

**Minutes of the meeting of Hawkshead Parish Council  
held in the Lower Market Hall, Hawkshead at 7.30 pm on Tuesday 16<sup>th</sup> May 2017**

Present: Cllr R M Woodhouse (Chair)  
Cllrs D Spedding, L Larkin, C Wood, A Brown  
Clerk – Tracey Thornley

In attendance: *David Williams, Barbara Williams, Barbara Brown, David Vaughan, Cllr David Fletcher, Meg Falconer*

Minute Number		Action By
178/2017	<b>Apologies</b> <b>RESOLVED:</b> Apologies received Cllr Fordham (Business commitments)	
179/2017	<b>Requests for Dispensations</b> No requests received.	
180/2017	<b>Declarations of disclosable pecuniary interests in respect of Agenda items</b>  No Declarations of interest received	
181/2017	<b>Minutes of Meeting 25<sup>th</sup> April 2017</b> <b>RESOLVED</b> that the Minutes of the Meeting held on 25 <sup>th</sup> April are approved as a true record and signed by the Chair.	
182/2017	<b>Police and Public Participation</b>  <u>Police</u>  PCSO Forrester sent her apologies and emailed a report – no incidents or crimes. Police desk on 18 <sup>th</sup> May.	
183/2017	<u>District Councillor</u>  Cllr Fletcher reported that there is consultation work going on regarding a Housing review and Council Plan. Annual General meeting was coming up in Kendal all welcome.	
184/2017	<u>Cumbria County Councillor</u>  Not present.	
185/2017	<u>Public Participation</u>  A member of the public reported that at the last Recreation Ground meeting they had met with Graham Pattern from Lakeland Trails. The Lakeland Trails event are keen to come to Hawkshead again but would like approval from the Parish Council and then local businesses. Cllrs felt that it was good for the businesses in Hawkshead and the local community. Clerk to email to confirm their support and welcome them back to the village.  A member of the public raised the issue of communication – regarding the Hawkshead Squares project the public doesn't seem to have understanding of the project. Cllr Wood reported previous meetings had been advertised. Cllr Fletcher confirmed that work which has been undertaken in the village was work completed by Cumbria County Council (CCC) as the footpaths were not fit for purpose and this work needed doing urgently.  Cllr Wood confirmed in order to move the Squares project forward they had needed to produce a report, the report is now being used to apply for grants. Cllr Wood is waiting for a meeting to be set up with the different authorities. After this meeting Cllr Wood will put a notice of what is happening next, on the website and noticeboards in the village.  Member of the public complimented the Clerk on her work so far but raised concern that training would be needed. Clerk confirmed that she was booked on a course with CALC	

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	<p>which was cancelled at the last minute. Councillors asked the Clerk to raise their disappointment at this being cancelled and make sure notification is received when the course will be set to run again.</p> <p>A member of the public raised the issue in April's minutes regarding School Wood. Concern that 400 tonnes of timber to be moved along the road. They would like better communication with the CCC Highways department regarding this. Cllr Woodhouse told the public that the PC had good relationship with David Huick from the Highways Department but he has left the County Council. Cllr Fletcher reported that the Highways department is currently under resourced.</p> <p>Cllr Fletcher mentioned communication through the Local Area Partnership (LAP) meetings are more proactive. The High Furnace area covers all the neighbouring Parish Councils. Usually a representative from County, District Officers, PC Councillors, members of public can also go. Cllrs will attempt to go to the next meeting.</p> <p>A member of the public raised the issue of public engagement and getting people involved, suggested a venue where there is always a gathering or a scheduled meeting which Councillors could attend to engage people. It was suggested that the Parish Council could have a stand at the Hawkshead Show this year - all agreed.</p> <p>A member of the public raised a conservation concern regarding the felling and extraction of wood from School Wood, she reported that Ms E Ashburn will be meeting her. There are concerns regarding wildlife conservation at the site in particular bat roosts and nesting birds.</p> <p>A member of the public raised concern regarding the licence posted outside Summitrek building – which includes putting cctv and lighting on the outside of the building, Cllrs confirmed they had not received any information other than change of use of the building. Clerk to write to Lake District National Park (LDNP) Planning Department to ask if they have any further plans.</p>	
186/2017	<p><b>Action Results</b></p> <p><u>To construct a list of white line road markings required in Hawkshead with priorities</u> No action has been taken.</p> <p><u>To update Battle's Over – A Nation's Tribute 11<sup>th</sup> November 2018</u> Resolved Cllr Wood is liaising with Claife Parish Council</p> <p><u>To consider a replacement noticeboard opposite the Sun Inn</u> Ongoing Clerk and Cllr Wood will source a prices for the next meeting.</p> <p><u>To update on shop front grant The Old Cobblers café</u> Grant form not yet received.</p> <p><u>To update on Red Lion Yard – Drains</u> United Utilities have sent a map these were circulated.</p> <p><u>To update response to Christmas Lights being connected to lamp post</u> Cllr Fletcher didn't get a chance. We will need to approach the new Cllr Brereton.</p> <p><u>To update Tourist Information Map issue</u> Resolved email received they have made a note so when they do their next print run they will not have the car park marked on it.</p> <p><u>To update illegal parking by new Bollards</u> Still ongoing reports of people unloading luggage etc and continuing to park there. Clerk to email PCSO Forrester what she has done about the issue.</p>	
187/2017	<p><b>Highways Issues</b></p> <p><u>To update on completion of the map of gullies in Hawkshead Parish for Highways</u> Ongoing.</p> <p><u>To note Highways issues in the Parish</u> - Clerk to email highways with all the issues that have</p>	

	<p>been logged to ask for an update on the following</p> <ul style="list-style-type: none"> <li>• Final bend on Rogerground and the eroding road - Better Highways South Lakes (Ref: 63/WEB171426308).</li> <li>• Loose manhole cover outside Swiss Cottage, Fold Gate Ref W171435117 – Second log W171436462</li> <li>• To update pothole near Outgate log W171436454</li> </ul> <p><u>Pool Bridge log W171436458</u> Resolved email from Cumbria County Council saying – they have assessed fault to ensure that it does not pose a risk to the public. The fault will be monitored and resolved as part of future planned maintenance.</p> <p><u>High Cross Cottage nr Lodge Park</u> - the hedge on the roadside is 3ft out in the road. Clerk to contact Cumbria Cottages ask them organise for the hedge to be trimmed.</p>													
188/2017	<p><b>Finance and Governance Issues</b></p> <p><b>Payments</b></p> <p>RESOLVED Councillors to authorise payment of the following accounts:-</p> <table> <tr> <td>Tracey Thornley (Clerk wages)</td> <td>£230.52</td> </tr> <tr> <td>Inland Revenue PAYE</td> <td>£ 37.40</td> </tr> <tr> <td>CALC Annual Subscription</td> <td>£160.14</td> </tr> <tr> <td>CALC Clerk Network course 7/2/17</td> <td>£ 5.00</td> </tr> </table> <p>Councillors acknowledged receipt of the following:-</p> <table> <tr> <td>South Lakeland DC Precept payment</td> <td>£10,554.25</td> </tr> <tr> <td>South Lakeland DC Grant payment</td> <td>£ 445.75</td> </tr> </table> <p>Internal audit of accounts for previous 2 quarters – Cllr Woodhouse signed the accounts. A note was included on the third quarter regarding balances between reserve and current account.</p>	Tracey Thornley (Clerk wages)	£230.52	Inland Revenue PAYE	£ 37.40	CALC Annual Subscription	£160.14	CALC Clerk Network course 7/2/17	£ 5.00	South Lakeland DC Precept payment	£10,554.25	South Lakeland DC Grant payment	£ 445.75	
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189/2017	<p><b>Hawkshead Project</b></p> <p>Cllr Wood covered some of this under public participation. Waiting to hear back from Cumbria CC Carol Last was organising a meeting. Got £20k of the £60k applied for from SLDC these funds will help with match funding.</p>													
190/2017	<p><b>Planning</b></p> <p>The Councillors considered planning applications and formulated comments to the planning Authority:-</p> <p>7/2017/5269 Barn Studio, Main Street, Hawkshead, Ambleside, LA22 0PH - Replacement of 2 No antennas face-mounted to building chimney with 2 No upgraded and smaller antennas mounted at the same positions, plus associated ancillary development.</p> <p>RESOLVED no objections Clerk to notify planning department.</p>													
191/2017	<p>The Councillors took note of the following Notices of Grant/Refusal of Planning Permissions:-</p> <p>7/2017/5089 – Notice of listed building consent - Jessamin Cottage, Red Lion Yard, Hawkshead, Ambleside, La22 0NU – to replace 2 windows on the rear south east elevation (the back of the cottage) The lintel height will remain the same but one of the windows will be heightened and one of the windows lowered so that looking directly at them they will be level with each other once replaced.</p> <p>7/2017/5020 – Notice of refusal of consent to application – Croft Meadow House, North Lonsdale Road, Hawkshead, Ambleside, LA22 0QS – variation of condition 17 (plans) on planning application 7/2008/5532</p>													

	<p>7/2017/5080 – Notice of listed building consent – Rose Lea Cottage, High Street, Outgate, Ambleside, LA22 0NH – replacement windows.</p> <p>7/2017/5079 – Notice of grant of planning permission – Rose Lea Cottage, High Street, Outgate, Ambleside, LA22 0NH – replacement windows.</p> <p>7/2017/5094 – Notice of approval of reserved matters – 5,6,7 Limetree Cottages, Hawkshead, LA22 0NS – Three new terrace, three bedroomed cottages for local occupancy. Demolition of existing workshop and garages (Reserved Matters application).</p>	
192/2017	<p><b>Groundsman</b> Grasscutting around the village - Richard Wood had been approached and would be interested depending on whether he has equipment to do it.</p> <p>Cllr Wood confirmed she would not take part in this decision/conversation.</p> <p>The Contractor who is currently doing the grasscutting for the Recreation ground to be asked for a quote for doing both the village and car park. Contact information available from D Luscombe on the Recreation Ground committee.</p>	
193/2017	<p><b>Councillor Matters</b></p> <p>Police Car Park – concern over the new system a Cllr had received a complaint from a member of the public who owns a cottage in the village which he visits at the weekends.</p> <p>A sign saying Private Parking to stop people on holiday parking in there. Cllr Spedding will ask Pandora Signs to produce a new sign which simply and clearly says “Private Parking”.</p> <p>Tarn Hows turn Hawkshead Hill Clerk to notify Cumbria County Council that the sign has gone.</p> <p>Email correspondence from P Bennet missing signs Kings Yard – Clerk to chase what has happened.</p>	
194/2017	<p><b>Correspondence</b> RESOLVED: Cllrs noted the following emails received:</p> <p>Plantlife – Woodland Community Consultation. CALC – Pre-election guidance (Purdah), Chief Executives Bulletin 16, Reminder for nominations for Parish seat on LDNPA ASICS Windermere Marathon 21<sup>st</sup> May 2017 S Blyth (SLDC) LAP meeting Weds 10<sup>th</sup> May, E Ette – Weekly List, C Bromwell – Code of Conduct briefing 23 May 5.30 – 7, S Blythe Grants and support available for Neighbourhood Planning Groups Hawksheadlink – CC1245 House to let, CC1246 Development sites/Sailing CC1248 Tourists targeted by face Police Officers, CC 1249 Hawkshead Relish Job, CC 1250 Yewfield PCSO E Forrester – re drains and water by Chocolate shop P Bennett – Kings Yard signs (action to be taken by Clerk) Coniston Parish Council – Agendas and Minutes SLDC Annual Council Meeting Agenda 17 May 2017</p>	
195/2017	<p><b>Next Meeting</b> The next meeting will be on <b>Tuesday 20<sup>th</sup> June at 7.30 pm</b> in Lower Market Hall, Hawkshead</p>	

Meeting closed 9.30 pm

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Date Signed & Approved by (Chair)

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