

The next meeting of Hawkshead Parish Council to be held in the Lower Market Hall, Hawkshead at 7.30 pm on Tuesday 17 April 2018 for the purpose of transacting the business outlined in the Agenda below.

Yours faithfully

*Tracey*

Tracey Thornley  
Clerk to Hawkshead Parish Council

11<sup>th</sup> April 2018

## AGENDA

**1. Apologies**

To receive apologies for absence

**2. Requests for Dispensations**

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

**3. Declaration of Interest**

To receive declarations by elected and co-opted members of disclosable pecuniary interests in respect of items on this agenda

**4. Minutes**

To authorise the chairman to sign the minutes of the council meeting held on 20<sup>th</sup> February 2018 and cancelled meeting 20<sup>th</sup> March 2018 as a true record

**5. Public Participation**

5.1 To receive reports from

- Police
- District Councillor
- County Councillor

5.2 To receive comments and representations from members of the public in relation to any item on the Agenda

**6. Update on Ongoing Issues and Actions from Last Meeting**

6.1 To update on whether there has been a response from the Lake District National Park Authority re Accounts and Tourist Info centre.

6.2 To update on traffic issues outside Primary School and Recreation Park

6.3 To update on hedge overhanging the footpath outside the Old School House

6.4 To update on vehicles parking on grass verge outside Doctors surgery

6.5 To update Hideaways – traffic issues with customers collecting keys

6.6 To update on dog muck along the Bypass on pavement and grass.

6.7 To update on rat problems in the village.

**7. Highways**

7.1 To note Highways issues in the Parish

7.2 To update on missing sign for Tarn Hows (W171448320)

- 7.3 To update on issues at Roger Ground with the kerbside, drains and gullies and a grit bin (W171448319)
- 7.4 To update on blocked gully Hawksgarth (W172926780) (W1880922238)
- 7.5 To update on missing cycle route sign outside Red Lion (W171451681) (W1880922247)
- 7.6 To update missing double yellow lines outside Cocoabean (W172926783) (W1880922250)
- 7.7 To update damaged sign on entrance to village (W172928878) (W1880922245)
- 7.8 To update on blocked gully on Hawkshead Hill above the chapel (W172928871)
- 7.9 To update on potholes outside Coop in north square (W1880914481)
- 7.10 To update on potholes on the road just past the Tarn Hows missing sign (W1880914486)
- 7.11 To update on large pothole Roger Ground (W1880916767)

## 8. Finance & Governance Issues

- 8.1 To acknowledge payment of the following March accounts:-

Tracey Thornley wages	£ 228.32
Inland Revenue	£ 39.40
Tracey Thornley Expenses (Travel/postage)	£ 45.30
Shaun Taylforth – Snowplough	£ 294.00

- To authorise payment of the following accounts:-

Tracey Thornley wages	£ 257.52
Inland Revenue PAYE	£ 10.20
Patsy Haddow (Wages and PAYE Calculations)	£ 120.00
Tracey Thornley expenses (travel/litter pick)	£ 36.48
CALC (Clerk – Data Protection new Regs training)	£ 70.00
South Lakeland District Council (Rates Main St CP)	£2688.00
South Lakeland District Council (Rates N T CP)	£1503.65

- 8.2 To acknowledge income sources

Old Police Car Park (1 x new permits, 2 x Change of vehicles)	£ 29.00
Outgate Reading Rooms Trust (Snowplough)	£ 100.00
Claife PC – Snowplough payment	£ 895.99
Old Police Car Park (1 x new permit,3 x Change of vehicles)	£ 31.00

- 8.3 To agree annual salary review for Clerk and Clerk Contract of Employment

- 8.4 To audit final quarter accounts

- 8.5 To appoint an internal auditor for year end accounts

## 9. Hawkshead Project

To receive an update on the Hawkshead Project

## 10. Planning Applications

- 10.1 To consider planning applications and formulate comments to the planning Authority:-

7/2018/5219 – Jessamine Cottage, Hawkshead Hill, Ambleside, LA22 0PW – internal and external alterations

- 10.2 To note the following Notices of Grant/Refusal of Planning/Appeals:-

Notice of Grant of Planning Permission - 7/2017/5828 – Land adjacent to Hawksgarth, Gallowbarrow, Hawkshead, Ambleside – Erection of detached dwelling, access, associated drainage infrastructure and landscaping.

Notice of Grant of Planning Permission – 7/2017/5806 – Brackenrigg, Hawkshead, Ambleside, Cumbria, LA22 0QF – Replace flat roof side extension with slate roof larger extension.

Notice of Grant of Planning Permission (7/2017/5867) and Notice of Listed Building Consent (7/2017/5868) – Moss Beck, Outgate, Ambleside, LA22 0NH – Barn conversion to create annexed accommodation.

Notice of Listed Building Consent – 7/2017/5805 – Gooseyfoot, Old Bank House, The Square, Hawkshead, LA22 0NZ – Proposed slip resistant tile finish to external stairs, installation of gas supply pipe into building, repairs to external canopy and amended location of approved balanced flue.

7/2017/5882 The Cottage, Vicarage Lane, Hawkshead, Ambleside, LA22 0PB – Approval of details reserved by condition of planning approval ref 7/2017/5537: condition no 3 relating to vertical slate slabs, wall finish and suspended floor.

**11. Skinner Howe Lane**

**12. Old Police Car Park**

**13. Barnfield – Car Parking**

**14. General Data Protection Regulations (GDPR)**

**15. Councillor Matters**

An opportunity for Councillors to raise issues on behalf of residents.

*Note: no decisions can be made on these matters but they may be placed on a future agenda of the Council*

**16. Correspondence (for information only)**

To note the following e-mails received since the last meeting:-

CALC – NHS England Consultation asks the public views on the over the counter medicines; Something of interest in the South Lakes (Community Energy); Final paperwork District Association meeting 8/3/18; NALC General Data Protection Act tool kit; Bay Health and Care Partners Engagement; General Data Protection Training handouts; March Newsletter.

I Booth, SLDC – Website link SLDC Agenda 27/2/18

E Ette, SLDC – Weekly lists 26/2/18; 5/3/18

J McEvoy, SLDC – High Furness LAP meeting 7/3/18; High Furness LAP documents to share

S Spicer, LDNPA – Event notification: Breca Coniston 6/7/18; Lakeland Trails Marathon, Coniston 6/3/18

C Yazi, SLDC – Parish Charter Consultation

J Bond – Skinner Howe Lane

Cllr Wood – Correspondence regarding access to salt; Correspondence re The Squares Project.

Hawkshead Link – Hawkshead and Satterthwaite Community First Responders; Community Circular various events; Circular more events; Moving Mountain events; Lent lunch.

T Macan, Outgate Reading Rooms Trust – continued donations of the snowplough

Development Plans – Notification of Submission of South Lakeland Development Management Policies DPD

M Tweed. National Trust – Tarn Hows Project update

Coniston Parish Council – Agenda and Minutes

Grange Parish Council – copy of correspondence regarding LDNPA car parks  
Hawkshead Link – Thefts from village shops; Clocks; Various; Guided walks; Dog walk and Good Friday walk; Sun Inn event; Moss Garden on a plate; River dipping; Coop, Positions in Coniston; Pizza boxes, LDNP Local plan  
R Machin, SLDC – Correction to South Lakeland News  
J Habbershon, SLDC – Agenda of meeting 28/3/18; Website link to SLDC standards committee agenda.  
Committee Services, SLDC – Review on Local Government Ethical Standards  
R Machin, SLDC – Notice of Election; Deadline reminder; News release 9/4/18 List of candidates; News release Candidates confirmed; Extra litter-picking teams on road verges.  
E Ette, SLDC – weekly list 19/3/18; weekly list 2/4/18  
CALC – Practitioners Guide for 2018/19 and schedule of amendments; Nominating a Councillor to Attend District Association; Meet the Planners LDNPA/CALC event; Friday round up training events; Calc website errors notification.  
Claife PC – Change of contact details  
Anne Brodie – Claife PC invite to Hawkshead PC Councillors to attend Community Bridleway celebration

## **17. Date of Next Meeting**

To confirm that the next Meeting of Hawkshead Parish Council will be on Tuesday 15<sup>th</sup> May 2018 at 7.30pm in the Lower Market Hall.