

Hawkshead Parish Council

OLD POLICE CAR PARK 2020

Application for NEW

or RENEWAL

Permit [Tick as appropriate]

<p><u>APPLICANT DETAILS:</u></p> <p>SURNAME: _____</p> <p>INITIALS: _____ TITLE: <u>[MR/MRS/MS/MISS]</u></p> <p>ADDRESS: _____</p> <p>_____</p> <p>_____</p> <p>_____ POST CODE: _____</p> <p>TELEPHONE NUMBER: _____</p> <p>DATE OF APPLICATION: _____</p>
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<p><u>VEHICLE DETAILS:</u></p> <p>MAKE: _____</p> <p>MODEL: _____</p> <p>COLOUR: _____</p> <p>REGISTRATION NO: _____</p>

Only **two** permits per household will be issued to applicants resident in Hawkshead, Satterthwaite or Claife, whose names appear on the appropriate Parish Register and are resident at the address shown. ***Applicants must be the registered keeper of the vehicle and permits are not transferable.*** All applications are subject to the Data Protection Act, 1984. Personal data supplied may be held or verified by computer.

PROCEDURE FOR NEW APPLICATIONS:

- **Hand this completed form to Cllr I Moulton (Tel 36771) only and produce for inspection:**
 - The vehicle V5 Registered Keeper document and current Insurance schedule which includes your address **and**
 - Some form of official photograph identification – i.e. passport or driving licence **and**
 - A cheque or postal order made payable to Hawkshead Parish Council, or cash for the appropriate amount.
 - **Applications will not be considered without a photocopy of a current certificate of insurance.**

PROCEDURE FOR RENEWALS:

- Post this completed form along with a copy of your current **V5 Vehicle Registered Keeper document and current Insurance Schedule displaying your home address** to Mrs Tracey Thornley, Hawkshead Field House, Hawkshead, Ambleside, Cumbria, LA22 0QE together with a cheque for the appropriate amount made payable to **Hawkshead Parish Council**.

GENERAL INFORMATION:

- The permit year runs from 1 June – 31 May each year. [No part-year permits are issued]
- A charge of £4 will be made for Replacement permits. Please return old permit with application, otherwise no replacement can be issued.

CHARGES 1 June 2020 – 31 May 2021:

- **Hawkshead, Satterthwaite and Claife residents - £25 each**

[Office use only]

Checked by

[Office use only]

Permit Number :