

8th May 2018

Dear Sir/Madam

The **Annual Meeting of the Parish Council** to be held in the Lower Market Hall, Hawkshead on Tuesday 15 May 2018 commencing at 7.00 pm for the purpose of transacting the following business.

Yours faithfully

Tracey

Tracey Thornley
Clerk to the Council

A G E N D A

1 **Apologies**

To receive apologies for absence.

2 **Election of Chairman**

To elect a Chairman to serve for the ensuing year.

3 **Declaration of Acceptance of Office**

The Chair to sign a Declaration of Acceptance of Office (if a change of Chairman)

4 **Minutes**

Councillors to authorise the Chairman to sign, as a correct record, the Minutes of the last Annual Meeting held on Tuesday 16th May 2017

5 **Election of Deputy Chairman**

To elect a Deputy Chairman to serve for the ensuing year.

6 **Chairman's report**

To receive the Chairman's Annual Report for 2017/18.

7 **Presentation of accounts**

To receive the Annual Governance Statement and Accounting Statements for 2017/18 (subject to Internal and External Audits)

8 **Reports from representatives**

To receive reports from representatives of the following bodies: –

Recreation Ground Trust – [Cllrs Fordham, Moulton, Spedding and Woodhouse];

Market House Trust – [Cllr Larkin];

Grammar School Trust – [Cllr Moulton];

Flood Prevention Action Group – [Cllrs Wood and Fordham];

Broadband Pioneer – [Cllr Fordham];

Traders' Association – [Cllr Wood].

9 **Appointments to other bodies**

To make appointments to serve on the aforementioned bodies for the ensuing year.

An ordinary meeting of the Council will follow immediately.