the Councillors were happy for the National Trust to go ahead and get the Lease drawn up. Clerk to notify National Trust</p> <p>UNRESOLVED M Sandys re flooding – Myles is organising a meeting with the Environment Agency and other organisations about flooding in the area, any feedback on flooding issues to be sent to the Clerk. It was mentioned to Claife PC members and they will send something through regarding the road at Sawrey and any other flooding issues in their parish. Clerk to send Myles contact information to them.</p> <p>RESOLVED update community governance review feedback has been sent.</p>	<p>KF</p> <p>TT</p> <p>TT</p>								
155/2018	<p><b>Highways Issues</b></p> <p><b>To note Highways issues in the Parish -</b></p> <p>RESOLVED missing sign for Tarn Hows (W171448320) (W1880934415) – the sign is now in place.</p> <p>UNRESOLVED issues at Roger Ground with the kerbside, pothole, drains and gullies and a grit bin (W171448319) (W1880934417) Unchanged – Clerk to follow up</p> <p>UNRESOLVED blocked gully Hawksgarth (W172926780)(W18800922238)(W1880934420) – Clerk to continue to chase</p> <p>RESOLVED The sink hole on the footpath – has been filled.</p> <p>RESOLVED missing cycle route sign outside Red Lion has disappeared (W171451681) (W1880922247) it was decided that cyclist are finding their way around without the sign</p> <p>RESOLVED damaged sign on entrance to village (W172928878) (W1880922245) (W1880934412) It was decided the sign is too fragile to move</p> <p>RESOLVED blocked gully on Hawkshead Hill above the chapel (W172928871) (W1880934419)</p> <p>RESOLVED potholes outside the Coop (W1880914481) (W1880934422) have now been filled</p> <p>UNRESOLVED loose kerb stones by Lime Tree Cottages (W1880934418) – not sure if this has been done.</p> <p>UNRESOLVED the broken pillar outside Lime Tree Cottages has now been completely removed and the hole filled – Clerk to ask why the pillar has been removed.</p> <p>RESOLVED Roger Ground new pot hole near the parking bay (W1880934416)</p> <p>UNRESOLVED Outgate quarry contaminated road gravel is now outside the barriers Cllrs were told that this was to be taken to Liverpool Cllr Brereton will chase</p>	<p>TT</p> <p>TT</p> <p>TT</p> <p>TT</p> <p>MB</p>								
156/2018	<p><b>Finance and Governance Issues</b></p> <p><b>Payments</b></p> <p>RESOLVED Councillors to authorised payment of the following accounts:</p> <table style="margin-left: 40px;"> <tr> <td>Tracey Thornley - wages</td> <td style="text-align: right;">£ 294.16</td> </tr> <tr> <td>PKF Littlejohn LLP – Audit fee</td> <td style="text-align: right;">£ 240.00</td> </tr> <tr> <td>Information Commissioner – Data protection register</td> <td style="text-align: right;">£ 40.00</td> </tr> </table> <p>RESOLVED Councillors acknowledge receipt of the following payments:-</p> <table style="margin-left: 40px;"> <tr> <td>Main Street Car Park permits</td> <td style="text-align: right;">£ 350.00</td> </tr> </table> <p>RESOLVED the conclusion of the external audition has been completed</p> <p>RESOLVED the completion of the second quarter audit was undertaken and signed off by the Chair.</p>	Tracey Thornley - wages	£ 294.16	PKF Littlejohn LLP – Audit fee	£ 240.00	Information Commissioner – Data protection register	£ 40.00	Main Street Car Park permits	£ 350.00	
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157/2018	<p><b>Planning</b></p> <p>The Councillors considered planning application and formulated comments to the planning Authority:-</p> <p style="text-align: right;">7/2018/5565 – Hannakin Howe, Hannakin, Hawkshead, LA22 0PZ – two local</p>									

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	<p>needs dwellings. Cllr Moulton left the meeting whilst this item was discussed and a decision made. Clerk to reply to the Planning Department there were no objections to the plans.</p> <p>7/2018/5591 – Old Bark House, Hawkshead Hill, Ambleside, LA22 0PW – extension to create additional dwelling. One dwelling to have Local Occupancy Condition. (Re application of approval 7/2016/5348) Cllrs felt that it should remain as it is and object in the strongest terms to this. Clerk to notify Planning Department</p> <p>Councillors acknowledged the following Notices of Grant/Refusal of Planning/Appeals:-</p> <p>Notice of Grant of Planning Permission – 7/2018/5404 New Knipe Fold, Outgate, Ambleside LA22 0PU – Replacement of existing 4 bedroom dwelling and replacement of existing cess pit with new sewage treatment plant.</p> <p>Approval with conditions – 7/2018/5234 Kowbells, Roger Ground, Ambleside, LA22 0QG – full planning permission for a new dwelling including new access.</p>	<p>TT</p> <p>TT</p>
158/2018	<b>Hawkshead Project</b> – Cllr Wood away waiting on meeting	
159/2018	<p><b>Councillor Matters</b></p> <p>Cllr Fordham informed the meeting that he has been involved in organising a big celebration of 100 years since the end of the First World War. He reported that the Recreation Ground was donated to the village and trees were planted to commemorate this and one is no longer there. The plan is for a Lord Lieutenant to plant a replacement tree. 10 Silhouettes are going to be placed around the village, they are looking for someone to play the last post as a tribute, it was suggested that Chris Lee – wants to play the last post. Cllr Fordham reported they are trying to get people to help with organising the event, the primary school is doing some research to find any families around or descendants of the First World War. The event will take place on Friday 9<sup>th</sup> November 10-10.30 in the morning. The Football club have offered to open the hut for tea and coffee. Cllr Fordham has asked if some funds from Parish Council could be given to buy a standard tree to plant in the park. The approximate cost £150 to purchase a tree and any other resources. As there won't be another meeting before the event all agreed to this amount.</p> <p>A complaint had been received about flooding of a property on Hawkshead Hill – Cllr Woodhouse will find out more information and bring to the next meeting if necessary.</p> <p>A letter has been received from the Bowling club – Clerk to circulate and then put on the Agenda for the next meeting.</p>	<p>KF</p> <p>MW</p> <p>TT</p>
160/2018	<p><b>Correspondence</b> RESOLVED:</p> <p>CALC – Paperwork for District Association meeting 20.9.18; Friday Roundup 14/9/18; September CALC Newsletter; Cumbria CC – Working Together Programme; LDNPA move to electronic planning consultation; Lake District Parish Forum, Ambleside 10/10/18; Grass cutting; September NW Coastal Access update; CALC vacancy Chairmanship; 44<sup>th</sup> CALC AGM 2018; Paperwork South Lakeland District Association Meeting 29/11/18 at Gilpin Bridge.</p> <p>Coniston PC – Agenda 17/9/18</p> <p>Rural Services Network – Rural Bulletin 11/9/18; Rural Bulletin 18/9/18; Rural Bulletin 25/9/18; Rural Bulletin 2/10/18; RSN Rural Funding Digest October Edition; Rural Bulletin 9/10/18</p> <p>Claife PC – Agenda 18/9/18</p> <p>C Woodcock – Armistice Day 2018 – Lieutenancy presence</p> <p>LDNPA – Bus Shelter</p> <p>H Karaaslam – Re V Upton visit</p> <p>A Hall – Dog litter bins</p> <p>Planning – 7/2018/5565 Hannakin Howe</p> <p>Hawkshead Link – K Doherty and The Navigators/Netflix emails; Red Squirrel Walk; Alert heavy rainfall 20/9/18; Landlords and Agents; Yewfield concert; TV licence refunds; Worlds biggest</p>	

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	coffee morning; Various; Church Tower; Shop local; Various; Concert by Mocharas; Memorial Day/Show AGM; Beware of Hoax HMRC calls F Flannigan – parking contact at CCC PFK Littlejohn – 2017/18 AGAR section 3 External Audit Report and Invoice L Wells, LDNPA – Meeting dates re Hawkshead spend Member of public – Lengthsman Claife PC – meeting regarding Snowplough J Dixon – NT agreement Stagecoach – Bus Shelter Planning – 7/2018/5434 Kowbells, Roger Ground – Inform of Decision Civic Voice – War Memorial News 2/10/18 Planning – 7/2018/5591 Old Bark House, Hawkshead Hill SLDC – Council Agenda for meeting on Wednesday 10 <sup>th</sup> October Coniston PC – Minutes and Agenda	
161/2018	<b>Next Meeting</b> The next meeting will be on Tuesday 20 <sup>th</sup> November 2018 at 7.30 pm in the Lower Market Hall, Hawkshead	

Meeting closed 20.41 pm

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 Date Signed & Approved by (Chair)

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