

Minutes of the meeting of Hawkshead Parish Council

held in the Lower Market Hall, Hawkshead on Tuesday 15th May 2018 following the AGM

Present: Cllr Woodhouse (Chair)
Cllrs Fordham, Wood, Spedding, Moulton
Clerk – Tracey Thornley

In attendance: Members of the Public

Minute Number		Action By
69/2018	Apologies RESOLVED: Cllr Brown and Cllr Larkin	
70/2018	Requests for Dispensations No requests received	
71/2018	Declarations of disclosable pecuniary interests in respect of Agenda items None received	
72/2018	Minutes of Meeting 20th February 2018 and Minutes of Meeting 20th March 2018 RESOLVED the Minutes of the meeting held on 17 th April were adjusted the sentence saying "the Chief Executive had contacted Debbie on Monday they had checked with Land Registry and Companies House and confirmed that there was no case" was removed and replaced with "the Investigating Officer has concluded that in all the circumstances, he does not believe that it is in the public interest to pursue the matters further". The minutes were then approved as a true record and signed by the Chair.	
73/2018	Police and Public Participation <u>Police</u> PCSO Debbie Ross sent her apologies and a report which the Chair read out:- There were 6 calls for service during the period: 1 suspicious incident; 2 wildlife related incidents including sheep worrying; 2 RTC's non injury; 1 lost property – none of these were crimes. Dog owners were reminded to keep your dog on a lead around sheep especially around lambing time. Owners can be prosecuted and the courts have the power to impose a destruction order on your dog. The date of the next Police Desk in Hawkshead Post Office is Thursday 14th June 10-12 noon.	
74/2018	<u>District Councillor</u> Cllr Tracy Coward introduced herself to the meeting giving a brief account of her history. She was pleased to be elected and has 11 parishes to cover which is a huge area. She will endeavour to attend as many meetings as she can but asks the Parish Council to contact her if we have a particular issue and would benefit from her attendance. She will provide a summary of what has been going on for each meeting. Cllr Wood to send Cllr Coward all paperwork regarding the Squares project. Cllr Coward has her induction this week and will provide us with her email address when she has it set up.	
75/2018	<u>Cumbria County Councillor</u> Cllr Brereton sent a brief report he hoped to get to the meeting after a meeting in Kendal. The Chair read the report out – Highways priorities and matters outstanding have been chased and awaiting an update; I will set up a call later this week with officers as one or two are very long-standing and really need to be addressed urgently. I also await news of resurfacing works for instance on the stretch on Hawkshead Hill and will update accordingly. I have also pressed Victoria Upton for some solutions to traffic and parking issues, and engagement around the Hawkshead Squares proposal; as one of the new SLDC councillors I also hope to be able to better co-ordinate the two authorities' partnership working with you on this, as I know until now it has been frustrating.	

R.M.W. Chair Initials Date 19.5.18

<p>76/2018</p>	<p>A local resident has also been in touch regarding issues facing businesses locally, namely the business mix and issues around lack of parking and parking enforcement. The same individual was told of the Tour De Britain and has contacted to pass on my suggestion that the race follows the route through Hawkshead and along the back road to Clappersgate via Wray Castle, as this should minimise traffic disruption and give an opportunity for spectator events in Hawkshead itself and at Wray Castle.</p> <p>Finally a reminder that the community grant fund for 2018-19 and members highway fund are open for applications; one local has already expressed interest in applying for funding for repairs/improvements at the bowls club and I would also suggest the Recreation ground may want to consider an application as I recall at the last meeting there were discussions of work or improvements and possible demands on the PC budget in that regard.</p> <p>Cllr Coward reported that there is a meeting on the 6th June regarding routes etc for the Tour of Britain she will let the Clerk know the outcome of this meeting.</p> <p><u>Public Participation</u></p> <p>Member of public asked whether we had heard back from Simon Hill Lake District National Park Authority (LDNPA) did we find out how much the car park made? The council was able to confirm that we had recently received a response from LDPNA and they had taken £247k from the Hawkshead car park last year, they had also mentioned that they had funded the new footpath from Sawrey to Hawkshead, the Council were under the impression that this had been funded by grants. The Clerk was asked to write to LDNPA and ask how much was the contribution towards the footpath and ask for a copy of the accounts showing where the money has been spent.</p> <p>Member of the public has asked for help concerning local occupancy of local housing they have been in touch with South Lakeland District council but not got anywhere. Number 2 Lime Cottage has been sold to a Brewery for staff to live in, the clause states one family to live in the property. The property is being converted into bedrooms only and becoming multi occupancy. Discussion took place regarding local occupancy rules. Clerk to write to LDNPA to ask for guidance regarding no 2 Lime Cottages.</p> <p>A member of the public raised the issue of a new café opening and concern that their business is going to drop. Especially as a new café opened recently. The Parish Council could not discuss the plans as they had not receive them in time for this meeting. Jackie Ratcliffe, Planning Officer, LDNPA is coming to meet local residents with concerns later this week, a member of public informed the Councillors that the café is planned to open within the next 2 weeks which will be prior to the planning application deadline. Clerk to email Jackie Ratcliffe to ask for clarification as to whether a meeting on 5th June will be too late (deadline for formal view of the application 8th June). Also to ask for Government directive regarding empty Café's in the village whilst creating new ones.</p> <p>There were a lot of different concerns the Council will hold an extraordinary meeting. This meeting will hope to be held on 5th June at 6.30 pm in the Bowling Club, Cllr Moulton will confirm that this will be ok with the Bowling Club. Public encouraged to email the Clerk (hawksheadparishcouncil@gmail.com) with any concerns they may have for the Councillors to consider.</p> <p>Member of the public raised concern as to how the Brathay marathon on Sunday will get through the gap by the Queenshead tables and chairs and the scaffolding which has been erected recently. Cllr Woodhouse had been in touch with the National Trust to see if the scaffolding is likely to be down by the weekend unfortunately it won't be down in time will be 2-3 weeks. Clerk to write to Queenshead and ask for the tables and chairs be removed from the right hand side as you leave the pub until the scaffolding has gone. Cllr Fordham has been in touch with Brathay they were coming to the village to have a look. It has been brought to the attention of the Council that some people find it quite intimidating when groups of people are out there with bikes etc blocking the path. It is a Public highway which</p>	<p>TT</p> <p>TT</p> <p>TT</p> <p>IM</p> <p>TT</p>
----------------	---	---

RMW Chair Initials 19.6.18 Date

	<p>shouldn't have obstructions on it.</p> <p>A member of public raised that the new fence round the National Trust car park has moved from its original site. Cllr Woodhouse confirmed he has the plans for the area from Land Registry and will have a look and measure to check everything is where it should be.</p>	MW								
77/2018	<p>Action Results</p> <p>RESOLVED response from the Lake District National Park Authority re Accounts and Tourist Info centre – Clerk to ask for further info as in 76/2018 above</p> <p>UNRESOLVED a response has not been received regarding traffic issues outside Primary School and Recreation Park – waiting for Cllr Brereton to provide update</p> <p>UNRESOLVED Hideaways traffic issues with customers collecting keys, no reply Clerk to try again and ask why we are not getting any replies</p> <p>UNRESOLVED Dog muck along the bypass on the pavement and grass, cobbles outside Wordsworth Street. This was on Cllr Brereton's list waiting for a response.</p> <p>RESOLVED sandbags outside Bend or Bump – have been removed and the National Trust are looking at different systems of flood defence. Confirmed that it hadn't flooded for quite a while</p> <p>UNRESOLVED Car parking issues on Barnfield and Hawksgarth –Clerk to contact Traffic Warden</p>	<p>TT</p> <p>TT</p> <p>TT</p> <p>TT</p> <p>TT</p>								
78/2018	<p>Highways Issues</p> <p><u>To note Highways issues in the Parish -</u></p> <p>Workmen have been noticed in the village measuring the road surface Clerk to contact Cumbria County Council to check that know about the plans that are in place for road surfacing in the village.</p> <p>UNRESOLVED missing sign for Tarn Hows (W171448320) waiting to hear from Cllr Brereton</p> <p>UNRESOLVED issues at Roger Ground with the kerbside, pothole, drains and gullies and a grit bin (W171448319) waiting to hear from Cllr Brereton</p> <p>UNRESOLVED blocked gully Hawksgarth (W172926780) waiting to heard from Cllr Brereton</p> <p>UNRESOLVED missing cycle route sign outside Red Lion has disappeared from the ground and therefore can't be put back up on the post (W171451681) Clerk to chase</p> <p>UNRESOLVED missing double yellow lines outside Cocoabean (W172926783) waiting to hear from Cllr Brereton</p> <p>UNRESOLVED damaged sign on entrance to village (W172928878) waiting to hear from Cllr Brereton</p> <p>UNRESOLVED blocked gully on Hawkshead Hill above the chapel (W172928871) waiting to hear from Cllr Brereton</p> <p>UNRESOLVED potholes outside the Coop (W1880914481) waiting to hear from Cllr Brereton</p> <p>RESOLVED potholes just past the Tarn Hows turn</p> <p>UNRESOLVED missing bollard and loose kerb stones by Lime Cottages</p> <p>RESOLVED Skinner Howe Lane query – need to look into legalities will this make liability for the people who live a long the road.</p>	<p>TT</p> <p>TT</p> <p>TT</p> <p>TT</p> <p>TT</p> <p>TT</p> <p>TT</p> <p>TT</p> <p>TT</p> <p>TT</p> <p>TT</p>								
79/2018	<p>Finance and Governance Issues</p> <p>Payments</p> <p>RESOLVED Councillors to authorised payment of the following accounts:</p> <table style="margin-left: 40px;"> <tr> <td>Tracey Thornley wages</td> <td style="text-align: right;">£ 277.92</td> </tr> <tr> <td>CALC membership subscription</td> <td style="text-align: right;">£ 165.00</td> </tr> </table> <p>RESOLVED Councillors acknowledge receipt of the following payments:-</p> <table style="margin-left: 40px;"> <tr> <td>SLDC Parish Precept</td> <td style="text-align: right;">£10,593.85</td> </tr> <tr> <td>SLDC Parish Grant</td> <td style="text-align: right;">£ 406.15</td> </tr> </table>	Tracey Thornley wages	£ 277.92	CALC membership subscription	£ 165.00	SLDC Parish Precept	£10,593.85	SLDC Parish Grant	£ 406.15	
Tracey Thornley wages	£ 277.92									
CALC membership subscription	£ 165.00									
SLDC Parish Precept	£10,593.85									
SLDC Parish Grant	£ 406.15									
80/2018	<p>RESOLVED Clerks Contract of Employment and salary review were agreed and the Chair and Clerk signed the Contract.</p>									
81/2018	<p>Hawkshead Project</p> <p>Cllr Wood has booked for survey to be done at the top end of village she will then be able to get a price for a drawing. She has also asked CC if they have a survey that we can use. Dave Fletcher had mentioned in the past that he had a set of drawings of Hawkshead Cllr Coward will contact Dave Fletcher and ask if he has the drawings. The Squares project is on the LDNP New Plan - this is a positive thing.</p>									

R.M.W..... Chair Initials 19.6.18..... Date

82/2018	<p>Planning The Councillors considered planning applications and formulated comments to the planning Authority:-</p> <p>7/2018/5218 – Drunken Duck Inn, Barn gates, Ambleside, Cumbria, LA22 0NG – Replacement of existing tool shed and workshop with new workshop - RESOLVED no objections – Clerk to notify Planning</p>	TT
83/2018	<p>Councillors noted the following Notices of Grant/Refusal of Planning/Appeals:-</p> <p>Notice of grant of planning permission - 7/2017/5855 New Knipe Fold, Outgate, Ambleside LA22 0PU – Extensions and remodelling to existing dwelling.</p> <p>Notice of grant of planning permission – 7/2017/5858 Claife View, Roger Ground, Ambleside, LA22 0QG – Dining room extension, new dormers, new rooflights to rear, new upper gable windows.</p> <p>Notice of grant of planning permission – 7/2018/5014 Knipe Fold House, Outgate, Ambleside, LA22 0PU – Sewage treatment plant serving two dwellings to replace single septic tank.</p>	
84/2018	<p>Standing Orders and Financial Regulations Councillors to look at these in more detail, to be reviewed at the next meeting.</p>	ALL
85/2018	<p>Lengthsman it was suggested that it would benefit the village to have someone a couple of days a month to keep the village tidy. Discussion took place and Cllr Coward mentioned that there have been issues with Cumbria County Council and Lengthsman contract/agreement. Clerk to contact Cllr Brereton to find out more.</p>	TT
86/2018	<p>Snowplough (Satterthwaite PC) we had received a query regarding the invoice sent for the Snowplough and two different rates this was due to the contractor having to use his own equipment for a while. Councillors recalled that Satterthwaite had agreed to pay a higher rate originally for the maintenance, wear and tear of the equipment. Clerk to write to Satterthwaite to clarify.</p>	TT
87/2018	<p>Outgate Speeding Vehicles – a query received that the traffic travelling through Outgate is going too fast Clerk to contact Highways and ask if they can do a speed survey.</p>	TT
88/2018	<p>General Data Protection Regulations (GDPR) – Data Protection Policy had been circulated prior to the meeting, all agreed and they were signed by the Chair. Clerk reported that an email had been received today to say that the Government has decided that Parish Councils are exempt from having a named Data Protection Officer.</p>	TT
89/2018	<p>Old Pump Station placement of a bench – discussion took place on who the Old Pump Station belongs to Cllr Wood will try and find out for the next meeting.</p>	CW
90/2018	<p>Councillor Matters None</p>	
91/2018	<p>Correspondence RESOLVED:</p> <p>J Myers, Brownies – Tree and hedge planting <i>Mike spoken to her and got her in touch with Dan Luscombe she was ordering trees</i></p> <p>CALC – Consultation; unauthorized developments and encampments; Chief Executives Bulletin 15 – 13/4/18; Meeting the Planners LDNPA/CALC event; National Salary Award 2018-19; Cyber Proficiency poster; Paperwork for next District Association meeting; Local Council Review Magazine; Update on GDPR and Data Protection Bill; Friday Round up;</p> <p>J Bond – Skinner Howe Lane</p> <p>Hawksheadlink – Oil Theft; Various; Rural Crime Survey; Lake District currency; Various; Brantwood events; Herdy Trails; Job vacancies and info on Phising; Hawkshead and Coniston Directory;</p> <p>J McEvoy – SLDC – High Furness LAP</p> <p>Rural Services Network – Weekly email News Digest 23/4/18; Rural Housing Spotlight; Weekly News Digest 30/4/18; Rural Opportunities Bulletin; Weekly email News Digest 8/5/18</p> <p>Calor – Calor Rural Community Fund – What's your project.</p> <p>S Spicer LDNPA – Operations Dragnet 6-8 July</p> <p>Fence Red Lion Yard – Old Police Car Park</p>	

R.M.W. Chair Initials 19.6.18 Date

	<p>Hawkshead Trail Race – more info to local residents -email rec committee just saying c omplaint re <i>parking needs to be addressed great to see you back direct houses by the Rec not being aware that the event is on. Please could you pass to the organisers.</i> Outgate – disregard of 30 mph limit L Shaw, SLDC – weekly list H Karaaslan – Notification of Fred Whitton Cycle Challenge C Last – Tour of Britain Civic Voice – War memorials news H Latty LDNP- Consultation Open – Living Lakes Local Plan Review</p>	
92/2018	<p>Next Meeting The next meeting will be an extraordinary meeting on Tuesday 5th June at 6.30 pm in the Bowling Club, Hawkshead</p>	

Meeting closed 9.35 pm

.....
Date

.....
Signed & Approved by (Chair)

.....
RMW..... Chair Initials 19-6-18 Date