

The next meeting of Hawkshead Parish Council will be held virtually using Zoom, the online meeting tool, at 7.30 pm on Tuesday 28th July 2020 for the purpose of transacting the business outlined in the Agenda below.

This is a public meeting and all are welcome to attend. In order to attend please contact the clerk for the meeting ID and password or for a call in number by emailing hawksheadparishcouncil@gmail.com (this is required for security purposes). Please note that this meeting may be recorded for minuting purposes only and disposed of within 24 hours, all participants will be informed at the beginning of the meeting.

Yours sincerely

Tracey

Tracey Thornley
Clerk to Hawkshead Parish Council

23rd July 2020

AGENDA

1. Deactivation of the HCID Policy and adoption of the Virtual Meeting Standing Orders

To formally deactivate the HCID policy and adopt the virtual standing orders for conducting meetings by Zoom (previously circulated to Councillors).

2. Apologies

To receive apologies for absence

3. Requests for Dispensations

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

4. Declaration of Interest

To receive declarations by elected and co-opted members of disclosable pecuniary interests in respect of items on this agenda

4. Minutes

To authorise the Chairman to sign the minutes of the council meeting held on Tuesday 17th March 2020 and Minutes of Correspondence Actions taken during lockdown up to 10th May 2020.

5. Public Participation

5.1 To receive reports from

- Police
- District Councillor
- County Councillor

5.2 To receive comments and representations from members of the public in relation to any item on the Agenda

6. Update on Ongoing Issues and Actions from Last Meeting

6.1 To update on the accessibility of the public footpath from Roger Ground to Hawkshead village

- 6.2 To update on the gravel at Outgate Quarry (Fence W1980989350) (W2080999068)
- 6.3 To update on response from the Lake District National Park Authority regarding electric hook-ups in their car park in Hawkshead.
- 6.4 To update on the B4RN scheme/BT Openreach

7. Highways

- 7.1 To note Highways issues in the Parish
- 7.2 To update on Roger Ground – water continuing to run down the road and road starting to erode (W1980989349) (W2080996154) (W2080999073)
- 7.3 To update on the blocked drain near entrance to Howe Farm (W1980989347) (W2080998961) and another one slightly further along the same road before Hawkshead Field (W1980989348) (W2080998960)
- 7.4 To update on Pool Bridge at Town End the middle of the road on the bridge is splitting (W2080993359) (W2081001406)
- 7.5 To update on the ground outside the Doctors surgery
- 7.6 To update on the road from Outgate to Drunken Duck (W2081001409)
- 7.7 To update on tarmac crumbling away around grill near fishery (W2081001412)
- 7.8 To update on blocked drain by the YHA (W2080998948)
- 7.9 To update on blocked drain/gully on Hawkshead Hill (W2081001413)
- 7.10 To update on blocked drain past Roger Ground towards Grizedale (W2081001415)
- 7.11 To update on potholes at Hannakin/Grizedale turn (W2081001417) (W208999071)

8. Finance & Governance Issues

- 8.1 To acknowledge payments made:-
 - 27th May 2020 (sent to all Councillors permission granted from Cllrs Maclennan, Spedding, Brown, Fordham)
 - Tracey Thornley – Clerk wages £350.60
 - 30th June 2020 (sent to all Councillors permission granted from Cllrs Spedding, Maclennan, Fordham, Moulton)
 - Hawkshead Recreation Ground £4,500.00
 - Tracey Thornley – Clerk wages (includes payment for permit Processing for 2019/20 year) £448.12
 - Tim Brown – Lengthsman duties £169.00
 - A2A Advertising Ltd – website domain name registration £30.00
 - Andrew Thompson – Mowing Village and Car Park £576.00
- 8.2 To authorise payment of the following accounts:-
 - Tracey Thornley – Clerk wages £350.60
 - A2A Website hosting for one year £78.00
 - K Farnworth paid to PC account in error £200.00
- 8.3 To acknowledge income received
 - K Farnworth paid to incorrect account £200.00
 - Various Old Police Car Park Permits £2,258.00
- 8.4 To confirm Asset Register (Circulated prior to the meeting)
- 8.5 To sign the Annual Governance and Accountability Return

8.6 To undertake the first quarterly audit (Accounts Circulated prior to the meeting)

9. Planning Application

9.1 To acknowledge the planning notifications received and decisions made online with comments sent to the planning Authority:-

7/2020/5234 – Woodlands Roger Ground – Extension and alterations – Action Cllrs had no objections

7/2020/5245 – Summer Hill Country House, Hawkshead Hill – change of use from a Guest House including owners accommodation to single residential house (including use for short term letting. Action Cllrs had no objections

7/2020/5345 – 1 Hawkshead Hall, Hawkshead – proposed replacement of the existing septic tank with a sewage treatment plant. Action Cllrs had no objections

9.2 To note the following Notices of Grant/Refusal of Planning/Appeals/withdrawn applications:-

7/2020/5079 – Tolverne, Roger Ground, Ambleside, LA22 0QG – two local needs dwellinghouses. Application has been withdrawn.

10. Hawkshead Project

To receive an update on the Hawkshead Project

11. Sun Café - Fish and Chip Shop

Query regarding change of use and new extraction system.

12. Protruding hedges/overhanging trees between the Old Grammar School gates and the B&B

13. Councillor Matters

An opportunity for Councillors to raise issues on behalf of residents.*Note: no decisions can be made on these matters but they may be placed on a future agenda of the Council*

14. Correspondence (for information only)

To note the following e-mails received since 11th May:-

CALC – Action for Health & Mental Health Bulletin; Update; Community Reaction to Travel to Exercise advice; Coronavirus – information for Parish and Town councils; Flood Hub newsletter; NALC Chief Executive Bulletin; Urgent message from LDNPA; South Cumbria CSP – funding for Projects post lockdown; Public urged not to visit Lake District yet; CALC update 15 May; Software for remote meetings; LTN31 Local Council general powers; Returning to work after lockdown; Latest Public Health Information; NALC Guidance on remote meetings; Action for Health & Mental Health Provider Bulletin; Cumbria Arts & Culture Network Covid Newsletter; Update on Parish Elections to LDNPA; Respect Campaign update; Future Presentation to Parish Councils on dark sides; Virtual meeting South Lakeland and Barrow; Climate change webinar; Cumbria CVS – celebrating volunteers week; Cumbria Arts & Culture Network newsletter; NALC high street review; Delegated Powers; Zoom meeting 4th June; PC meetings and reopening of Village halls; Advice notes VAT on digital services and homeworking; NALC LTN87 Procurement; NALCs Local Council online review; Zoom offer; Cumbria Arts & Culture Covid 19 newsletter; Cumbria Community Foundation response Covid 19; Respect campaign update; LDNPA update note to Parish Councils; Action for Health & Mental Health Provider Bulletin; Feedback on holding virtual meetings; Information sharing; NALC risk assessment links; Guidance to attendance at Funerals; Cumbria Arts & Culture Network Covid 19 newsletter; Mental Health Providers Forum; On and Off Street Parking Enforcement; Coronavirus and other updates from CALC; Significant update on community opening advice; Town clerk job advert; NALC legal update; Action for Health & Mental Health Provider bulletin; Cumbria Arts & Culture Network Covid 19 Newsletter & Extra; Electric Vehicle charge point webinar; Letter/update for LDNPA; Parish response to coronavirus in South Cumbria; AGAR

documentation deadline update; New Code of Conduct consultation; Cumbria Arts & Culture Network Covid 19 Newsletter; Action for Health & Mental Health bulletin; ACT gazette summer 2020; Parish Council Carbon Footprinting tool; Supporting local councils to re-open playgrounds safely; CALC meeting 17/9/20 at 7 pm; ACT news update; Action for Health & Mental Health Bulletin; Web accessibility regulations; Chief Executives bulletin.

SLDC – Community Response to Coronavirus; Coronavirus update for Town and Parish Councils meeting; Information for conservations on mental wellbeing; News release – respect our communities message to visitors; Council stage first virtual meeting; Discretionary grants open soon; Coronavirus briefing update; South Lakeland newsletter and directory of local businesses; Council handy person scheme resumes; Opening of the national park; Council leaders issue joint plea to think twice before coming to Morecambe Bay; Hawkshead toilets; Bulky waste collections to be re-introduced; Covid 19 – multi-agency response to campers breaking restrictions; Discretionary business support grant open next week; Monthly green bin collections; Discretionary business support grant opens; Covid 19 update 25 May; Information on child protection during Covid 19; Coronavirus update 8 June; One week left to apply for discretionary business grants; Local consultation on Cumbria choice based lettings allocations policy; New board Chair outlines recovery priorities; Stay safe when high streets open; Social housing scheme; South Lakeland Newsletter issue 7; New CAP mpney course starting 22 June; Coronavirus briefing update 19 June; Shape South Lakeland post coronavirus future; Continuation of the appointment of the independent person; Meeting 30 June; SLDC joins Countryside Climate Network; Community hub update; Council briefing 2 July; Important updates; Focus on funding forms virtual event; Standards committee agenda; Discretionary grants fund applications to be notified; Significant step forward taken in Bay partnership; Coronavirus briefing update 3 July; Call for sites Housing and Employment; Ambitious actions to combat climate change agreed; Council play areas re-open; Community update – Colin Cox, Director of Public Health Cumbria; Virtual climate conversation; Increase in coronavirus cases prompts health warning; Furloughed workers information.

Rural Services Network – Rural Bulletin 12/5/20; Rural Community working together; Rural Bulletin 19/5/20.

Cumbria Strategic Flood Partnership – Covid 19 and impacts to delivery of flood risk management schemes.

Planning – 7/2020/5234 – Woodlands; 7/2020/5245 Summerhill Country House; 7/2020/5345 – 1 Hawkshead Hall

TTRO – Temporary road closure – A593 Ashley Green; Temporary road closure – U5028 Barnfield E Ette – Weekly list 18/5/20

Burnetts – Employment & HR Resource newsletter May 20

Citizen Advice – South Lakes Citizen Advice

Cumbria CC – Emergency road closure – Vicarage Lane; PCs Thank you; Covid 19 Archive

NHS Morecambe Bay Trust – Nurse Emma and Furness rapid response team; Partners work together to distribute over 100,000 meal and soothe packs to NHS; Alison named a Queens nurse for providing highest standards of patient care in the community; UHMBT sets out 4 main priorities for implementation during Covid 19 pandemic and beyond; Temporary closure of childrens ward at Royal Lancaster Infirmary; Some services restored; Stakeholder briefing; Building work restarts on new operating theatre at Royal Lancaster; Launch of virtual fracture clinics; Kendal support group receive high recognition

Cllr Hall – Ferry Return; Windermere Car Ferry; Ferry update

Coniston PC – Agenda 22/6/20; Amenities Fund meeting Agenda

Cllr Wharton – Road closure with access only C5018 East of the Lake, Coniston

Member of the public – Hawkshead businesses meeting

Member of the public – Hawkshead Market Hall

Member of the public – Windermere Ferry

Connecting Cumbria – Digital Borderlands

Planning – 7/2020/5079 – Tolverne, Roger Ground – Application withdrawn

LDNPA – letter to Parish Councils

Member of the public – Police car park – ticket

Cllr Wharton – Funding update

Member of the public – National Trust properties – Harrowslack & Windermere west shore

16. Date of Next Meeting To confirm the date of the next meeting