

Minutes of the meeting of Hawkshead Parish Council

held in the Lower Market Hall, Hawkshead at 7.30 pm on Tuesday 16th January 2018

Present: Cllr Woodhouse (Chair)
Cllrs Spedding, Moulton, Fordham, Wood
Clerk – Tracey Thornley

In attendance: Jeremy Coggan, Cllr David Fletcher, David Vaughan, Christine Dobson, Cllr Matt Brereton

Minute Number		Action By
1/2018	Apologies RESOLVED: Apologies received from Cllr Larkin and Cllr Brown,	
2/2018	Requests for Dispensations No requests received	
3/2018	Declarations of disclosable pecuniary interests in respect of Agenda items No declarations received Clarification has been received regarding the declaration of interest and unless for financial gain or personal interest in an agenda item Councillors do not need to register a declaration of interest.	
4/2018	Minutes of Meeting 19th December 2017 RESOLVED that the Minutes of the meeting held on 19 th December were approved as a true record and signed by the Chair.	
5/2018	Police and Public Participation <u>Police</u> PCSO Ross sent her apologies and a report which was read out and included 2 incidents, 1 of a missing person who had been seen in Hawkshead and 1 Anti-Social Behaviour from a drunk male in the local shops. No crimes Police Desks will be held in the Post Office on the following dates: Thursday 8 th February, Thursday 12 th April, Thursday 14 th June, Thursday 9 th August, Thursday 4 October, Thursday 6 December 2018.	
6/2018	<u>District Councillor</u> Cllr Fletcher reported that they are looking at budgets, figures haven't been discussed regarding rates but they are under pressure from Councils to up the rates. Concern regarding increased rates for the elderly who have lived here all their lives. Work has been undertaken regarding putting a new order in place regarding dogs – which now means dogs to be kept on leads in open spaces such as parks. Rothay Park is one area for this as the new play area is unfenced. Work in progress regarding optimising refuse collection they are reorganising routes as there is a Health and Safety concern with reversing the vehicles. Gill Bank, Colthouse working on a solution for this. Looking at a smaller flat vehicle to access difficult areas.	
7/2018	<u>Cumbria County Councillor</u> Cllr Brereton sent a report to Peter Hoskings at Highways and a lot of work has been done. Tarn Hows sign still work in progress will take longer to do as it is a non standard sign. Cllr Fordham emailed minutes to Karen from the emergency team to keep the pressure on and the team came out to Hawkshead and managed to deal with some of the issues. The pothole	

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8/2018	<p>has been temporary mended at Roger Ground but still needs mending properly re drains blocking, plans to close the road will need to be organised for this work to be done. Road surfacing won't be done until the spring. Reporting pot holes and other problems on the highways should continue to be reported on the HIMs system.</p> <p>Cllr Brereton updated that Hawkshead Ferry – they are going to scrap the ticket machines, not accepting cash on ferry at the moment. There is consultation over how they will collect cash, they will take card payments on the ferry. Have agreed they made a mistake.</p> <p>Cllr Brereton mentioned Community Grants – there is a small pot of money. Any group can apply for it and they are currently inviting applications this will end at the end of January. Cllr Brereton sent an email regarding this just before Christmas. A few applications have now arrived. Cllr Brereton advised that an email to Carole Last asking about funding for the Squares Project would be advisable.</p> <p>The Squares – Councillors have been told there will not be enough time to spend the £20K at the north end of the village, they asked the question if they could do other work which would have less implications and not lose the £20k. Cllr Brereton advised that Cllr Wood should speak to Victoria Upton she would be able to provide ideas of what we can spend the £20k on rather than losing it.</p> <p>Windermere drainage basin – funding available on this side of the lake as Hawkshead is part of this.</p> <p>Cllr Wood to email both Carole and Victoria for urgent help copy Matt so this money is not lost. Victoria will have some good ideas she has had staffing issues but now has a full team. Potentially there might be funds from his Highways allowance to put into the project but this won't be much as it needs to be shared within 12 parishes.</p> <p><u>Public Participation</u></p> <p>A member of the public raised concern that there are 4 shops for sale in the village and referred to previous months minutes regarding the Purple Cow and that the Parish Council should be supporting businesses by allowing them to advertise. Councillor Woodhouse confirmed that they were following up on a request from the public.</p> <p>Member of the public wanted to confirm that the Recreation Ground has raised £700 fundraising last year with plans for further fundraising.</p> <p>Concern was raised regarding transport links to Hawkshead with the Ferry being the main link from Windermere to Hawkshead and Coniston and the ferry not always running. Member of the public asked is the Council going to assist with keeping Hawkshead accessible?</p> <p>Cllr Brereton reported that there are discussions between National Parks and National Trust to extend the walkway down to Sawrey. NT are providing shuttle buses and encouraging people to walk and cycle. The local bus service is also poor no bus after 6pm. Cllr Brereton reported that he will be meeting with the Manager at Hill Top to see how things can be improved.</p> <p>A member of the public mentioned the sign at Dale Park Road end is flat on the ground and there is a pot hole there too. Clerk to report</p> <p>A large amount of dog muck on the bypass on the pavement and grass. Cllr Fletcher will address this.</p> <p>The potholes outside the Coop have returned – Clerk to report</p> <p>Pothole just over bridge at Pool Bridge, Colthouse – Clerk to report</p> <p>Potholes (at least 4) on the road just past the Tarn Hows missing sign. Clerk to report</p> <p>Road sweeper had recently been in the village they think that it may have missed the pavement outside the school.</p>	<p>TT</p> <p>TT</p> <p>TT</p> <p>TT</p>
9/2018	<p>Action Results UNRESOLVED no response from the Lake District National Park Authority re Accounts and Tourist Info centre – Clerk to chase</p>	

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	<p>UNRESOLVED a response has not been received regarding traffic issues outside Primary School and Recreation Park - ongoing Clerk to follow up</p> <p>UNRESOLVED tree pushing the wall out by Primary school- Cllr Moulton to raise at the Old Grammar School committee meeting. – meeting next week</p> <p>UNRESOLVED hedge overhanging the footpath outside the Old School House – ongoing Cllr Moulton to raise at the Old Grammar School Committee meeting</p> <p>RESOLVED new key holders to be found re Flag Street – Ed Johnson has agreed to help, Cllr Spedding to inform Fran and Provide Ed with a key, Cllrs to be on standby in an emergency</p> <p>RESOLVED Spout House drains have been cleared - plastic bottle, bricks, stones and a pipe blocking it.</p> <p>UNRESOLVED LDNP re CocoaBean Purple Cow not heard.</p>	<p>TT</p> <p>TT</p> <p>IM</p> <p>IM</p>														
10/2018	<p>Highways Issues</p> <p><u>To note Highways issues in the Parish -</u></p> <p>UNRESOLVED missing sign for Tarn Hows (W171448320) a new sign is being sourced by CCC</p> <p>UNRESOLVED issues at Roger Ground with the kerbside, pothole, drains and gullies and a grit bin (W171448319) Report as an extreme hazard the pothole is deep and getting bigger pothole has been filled but will soon erode away due to the blocked gully. The road will need to be closed to dig up the road.</p> <p>RESOLVED loose grid outside Primary School (W171451679)</p> <p>UNRESOLVED blocked gully Hawksgarth (W172926780)</p> <p>UNRESOLVED missing cycle route sign outside Red Lion still not on the post (W171451681)</p> <p>UNRESOLVED missing double yellow lines outside CocoaBean (W172926783)</p> <p>UNRESOLVED damaged sign on entrance to village (W172928878)</p> <p>UNRESOLVED blocked gully on Hawkshead Hill above the chapel (W172928871)</p> <p>RESOLVED contact information for gaining access to grit – happy able to fetch the grit. Filled all the grit bins. Hawksgarth didn't get filled.</p> <p>Issue regarding delivery and collection vans parking outside the doctors on the grass verge has caused the area to become muddy which is now splashing on the footpath and on the road causing a slippery surface. Clerk to ask Doctors if they can ask delivery and collection vans as well as patients to park in the car park.</p> <p>Traffic warden – a Cllr had seen a parking Warden in Ambleside and asked why they don't visit Hawkshead. He was told it wasn't financially worth their while coming to Hawkshead. Cllr Brereton said that he would raise this issue.</p> <p>Hideaways – people continue to park outside on double yellow lines to collect keys, we have not received a reply to our letter sent to the local office, it was decided the Clerk should contact the new owners.</p>	<p>TT</p> <p>TT</p>														
11/2018	<p>Finance and Governance Issues</p> <p>Payments</p> <p>RESOLVED Councillors to authorise payment of the following accounts:</p> <table border="0"> <tr> <td>Tracey Thornley wages</td> <td>£ 230.32</td> </tr> <tr> <td>Inland Revenue PAYE</td> <td>£ 37.40</td> </tr> <tr> <td>National Trust – Rent Old Police Car Park</td> <td>£ 141.60</td> </tr> <tr> <td>R Wood – Grounds work</td> <td>£1557.00</td> </tr> <tr> <td>Tracey Thornley – Expenses McAfee renewal</td> <td>£ 59.99</td> </tr> <tr> <td>R & M Brown Joinery – New noticeboard</td> <td>£ 760.00</td> </tr> <tr> <td>S Taylforth - £57.60 Spout House £1428.00 Gritting</td> <td>£1485.60</td> </tr> </table>	Tracey Thornley wages	£ 230.32	Inland Revenue PAYE	£ 37.40	National Trust – Rent Old Police Car Park	£ 141.60	R Wood – Grounds work	£1557.00	Tracey Thornley – Expenses McAfee renewal	£ 59.99	R & M Brown Joinery – New noticeboard	£ 760.00	S Taylforth - £57.60 Spout House £1428.00 Gritting	£1485.60	
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12/2018	<p><u>To set the main budget and precept for 2018/19 and complete precept form PP2</u></p> <p>RESOLVED: Cllrs signed the form for a precept of £10,593.85 and a grant of £406.15 to give a total of £11,000.00.</p> <p>During discussion regarding all items on the budget the Main Street Car Park rent it was agreed to increase the annual fee by £5 making it £350 per year (this is reduced from the amount stated in the December 2017 Minutes). Clerks salary review will be discussed at the</p>															

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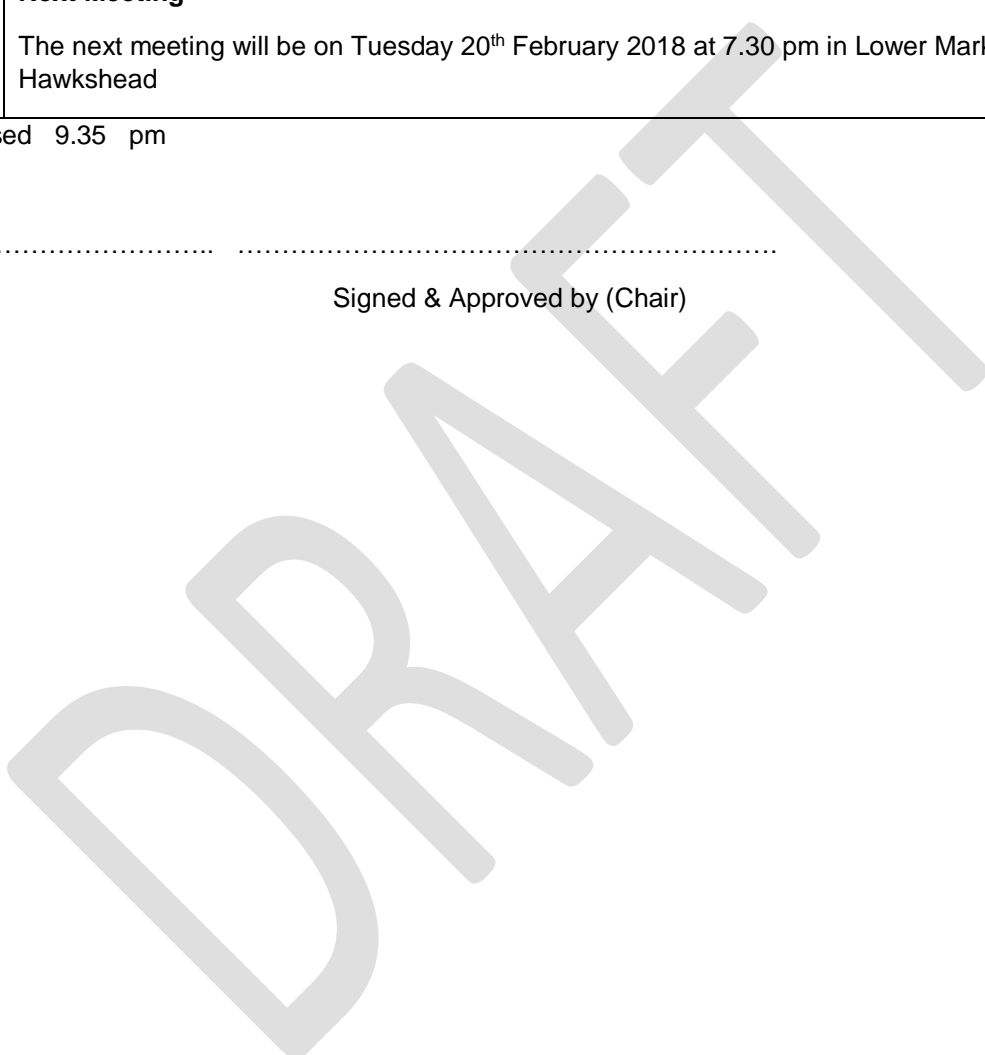
13/2018	<p>next meeting. Discussion took place around putting within grounds maintenance some budget for planting of flowers for the summer to make the village look welcoming.</p> <p>RESOLVED the internal audit of the Third Quarter (1 October 2017 to 31st December 2017) was completed and signed by the Chair.</p>	
14/2018	<p>Hawkshead Project</p> <p>Cllr Wood will get in touch with Victoria Upton and Carol Last (copy Cllr Brereton in to correspondence) as per the discussion which took place in public participation and with input from Cllr Brereton</p>	CW
15/2018	<p>Planning</p> <p>The Councillors considered planning applications and formulated comments to the planning Authority:-</p> <p>7/2017/5867 Moss Beck, Outgate, Ambleside, LA22 0NH – barn conversion to create annexed accommodation. RESOLVED no objections – Clerk to notify Planning</p> <p>7/2017/5855 New Knipe Fold, Outgate, Ambleside, LA22 0PU – extensions and remodelling to existing dwelling – Cllrs decided that they want to do a site visit before providing comments Clerk to organise a date for a visit and inform the Planning Department.</p> <p>10.2 To note the following Notices of Grant/Refusal of Planning Permissions:-</p> <p>7/2017/5550 Notice of Grant of Planning Permission - Croft Meadow House, North Lonsdale Road, Hawkshead, Ambleside LA22 0QS – variation of condition 17 (plans) on planning application 72008/5532 (Resubmission 7/2017/5020)</p> <p>7/2017/5586 Notice of Express Consent subject to conditions – Hawkshead to Near Sawrey cycleway – 7 finger posts/way markers, 2 orientation panels and 2 interpretation panels</p> <p>7/2017/5714 Notice of Grant of Planning Permission – Chapel Cottage, Hawkshead Hill, Ambleside, LA22 0PW – sewage treatment plant serving 2 properties at Old Bark House and also Chapel Cottage.</p>	<p>TT</p> <p>TT</p>
16/2018	<p>Hawkshead Esthwaite Primary School – Snowplough</p> <p>The Primary School have approached the Parish Council to ask if we could grit the school yard. Discussion took place and it was agreed that this would be ok but clarification that this would be covered on their insurance will be required, as this is on private grounds. Cllr Woodhouse will contact Mrs Sharp, Headteacher.</p>	MW
17/2018	<p>Councillor Matters</p> <p>Concern regarding a meeting with LDNP hasn't happened nothing seems to be going on they did come and have a walk round drawing up new policies. Hawkshead Project is believed to be high up on their priority list.</p> <p>Clerks contract will be up for review – Clerk to email copy of last years contract to the Councillors to consider and add to the agenda for the next meeting.</p>	TT
18/2018	<p>Correspondence</p> <p>RESOLVED: Cllrs noted the following emails received:</p> <p>LIPs funding 18-19 Cumbria Childrens Dyslexia Project – Enabling communities CALC – Newsletter December/January, Friday Roundup, DTO Centre Ltd costs, Local Plan Consultation, Council Tax Consultation – Police and Crime Commissioner, Department for Transport Public Consultation on future Funding on the SRN, Buckingham Palace Garden Parties 2018, Take NALCs Local Councillor Census survey, Final Audit Update detail training on webinar, GDPR update from NALC</p>	

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	<p>M Brereton – County Funding, Apologies for not attending meeting N Busutti – Growing a Rural Community Survey for Cumbria K Dockery – Hawkshead Highways Issues T Wakeman – Pharmaceutical Needs Assessment – Clerk to forward to Cllr Brereton and confirm that Hawkshead Parish council to confirm their support. J Habbershon – Annual Review of SLDC Constitution 2018 S Spicer – Event notification Hawkshead 10K – 20 June E Ette – Weekly list 11/12 Clean Streets – Great British Spring Clean Coniston Parish Council – Coniston and Torver Film from 1960s, Agenda and Minutes Free training event – Get Safe Online Hawkshead Link – Community Circular Local Project funding, Storm Eleanor, PCC Offers more Officers on the Beat, Growing Rural Community Survey for Cumbria, National Fraud Survey, First Test It Tuesday.</p>	
19/2018	<p>Next Meeting</p> <p>The next meeting will be on Tuesday 20th February 2018 at 7.30 pm in Lower Market Hall, Hawkshead</p>	

Meeting closed 9.35 pm

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Date Signed & Approved by (Chair)



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